

**Corrigendum No-1 dated 29.03.2025**

GeM E-Tender No.	<b>GEM/2025/B/6065479 DATED: 18-03-2025</b>
Details	<b>RFP FOR PROCUREMENT OF SERVICE PROVIDER FOR PREMISES AND FACILITY MANAGEMENT SERVICES AT BANK OF BARODA, SUN TOWER, BKC, MUMBAI -400 051</b>

The pre bid meeting for the captioned RFP held on 25.03.2025 at 11:00 AM and the response of the pre-bid queries is attached herewith:

Annexure1- Prebid Clarification for Facilities Management Services at Baroda Sun Tower						
S n.	Page No.	Point / Section	Category Eligibility/Scope/Commercial/Legal/General/Any Other.	Clarification Point as stated in the tender document	Comment/Suggestion/Deviation	BOB Response
1	41	12/A	General	Manpower Requirement and Costing,	Additional manpower provided to be paid seperately as per the rate quouted.	Clause remains same as per the terms and conditions of the RFP
2	41	12/A	General	P&FMC has to engage required manpower on weekdays/holidays .....	Manpower engaged on weekdays/holid ays for any special work to be paid extra in the monthly payment.	As per the prevailing statutory applicable laws/Acts and Terms and conditions of the RFP
3	42/43	B/2	Commercial	Housekeepin g Consumables	Request to provide us the list and minimum quantity of house keeping consumables to be considered for making proper estimation, for a healthy competition and to assure a very good service.	The scope of work and list of consumables have been mentioned in RFP



4	44	E/7	General	The Electrical Engineer will be Degree/Diploma holder .....	Experienced Diploma/Degree Electrical Engineer can be provided. It will be very difficult to arrange an engineer having electrical supervisory license at site and licenced Engineers are not required for work supervision and only requirement is to have supervisory licence holder with the Electrical Contractor and we are having Licenced Supervisor with us.	The Qualification and Experience for Electrical Engineer shall remain same as per RFP, however the requirement of Licenced Supervisor has been removed.
5	44	E/9	General	Carpenter engaged has to maintain all doors.....	Experienced carpenter can be arranged and it will be very difficult to arrange a ITI holder carpenter hence request you to waive off this requirement.	Clause remains same as per the terms and conditions of the RFP
6	44	F/1	General	Supervisor & Assistant. One Supervisor and Three Gardner will oversee all horticulture activities ....	Please confirm the qualification of Garden Supervisor	Diploma or degree in Horticulture, Landscape Management, or a related field. Experience in garden or landscape Management, preferably in an institutional or large-scale setting. Understanding of horticultural



						practices, plant care, and sustainable gardening techniques.
7	44	1	General	One Representative of pest control agency as mentioned above shall visit the building daily for minimum 4 hours....	The visit time is for four hours per day and the agency will charge for the full day. Therefore request you to consider the post of pest control agency representative in the man power list.	Clause remains same as per the terms and conditions of the RFP
8	46	Scoper of work	General	Bank Of Baroda will enter into separate Annual Maintenance and Comprehensive contracts for all utility equipments like lifts,Air Conditioning and Sewage Treatment Plants , Dg Sets etc.	Please confirm whether the Bank Of Baroda has given separate Annual Maintenance and Comprehensive contract for Servicing and Repairing of major installations like Transformers, HT Panels, LT Panels, Battery Charger, Battery Banks , UPS , Capacitor Panels, FA and PA system, Motors, Fire Fighting System etc. Kindly note that, for servicing of Transformers , HT Panels and UPS , experts may be required.	Clause remains same as per the terms and conditions of the RFP





9	46	C	General	Waste Management.	Please confirm whether the BOB will pay for the transportation charges and also please confirm whether the Canteen waste disposal is part of this contract.	Clause remains same as per the terms and conditions of the RFP, No separate payment shall be done
10	48	C	General	Employees Liability Act including PF Act , Gratuity Act etc. Gratuity @ 4.81% ( Excel format )	As per the Gratuity Act , Employees who have completed the continuous service of 5 years is only eligible for Gratuity. Also please confirm whether the BOB will pay the Gratuity to the Service Provider monthly for all workers as per the Excel Price format.	Clause remains same as per the terms and conditions of the RFP
11	48	C	General	Overtime and Holiday duty	In case of emergency duties, whether the service provider has to consider the overtime working hours as double duty and BOB will pay for that. The same is applicable for Public Holidays.	As per the prevailing statutory applicable laws/Acts and Terms and conditions of the RFP
12	49	10	General	The workers engaged by the agency for the FMS job shall be governed by the State Labour Rules and Payment shall be made	Payment shall be made to the workers as per the minimum wages act of Central or State and whichever is higher. Also time to time changes in DA and	Please Read the clause as : The workers engaged by the agency for the FMS job shall be governed by the Centre/State Labour Rules and Payment shall be

				accordingly .....	minimum wages shall be reimbursed to the agency against the submission of Invoice including the service charges quoted.	made accordingly whichever is higher.
1 3	76	1	General	Test the gauges on the installation by comparing them with a test gauge	Please explain the scope of work in detail.	Clause remains same as per the terms and conditions of the RFP
1 4	76	VIII	General	Place order for water tanker if required ....	Please confirm whether BOB will pay for the water tanker	BOB Shall pay the cost of water tankers if required.
1 5	80	F	General	DG Set : It shall be checked for their proper working condition once a week. Sufficient stock of Diesel shall be kept.	Diesel required will be provided by BOB and B check & C check of DG set will be carried out through the DG set AMC agency. Please confirm.	Clause remains same as per the terms and conditions of the RFP
1 6	81	8	General	Clean all water tanks atleast twice in every year...	BOB will pay for the water tank cleaning charges , monthly water testing charges and will provide the salt , alam , filter media , carbon etc required for the STP. Please confirm.	Clause remains same as per the terms and conditions of the RFP, No Extra Payment Shall be Done
1 7	87		General	Scope of work of Manager	Please confirm the scope of work of Manager	Clause remains same as per the terms and conditions of the RFP



