

वास्तुकारों/परामर्शदाताओं का पंजीकरण
EMPANELMENT OF ARCHITECTS/CONSULTANTS/ELECTRICAL CONSULTANTS
तथा/And
इंटीरियर फर्निशिंग, सिविल, इलेक्ट्रिकल, एयर कंडीशनिंग तथा टर्न-की कार्यों हेतु ठेकेदारों का पंजीकरण
**EMPANELMENT OF INTERIOR FURNISHING & CIVIL, ELECTRICAL, AIR CONDITIONING AND
TURNKEY PROJECT CONTRACTORS**

Addendum/ Corrigendum 1 dated 01.02.2025

CORRIGENDUM NO. 1 DATE: 01.02.2025

SUB: ADDENDUM/CORRIGENDUM NO.1 Tender for EMPANELMENT OF ARCHITECTS/CONSULTANTS/ELECTRICAL CONSULTANTS AND EMPANELMENT OF INTERIOR FURNISHING & CIVIL, ELECTRICAL, AIR CONDITIONING AND TURNKEY PROJECT CONTRACTORS

We are issuing following clarifications/corrigendum, Common set of conditions for reference and doing the needful.

| S. N. | Reference | Existing Clause | Corrigendum |
|-------|------------------------------------|---|--|
| 1 | Last date of submission of Tender | 12.02.2025, 03:00 PM | 17.02.2025, 03:00 PM |
| 2 | Opening of Technical Bids on | 12.02.2025, 03:30 PM | 17.02.2025, 03:30 PM |
| 3 | Page 15, Checklist | Application fee of Rs. 1000/- in form of DD/Banker's cheque | Application fee - Nil |
| 4 | All Forms/formats/tender documents | Uploaded on website | Replaced and annexed with this corrigendum document with minor correction. ANNEXURE-A for EMPANELMENT OF INTERIOR FURNISHING & CIVIL, ELECTRICAL, AIR CONDITIONING AND TURNKEY PROJECT CONTRACTORS ANNEXURE-B for EMPANELMENT OF ARCHITECTS/CONSULTANTS/ELECTRICAL CONSULTANTS |

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

All the other terms and conditions of the tender will remain unchanged.

The terms which has been amended as per given page and para number in the corrigendum if also mentioned elsewhere in the tender shall be amended as per given corrigendum.

All applicants must fill the annexure-A and Annexure-B attached with this corrigendum. In such case old form need not to be submitted.

**Deputy General Manager
Ahmedabad Zone
Date 01.02.2025**

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

ANNEXURE-A

बैंक ऑफ बड़ौदा, अहमदाबाद अंचल
प्रथम तल, बीओबी टावर्स,
अंचल कार्यालय
लॉ गार्डन, अहमदाबाद - 380 006

**BANK OF BARODA, AHMEDABAD ZONE
1st FLOOR, BOB TOWERS,
ZONAL OFFICE
LAW GARDEN, AHMEDABAD -
380 006**

इंटीरियर फर्निशिंग, सिविल, इलेक्ट्रिकल, एयर कंडीशनिंग तथा टर्न-की कार्यों हेतु ठेकेदारों का पंजीकरण
EMPANELMENT OF INTERIOR FURNISHING & CIVIL, ELECTRICAL, AIR CONDITIONING AND
TURNKEY PROJECT CONTRACTORS

| | |
|---|-------------------------|
| निविदा शुरू होने की तारीख / Start date of Tender | – 22.01.2025, |
| निविदा जमा करने की अंतिम तिथि/Last date of submission of Tender | – 17.02.2025, 03:00 PM. |
| तकनीकी बोली खोली जाएगी/Opening of Technical Bids on | – 17.02.2025, 03:30 PM. |

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

Notice Inviting Tender for Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor on Bank of Baroda: Ahmedabad Zone

Applications are invited for Empanelment from reputed Interior Furnishing & Civil/Electrical/AC Contractor Firms for carrying out furnishing/refurbishment/maintenance works* for the Bank of Baroda's branches/ offices under the jurisdiction of **Bank of Baroda, Ahmedabad Zone and as of now -09- Districts viz. Ahmedabad, Gandhinagar, Anand, Kheda, Banaskantha, Patan, Mehsana, Sabarkantha, Aravalli comes under the command area of Ahmedabad Zone** for a period of three (-03-) years, w.e.f. date of finalization of empanelment.

Type of Work:

1. Scope of Interior Furnishing and Civil work:

The panel of Civil contractors will be mainly used for erection of partitions, counters, paneling, false ceiling, flooring, furniture and fabricated workstations, civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing, & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) and other allied works for various branches / offices/residences of the bank.

