

**Bank of Baroda, Regional Office, Ambedkar Nagar****Tender document****For****Supply of Diesel Generator Set on lease basis along with the requisite operation & maintenance services in respect thereof**

Bank of Baroda a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertaking) act, 1970 having its one of the Regional Office, Ambedkar Nagar District is desirous of making appropriate power back-up arrangements for its Mubarakpur Branch, by engaging the services of a suitable contractor for supplying a Diesel Generator (DG) Set 15 KVA on lease basis along with the requisite operation & maintenance services in respect thereof.

**Notice to Contractors / Pre - Qualification****Eligibility Criteria****For Rural and Semi Urban Branches****A. In case load factor of the branch is up to 15 KVA.**

- He should be resident of the area where branch is situated.
- He should be able to provide manpower to look after the DG set.
- He must possess the minimum -3- years' experience for rendering DG set services. Proof the same is required to be enclosed with tender documents. .
- He should not be defaulter of any bank's loan or any other government agency.

**In accordance with double bid system, following information should be provided in two sealed envelopes.**

**Envelope no 1-** Only technical information viz. capacity of generator, name and other information of the individual/firm/company and other related documents should be provided in “**Technical Bid**” super-scribed envelopes.

No indication as to price aspect to be given in “Technical Bid”.

**Envelope no 2-** Only financial information (As per format of financial bid) should be provided in “**Financial Bid**” super-scribed envelopes.

**Envelop no3-**Super-scribe the Technical and Financial Bid envelopes as “**Application for hiring generator for Mubarakpur Branch District Azamgarh**” With name and full address of individual/firm/company and to keep both Technical and Financial Bid envelopes in one sealed envelope and shall be deposited at the address mentioned below **on or before 26.03.2025 up to 3.00 PM.**

***“Regional Manager, Bank of Baroda, Regional Office, Ambedkar Nagar, 587 Bahauddinpur, Tanda Road, In front of Shubham Hospital, Ambedkar Nagar 224122. Mob- 6389147017***

Eligible individual/firm (after vetting of technical bid) shall be called for participation in financial bid opening on 26.03 03:30 pm. **If technical and financial bids are not received in separate envelopes the bid will not be considered.**

**Tender documents can be obtained from Bank's website given below**

**[www.bankofbaroda.com/zonal-regional-offices-tenders.htm](http://www.bankofbaroda.com/zonal-regional-offices-tenders.htm)**

**Nothing in this tender shall be construed to create any legal obligation on issuer Bank or its respondents. The Bank reserves the right to reject any/all the applications without assigning any reason, thereof, at any stage. In no event shall issuer bank be liable.**

**Date: 06.03.2025**

**Regional Manager  
Ambedkar Nagar**

**(To be submitted with technical bid)**

**Terms and conditions for the applicant:-**

- 1) DG set should be ISO certified/ISI mark with manufacturer's fitted acoustic canopy and makes Kirlosker/ Cummins/ Mahindra etc. confirming to CPCB norms with maximum noise level ranging 50 to 65 db.-A (Decibel).
- 2) For hiring, rate will be fixed for two years and may be reviewed after two years subject to satisfactory performance.
- 3) DG set should be sound proof and weather proof. Enclosure should be there and should confirm the statutory government noise level norms. The vendor will make arrangement for obtaining the permission of all statutory authorities towards installation of D.G.sets.at his own cost.
- 4) DG set should be installed with a fuel gage meter and all electrical work should be done under the supervision of a valid "A" Class Electrical License holder Contractor. Expenses on this count shall be borne by vendor only.
- 5) The vendor should have license/No objection certificate from the local bodies to install the generator set outside the branch premises, wherever applicable.
- 6) The DG Set should be efficient and in working condition, should not be more than -3- years old. In case of old DG set fitness certificate needs to produce by vendor from authorized service center pertaining to particular model of DG set.
- 7) DG Set will have to be placed in the premises or near the premises of the branch as per its requirement. The load of generator will be for exclusive use of the branch and should not be shared with any other agency.
- 8) The tenderer shall not make any correction/alteration on these documents. All rates shall be quoted (in figures and words) inclusive of taxes (but exclusive of GST), freight, and insurance, octroi, loading and unloading charges.
- 9) Any additions and alterations made while filling the tender must be attested by initials of the tenderer. However over-writing of figures is not permitted.
- 10) Each of the tender documents is required to be signed by the person or persons submitting the tender in token of his having acquainted himself with all the conditions/ specifications as may be laid down. Any tender with any such document / paper not signed or with details marked as applied for shall be out rightly rejected. It will be obligatory on the part of tenderer to sign on all the pages of the tender. Conditional tenders shall be rejected. If any of the documents are missing or unsigned the tender shall be considered as invalid also rates not filled up in any item or marked as actual plus percentages shall make the tender as invalid and shall be rejected.
- 11) The services of generator is given to the bank from 9.00 a.m. to 7.00 p.m. on monthly rental basis and even beyond 7.00 p.m and on holidays/Sundays.
- 12) If the service of generator is taken by the bank before and after the agreed time i.e. 9.00 a.m. to 7.00 p.m. and on Sunday or Holidays, the Bank will pay only the cost of diesel on pro-rata basis for such period as per log book to be maintained by bank.
- 13) If the voltage remains less than 220 volts through supply of electricity, it will be essential to provide the generator services for smooth functioning of branch without any additional charges.
- 14) All the taxes/municipal charges i.e. Sales Tax, TDS etc., as applicable will be borne by the generator owner.
- 15) In case the generator provided by the contractor breaks down at any point of time, alternate arrangement will have to be kept ready to ensure uninterrupted service. Repairs charges are to be borne by contractor. If the contractor fails to provide the generator supply as per agreement, penalty by way of deduction of proportionate rent payable will be levied from the monthly rent. Further the contract will be liable to be terminated on issuance of one month notice by Bank
- 16).An amount of equal to three months' rent shall be deposited with Bank by the generator owner as Security Money in form of fixed deposit for three years for due performance of obligations under this contract which will

be in favor of Bank of Baroda , particular branch, and the same will be under lien to Bank. The Bank shall have absolute right to forfeit the security deposit and/or to rescind the contract in case of any loss of service to bank for which the decision of the Bank shall be final, with further right to Bank to recover the remaining amount of loss, if any, after forfeiture of the security. The deposit will be interest free and will be paid back on termination of contract.