1 8	Price Bid	Sheet 1	Commercial	Estimated Bid Value	We presume that the Estimated Bid Value as per NIT is excluding 18% GST and as per this, we have to quote our rate without considering GST. In the Price Bid- Sheet 1 , Manpower Charges - GST is included in the excel format and in the second sheet , Part II , Abstract - Rates are inclusive of GST is mentioned. Please clarify.	As per terms and conditions of the RFP Estimate mentioned on GeM portal is inclusive of GST. Inclusion and Exclusion of GST of different component for Price Bid is clearly mentioned in Price Breakup Excel sheet (Part-I and Part-II)
1 9	Price Bid	Sheet 1	Commercial	Leave Salary @ 6.73%	Leave Salary has to be paid to the employees at the year end considering their leave in the year. Please confirm whether the BOB will pay the leave salary to the service provider monthly as per the Excel Price format. Please confirm.	As per the prevailing statutory applicable laws/Acts and Terms and conditions of the RFP
2 0			Commercial	On Leave of an employee	On leave of an employee, Whether the BOB will pay for the substitute person as per the Excel price format.	As per the prevailing statutory applicable laws/Acts and Terms and conditions of the RFP
2 1	Price Bid	Sheet 1	Commercial	Bonus @ 8.33%	All employees under this contract are eligible for Annual Bonus and the BOB will pay the bonus to the service	As per the prevailing statutory applicable laws/Acts and Terms and conditions of the RFP

					provider as per the Excel price format on monthly basis.	
2 2	Price Bid	Sheet 1	Commercial	Price format	Bod The service provider strictly has to fill all the columns as per the Excel Price format given and the BOB will pay monthly charges to the Service provider as per the Excel Price format. Please confirm	Clause remains same as per the terms and conditions of the RFP
2 3			General	Manpower Requirement	Please confirm that whether we have to continue the existing manpower for this contract.	As per terms and conditions of the RFP and same shall be decided with L-1
2 4			Eligibility	Financial	As per CPWD guidelines, the value of executed works shall be brought to current costing level by enhancing the actual value of work done in simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid. Copy of the same is attached herewith. We presume that the same shall be considered for this tender.	Clause remains same as per the terms and conditions of the RFP





25	23	A	Eligibility cum Technical Bid	Bidder must be a Government Organization/ PSU/ PSE/partnership firm/ LLP or private/public limited company in India for last 5 years.	Proprietorship company should also be allowed to participate in the bid. We are a proprietorship concern having rich experience at reputed institutions like Banks, Research/ educational Institutes etc and fulfilling all the required criterias. Request you to kindly allow Proprietorship companies also in the bid to participate.	Please Read As: Bidder must be a Government Organization /PSU/ PSE/partnership firm/ LLP/Proprietorship or private/public limited company in India for last 5 years.
26	30	Annexure 4	Pest Control and Waste Disposal Agency Detail	Attach Separate Profile for Pest Control and Waste Management Service Provider.	What exact details we need to furnish about in the Profile for Pest Control and Waste Management Service Provider. Kindly provide any particular stipulated format in which information is required to furnish.	The company Profile of the agency along with assignments undertaken and list of clients. Any empanelment/Certification required to carry out the specific job as per local laws should be attached.
27	25	(1-3)	Eligibility Criteria	One similar completed works each of value not less than the value equal to ₹ 7.85 Crore	As we are in msme we quite relaxation of this point.	Clause remains same as per the terms and conditions of the RFP
28		Price	Manpower Price	Need to know about the salary package.	What is the Minimum wages to be paid as per the Govt Norms.	Clause remains same as per the terms and conditions of the RFP
29		Employees	Manpower	Can we retain the same employee.	Do we need to hire new employees.	As per terms and conditions of the RFP and same





						shall be decided with L-1
30		GST	GST	Is this price is exclusive of GST.	Will the GST be reimbursed.	Clause remains same as per the terms and conditions of the RFP
31		GeM	Experience	Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU.		Clause remains same as per the terms and conditions of the RFP
32			Additional Point			Bidder Must have a local Office in Mumbai and the Supporting documents pertaining to local office must be submitted along with technical bid.

**All the other terms and conditions of the tender will remain unchanged.**

- All bidders are advised to consider the above points while submitting the financial bids.
- The above shall be complementary in contents with the existing terms and conditions of the tender accept otherwise explicitly superseded. Other terms and conditions of the tender shall remain unchanged. Bidders have to meet requisite criteria laid down in the tender for qualification.



- This addendum/corrigendum shall form part of the tender i.e. contract agreement. The same shall be treated as acceptance of those conditions without any modifications and submitted along with the Tender bid. Non acceptance of the Addendum by the Bidder or adding any other condition shall be treated as conditional Tender and price bid of such Tenderers shall not be opened.

The last date of online submission of the Tender bids will remain unchanged i.e 08:04.2025 up to 3.00 PM. Bidders are advised to refer/check Bank's website/GeM Portal for any additional instruction/addendum/corrigendum before tender submission time.

  
29/3/25  
**Asst. General Manager  
Facilities Management  
Baroda Corporate Centre  
Bank of Baroda**