2. Scope of Electrical and other allied work:

The panel of Electrical Contractors will be mainly used for internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, Data Cabling ,Telephone/EPBX wiring, liasoning with govt./private organizations for obtaining additional power, breakdown repairs and other allied works for various branches / Offices/ residences of the bank.

3. Scope of AC work:

The panel of AC Contractors will be mainly used for internal and external AC copper/drain piping, associated cabling, installation of AC indoor/outdoor units/supporting stands/catwalk etc., liasoning with govt./private organizations for obtaining necessary approvals and other allied works for various branches / Offices/ residences of the bank.

4. Scope of turn-key project work:

The panel of turn-key project contractor will be mainly used for complete furnishing/refurbishment project work including erection of partitions, counters, paneling, false ceiling, flooring, furniture and fabricated workstations, civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing, & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only), internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, Data Cabling ,Telephone/EPBX wiring, liasoning with govt./private organizations for obtaining additional power, breakdown repairs, internal and external AC copper/drain piping, associated cabling, installation of AC indoor/outdoor units/supporting stands/catwalk etc., liasoning with govt./private organizations for obtaining necessary approvals and other allied works for various branches / Offices/ residences of the bank.

Any contractor may apply for all or any one category based on their capability, experience and fulfillment of tender documents required for the same.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

The Class represents the following:-

- a. **Category A-** Works ranging upto Rs. 5 Lacs.
 - b. **Category B-** Works ranging upto Rs.10 Lacs.
 - c. **Category C-** Works ranging upto Rs.15 Lacs.
1. The firm should be having sufficient organizational structure comprising of qualified personnel viz. Engineers, Supervisor etc. along with other technical personnel and associates, if any, to carry out execution of such work in terms of nature and magnitude.
 2. The firm should have necessary infrastructure/ equipment, etc., to handle small, varied and challenging work involving civil/structural repair/renovation/refurbishment/Electric, Air conditioning, etc. in working/occupied premises.
 3. The firm must have own adequate technical set up and registered office in Ahmedabad Zone (As of now Ahmedabad, Gandhinagar, Anand, Kheda, Banaskantha, Patan, Sabarkantha, Aravalli, Mehsana Districts) or adjoining Districts in Gujarat. The document proof viz. shop and establishment copy should mandatorily be enclosed, on non-enclosure of same, application will stand rejected.
 4. The firm should have experience of having successfully completed similar works as follows during last -07- years (as on 31.12.2024):

| Sl. No. | Type of work | Category for empanelment (Amount of work executed) |
|---------|--|---|
| 01. | Interior Furnishing & Civil/Electrical/AC works/turn-key project | Category A- Works ranging upto Rs. 5 Lacs. Category B- Works ranging upto Rs.10 Lacs. Category C- Works ranging upto Rs.15 Lacs. |

Category A – Works ranging up to Rs. 5 lacs:-

- **Three similar* completed works each costing not less than Rs. 2.0 lacs each or**
- **Two similar* completed works each costing not less than Rs.2.5 lacs each or**
- **One similar* completed works each costing not less than Rs.4.0 lacs each**
- **Average Annual financial turnover of the firm during the last -03- years, ending, 31st March 2024, should be at least Rs. 1.50 lacs.**

Category B – Works ranging up to Rs. 10 lacs:-

- **Three similar* completed works each costing not less than Rs. 4.0 lacs each or**
- **Two similar* completed works each costing not less than Rs.5.0 lacs each or**
- **One similar* completed works each costing not less than Rs.8.0 lacs each**
- **Average Annual financial turnover of the firm during the last -03- years, ending, 31st March 2024, should be at least Rs. 3.0 Lacs.**

Category C – Works ranging up to Rs. 15 lacs :-

- **Three similar* completed works each costing not less than Rs.6.0 lacs each or**
- **Two similar* completed works each costing not less than Rs.7.50 lacs each or**
- **One similar* completed works each costing not less than Rs.12.0 lacs each**

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा Bank of Baroda



- **Average Annual financial turnover of the firm during the last -03- years, ending, 31st March 2024, should be at least Rs. 4.50 Lacs.**

