

FORMATS

TECHNICAL BID

1.	Name of Owner	:	
2.	Telephone No./ Mobile No.	:	
3.	Complete Address of Site/ Premises Offered	:	
4.	Copy of ownership proof (attach copy)	:	
5.	Floor offered with details of carpet area. Quote to be in Carpet area and not any other area	:	
6.	Year of construction	:	
7.	Whether said property has Municipal Approval for Commercial use. (Attach Copy)	:	
8.	Details of sanctioned plan (Copy to be furnished on demand)	:	
9.	Details of completion/ occupation certificate (Copy to be furnished on demand)	:	
10.	Whether the colony is finally approved by Govt. (Submit the proof)	:	
11.	Specifications of internal Finishes	:	
12.	Amenities	:	
13.	Electrical Load	:	
14.	Water Supply Connection	:	
15.	Type of Structure – RCC/ Load Bearing	:	
16.	Parking availability	:	
17.	V-SAT Antenna/ Solar Panel Space	:	
18.	Distance from Railway/Bus Station	:	

(Signature with Date)

CARE:

- a) No indication as to price aspect be given in Technical Bid
- b) Technical Bid & Financial Bid are to be submitted in separate sealed covers marked as TB & FB subscribing advertisement reference, Name of the applicant and address of the applicant
- c) Both the sealed covers (TB & FB) be put in one sealed cover marked as offer for premises of _____ .

FINANCIAL BID

1.	Full Name of Owner	:	
2.	Location of Premises	:	Location of Premises
3.	Rental rate per sq.ft. of Carpet area. Quote to be in carpet area only and not any other area. (Only Ground floor premises to be offered) per sq ft	:	
4.	Municipal Taxes. To be borne by landlord invariably	:	
5.	Taxes including revision in future To be borne by Landlord invariably. Please note that Municipal taxes/cess/ services to be borne by Landlord. Service charges like Society charges, maintenance charges to be borne by the Bank.	:	
6.	Other charges like Society Charges/ Maintenance charges/ Charges for Amenities (Please quantify)	:	
7.	Service Tax on rent (to be borne by whom)	:	
8.	Period of Lease	:	10 Years
9.	Desired enhancement in rent	:	10% after first 5 Years
10.	Cost of execution of Lease Deed to be shared in proportion	:	50:50
11.	Interest free rent advance required, if any	:	
12.	Loan amount required for construction/ renovation of premises. If any	:	
13.	Any other condition, if any	:	

The following amenities will be provided in our premises at our own cost:-

- i) Entire flooring will be of 2'X2' vitrified white/cream colour tiles and walls Distempered. Colour painting/ distempering of walls at every 3 years interval.
- ii) All windows will be strengthened by grills with glass and mesh doors.
- iii) Three phase connection and required power load for the normal functioning of the Bank and the requisite electrical wiring/points will be provided.
- iv) A suitable space for fixing sign boards on the front walls, and space for installing V-SAT antenna, Solar Panels on roof of the building will be provided at no extra cost.
- v) Electrical facilities and additional points, (lights, fans, power) as recommended by the bank will be provided.
- vi) Enhancement in rent will be 10% only and that too after every five years.

Note:- Kindly fill up the rent considering above points which are mandatory. If any of the above are unacceptable to you then kindly do not fill the tender

(Signature with date)