- 17) Bank reserves the right to rescind this contract at any point of time during period of this contract without assigning any reason, by giving one month's prior notice.
- 18) Meter shall be installed for measuring timings for which generator actually run.(The cost of meter will be borne by the vendor)
- 19) Bank will not provide any security for the generator set.
- 20) No payment will be made until the agreement is executed and the performance security deposit is furnished. The performance security deposit will be refunded to the contractor after one month period after the closure of contract.
- 21) TDS applicable will be deducted from payment made as per extant IT Rules.
- 22) Payment will be made through direct credit to account/ NEFT only. No cash payment will be allowed.
- 23) The cost of diesel consumed during the month on account extra run should be paid on the basis of rate per liter on last day of each month.
- 24) The DG Set will be provided at owner's risk and necessary security will be provided by the owner himself and not by the bank. In case of any causality from the generator or otherwise, the bank shall not be liable for any loss, damage whatsoever. The contractor shall be liable solely for the same.
- 25) Pollution norms in the area must be complied with by vendor. The vendor shall strictly comply with the provisions of safety code including obtaining necessary insurance cover/ policy to protect Bank's interest on account of loss to any person(s) and property arising due to faulty installation etc. on the vendor's part.
- 26) Fixed cost will be linked to the contract period and will not be increased during the contract period. Also no increase of rent request will be entertained during the contract period.
- 27) The applicant must enclose all the relevant document
  - In case of Individual: Aadhar Card, PAN Card, Performance Certificate.
  - In case of Firm: Aadhar Card of Proprietor/Partner, PAN Card of Proprietor/Firm, and Copy of last three years Balance Sheet, GST Registration Certificate, and Performance Certificate.
- 28) Bank is free to incorporate any other conditions deem fit at the time of assignment of work order.
- 29) GST shall be applicable to the vendor if he provides valid GST registration no.
- 30) Firms on whom orders are placed will have to submit Rs 100 non judicial stamp paper for drawing up contract.
- 31) Applicants are also advised to keep on checking our website till last date of tender for any change or corrigendum in Tender Document.
- 32) Nothing in this tender shall be construed to create any legal obligation on issuer Bank or its respondents. The Bank reserves the right to reject any/all the applications without assigning any reason, thereof, at any stage. In no event shall issuer bank be liable.

I/We hereby agree to abide by all the terms and conditions mentioned above for providing DG set on lease to bank.

**Place:**

**Date**

**Signature of Applicant**  
**(Firm/company to put stamp/seal)**

### Technical Bid

(To be submitted in separate envelope with supporting documents)

Branch Name (Applied for):

Sr. No.	Description	Remarks
1.	Name of the Vendor / Contractor	
2.	Address	
	Phone No.	
	E-mail ID.	
3.	Name of the Proprietors/Partners. (In case of Non Individual)	
4.	ID of Vendor/ Proprietors/Partners (Enclose attested copy).	
5.	PAN Card (Enclose attested copy).	
6.	Goods & Service Tax Registration Certificate (Enclose attested copy).	
	List of clients with D.G. Set supplied on hire basis with date and location of installation during last three years (Enclose copies).	
8.	List of contracts in hand (Enclose copies).	
9.	Copies of work order (Enclose copies).	
10.	Income Tax return for the last three years (Enclose attested copies).	
11.	Balance Sheet for the last three Years (Enclose attested copies).	
12.	License/No objection certificate from local bodies to install Gen-set outside the branch Premises. (Enclose attested copies).	

Place:

Date:

Signature of Applicant  
(Firm/company to put stamp/seal)



**Financial Bid**

**(To be submitted in the separate envelope)**

Monthly rent of DG set inclusive of all costs but exclusive of Diesel

Sr. No	Particulars	Remark / Calculated figure
1.	Branch name (applied for)	
2.	Name of applicant	
3.	Mob No	
4.	Capacity of DG set(Sound proof & weather proof)	
5.	Period of agreement	2 years
6.	Security of DG set	By the vendor
7.	Insurance of DG set	By the vendor
8.	Cost incurred on execution of agreement between bank and applicant for hiring of generator	By the vendor
9.	Average monthly requirement as per average power cut of the branch in hours(...hrs x 25 days per month)	..... hours
10.	Average Operational Expense (operator (Rs. _____ Mobil, Maintenance	Rs.....
11.	Vendor's profit (estimated)	Rs.....
12.	Total of Notional monthly rent (Exclusive of GST)	Rs..... Say Rs.....
13.	Consumption of fuel per hours	..... (ltr)/hours
	<b>Total Cost (without GST)</b> (excluding of cost of diesel)	

\* Cost of diesel to be reimbursed on the basis of actual consumption arrived on the basis of fuel gauge meter.

**Place:**

**Date:**

**Signature of Applicant**  
**(Firm/company to put stamp/seal)**



बैंक ऑफ़ बड़ौदा

**Bank of Baroda**