- For Civil/Furnishing contractor Similar type of work means successfully completed furnishing of premises including erection of partitions, counters, paneling, false ceiling, flooring, furniture and fabricated workstations, civil engineering works like earthwork, masonry, plastering, RCC, concrete works, painting, flooring, plumbing, & sanitary, water proofing, demolition works, structural steel fabrication, woodwork (doors and windows only) and other allied works
- For Electrical Contractors, Similar type of work means internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, Data Cabling, Telephone/EPBX wiring, liaisoning with govt./private organizations for obtaining additional power, breakdown repairs and other allied works.
- For AC Contractors, Similar type of work means internal and external AC copper/drain piping, associated cabling, installation of AC indoor/outdoor units/supporting stands/catwalk etc., liaisoning with govt./private organizations for obtaining necessary approvals and other allied works
- For Turnkey project contractors, similar type of work means successfully completed Project including furnishing of premises including erection of partitions, counters, paneling, false ceiling, flooring, furniture and fabricated workstations, painting, structural steel fabrication, woodwork (doors and windows only), internal and external electrification, associated cabling, earthing, wiring for air-conditioners, UPS, Data Cabling, Telephone/EPBX wiring, liaisoning with govt./private organizations for obtaining additional power, internal and external AC copper/drain piping, associated cabling, installation of AC indoor/outdoor units/supporting stands/catwalk etc. and other allied works.

Note: Applicant shall submit the Award Letter/ Letter of Agreement, Completion Certificates including details like nature of work, value of work, time period etc. from the respective previous employers in support of above otherwise application is liable to be rejected.

Certificate of Financial Turn over: At the time of submission of tender, the tenderer shall enclose Affidavit/Certificate from Chartered Accountant mentioning Financial Turnover of last -03- years or for the period as specified in the tender document. There is no need to upload/submit entire voluminous balance sheet. However, one page of summarized balance sheet (Audited) and one page of summarized Profit & Loss Account (Audited) for last 03 years to be submitted in hard copy also.

Clarification, if any required, may be obtained from the office of the General Manager, Bank of Baroda, Ahmedabad Zone, 1st floor, Bank of Baroda Towers, Opp. Law Garden, Ellisbridge, Ahmedabad – 380006 (Phone 079 26473101, Email-pe.gujarat@bankofbaroda.com)

Canvassing in any form in connection with said tender is strictly prohibited and the application of such persons/organizations that resort to canvassing will be liable to rejection.

The application, which is received after due date and time, are liable to be rejected.

Bank reserves the right to accept or reject any of the offers, without assigning any reasons, whatsoever thereof.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

Other Terms and Conditions:

- i. Applications must be accompanied by duly filled and signed proforma enclosed herewith.
- ii. Applications by those firms who do not submit Performance Certificates from their previous employers are liable to be summarily rejected.
- iii. Work shall be allotted to empaneled firms as and when the need arises and as per Bank's extant guidelines.
- iv. Contractors already on the panel of Ahmedabad zone also need to apply afresh.
- v. Contractor on Bank's panel in other Regions/Zones also need to apply afresh.
- vi. **Any legal / quasi-legal proceedings with respect to any disputes, if any, shall be initiated within the jurisdiction of concerned District only.**
- vii. The subject empanelment does not confer any right or claim that the work should be entrusted to you only but Bank reserves right to allot the work among the empaneled contractor on its own discretion power.
- viii. The bank reserves the right to accept/reject any or all of the applications without assigning any reason whatsoever thereof.
- ix. If contractor intends to apply for more than one category, separate form for each category shall be filled in and same has to be clearly mentioned in the forwarding letter.
- x. In case any addition / alteration in the terms or conditions of the tender, there will be no newspaper notification. The addendum/corrigendum will be uploaded on bank's website and the applicants will have to keep viewing the tenders section of www.bankofbaroda.com.
- xi. Bank reserves right for Addition/Deletion/updation of panel at any time without giving any intimation to existing empanelled contractors.
- xii. Contractors willing to apply for two or three different types of work (e.g. for furnishing/civil work/AC work/electrical work and turn-key project work), have to submit separate applications superscribing the type of work on the envelop.

Please note that, this empanelment of contractor should in no way be construed as work order for any project.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

Tender form has to be downloaded from the Bank's website www.bankofbaroda.com (tender section). Tender forms will be available on the bank's website from **22.01.2025**. The last date for issue of tender form is **17.02.2025 up to 3.00 pm** (shall be available on website).

Application, complete in all respects, along with relevant documents duly super scribing "Empanelment of Contractors in **Bank of Baroda, Ahmedabad Zone** in sealed envelope must reach the following address on or before **17.02.2025 at 3.00 PM** :

General Manager (ZM)

Bank of Baroda

Ahmedabad Zone,

Zonal office,

1st floor, Bank of Baroda Towers, Opp. Law Garden, Ellisbridge, Ahmedabad -380 006

The applications will be opened on **17.02.2025 at 03:30 p.m.** in the presence of the designated committee and the applicants who are present. No separate intimation will be provided.

