

Bank of Baroda, Jorhat Region, invites
Proposals/ offers to acquire premises

Offsite ATM Premises for Bank of Baroda's Dibrugarh Branch at following address on lease/ rental basis, having carpet area as mentioned below as mentioned under:

Sr. no.	Centre for Branch	District	Carpet Area	Location
1	Dibrugarh	Dibrugarh	100 sq. ft.	Within the vicinity of 500 mtrs from Sunny Court, RKB Road, Dibrugarh Branch.

Preference shall be given to offers from Public Sector Units/ bank's Undertakings and Government Departments.

Location of premises should be near to the Bank of Baroda, Dibrugarh Branch. Premises should be ready for possession / accommodation within a period of 2 months from the date of advertisement.

Offers in two sealed envelopes in conformity with two-bid system should contain following details.

Envelop No. (1) - Marked "**Technical Bid**" should contain full technical details viz. location of premises with detailed address, sanctioned plan drawn to scale with completion / occupation certificate, carpet area of portion to be acquired, specification of internal finishes, amenities, car parking facility, distance from railway station etc. No indication as to price aspect be given in "Technical Bid".

Envelop No. (2) - Marked "**Financial Bid**" Should contain strictly financial details viz: rate per sq. mtr. / sq. ft. on carpet area, details of Municipal taxes and lease expenses etc. Carpet area (as per IS Code 3861 - 2002) shall exclude staircase, corridor & passage, porch, shaft & machine rooms for lifts, air-conditioning duct, loft, built-in wardrobes & shelf, intermediate pillars / columns, partitions & wall and other obstructions, verandahs, balcony, bathrooms and lavatory etc.

Formats for Technical Bid and Financial Bid are given in succeeding pages.

Offers should be valid for minimum period of -120- days from the last date

of Submission.

No brokerage shall be paid. Both the sealed covers marked as TB& FB superscribing advertisement reference and applicant name & address, be Put in one sealed cover addressed and submitted to Assistant General manager, Bank of Baroda, Jorhat Regional Office, Crystal Enclave, Seuni Ali, Barpool, A.T. Road, JORHAT – 785001, ASSAM, on or **before 24-02-2025 by 1600 hrs.**

Note:- Landlords' whose premises are going to be selected for our above branches are required to carry out necessary modifications as per Bank's guidelines in their premises at their own cost. These modifications may include construction of RCC Strong Room, Floor tiling, Rolling shutters/ grill gates for main entrance, separate toilets for ladies and gents, doors and grills for other rooms/ windows, three phase connection, increase of power load to 5 KVA etc. Hence, landlords are requested to quote their rates accordingly.

Any decision taken by Bank at any point of time in connection with this process shall be final and conclusive and no claim or dispute from any quarter in that regard shall be entertained. Visit us on www.bankofbaroda.com/tenders.aspx

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Asst. General Manager
Regional Head
Jorhat Regional Office

Please note:

Three Envelopes are to be used:

1. **TECHNICAL BID envelope** - The first envelope should be used for the Technical Bid and sealed. The following has to be written on the top of the envelope **“TECHNICAL BID FOR OFFSITE ATM LINKED WITH DIBRUGARH BRANCH”**.
2. **FINANCIAL BID envelope** - The second envelope should be used for the Financial Bid and sealed. The following has to be written on the top of the envelope **“FINANCIAL BID FOR OFFSITE ATM LINKED WITH DIBRUGARH BRANCH”**.
3. **MAIN envelope** – The first and the second envelope to be kept inside this envelope and sealed. The following has to be written on the top of the envelope **“BIDS FOR REQUIREMENT OF OFFSITE ATM LINKED WITH DIBRUGARH BRANCH, ASSAM”**.