Bank reserves the right to reject any/ all application/s without assigning any reasons thereof.

Important dates

| | |
|--|-----------------------------------|
| Date of Commencement of tender | 22.01.2025 |
| Last date and time for submission of Bids | 17.02.2025 till 03:00 p.m. |
| Date and time of opening of the bids | 17.02.2025 at 03:30 p.m. |

**Deputy General Manager
Ahmedabad Zone**

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

Instructions to the applicants for furnishing information for empanelment-

1. This empanelment shall be valid for a period of three years from the date of intimation letter to the empaneled applicants.
2. Intending Applicants are required to submit their applications in Duplicate with full bio- data giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing, etc. in the enclosed form which will be kept confidential.
3. While deciding upon the pre-qualification, great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies.
4. The Contractor applying for electrical and applied work and turn-key Project works must have valid Electrical Contractors License issued by the Electrical Inspectorate/ government agencies. The document proof viz. license copy should mandatorily enclosed, on non-enclosed, application will stand rejected.
5. The contractor applying for AC and allied works and turnkey project works must have AC works Dealership issued by Company. The document proof viz. AC dealership certificate copy should mandatorily enclosed, on non-enclosed, application will stand rejected.
6. The turn-key project contractor may submit the dealership certificate and electrical license issued to their employee, associated firm, or partner. However, it is mandatory to furnish such certificates/licenses every time a tender is submitted, regardless of whether the contractor continues with the previously submitted certificate/license or changes the employee, firm, or partner for any specific work or tender.
7. The firm must have sufficient number of experienced personnel, technical skills, equipment, instruments and other resources to complete the awarded work well in time with superior quality of materials and workmanship as per standard specifications.
8. Other things being equal, the professionally qualified contractors and the contractors who have undertaken the works for Govt organizations will be preferred.
9. **All class of contractors must be Income Tax Assessee. The contractors, otherwise eligible but not Income tax assesses, will not be considered.**
10. **All class of contractors must be GST registered firm, GST registration certificate must be submit with the tender. The contractors, otherwise eligible but not registered for GST, will not be considered.**
11. **“Applications by those firms who do not submit Performance Certificates from their previous employers are liable to be summarily rejected”.**

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

12. Each page of the application shall be sealed and signed. The application shall be signed by persons / persons on behalf of the organization having necessary authorization / Power of Attorney to do so (Certified copies to be enclosed).
13. If the space in the proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the proforma and serial number. Separate sheets shall be used for each part. However the format shall be as per proforma.
14. Any letter or document accompanying the pre-qualification form shall be submitted in duplicate.
15. Applications containing false, incomplete and / or inadequate information are liable to be rejected. Also mere fulfillment of eligibility criteria does not guarantee selection.
16. Decision of the Bank in regard to selection of Contractor for Empanelment will be final. The Bank is not bound to assign any reason for acceptance / rejection of any applications.
17. While filling up the application with regard to the list of important projects completed or in hand, the applicants shall include those works only which are individually costing not less than 40% of the respective category herein above as an additional information.
18. The evaluation will be based on the experience of similar works, reputation, empanelment with other Banks PSUs, Govt. institutions, manpower & logistical support of the applicant, their financial capabilities, etc and if found necessary may also include inspecting the works undertaken by them for which, necessary co-ordination shall be made by them. The Bank shall not reimburse any cost incurred by the applicant for any necessary site visit.
19. If, information and details furnished by applicants are found to be false at any time in future, which comes to the notice of the Bank at a later date, the empanelment of such applicant is liable to be cancelled immediately.
20. Those who have applied previously are also requested to re-submit the application along with the latest details for further processing.
21. The firms/Contractors declared black listed in past by Bank of Baroda need not apply.
- 22. Higher category empaneled contractor of respective trade can participate in the lower category tender. However, lower category empaneled contractor of respective trade cannot participate in the higher category tender.**
23. If, information and details furnished by applicants are found to be false at any time in future, which comes to the notice of the Bank at a later date, the empanelment of such applicant is liable to be cancelled immediately.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

24. Canvassing in any form in connection with pre-qualifications is strictly prohibited and the application of such persons / organizations who resort to canvassing will be liable to rejection.
25. The application/s which is/are received after due date and time are liable to be rejected.
26. Bank reserves the right to reject any/ all the applications without assigning any reason, thereof.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

(Format of application forwarding letter)

To

General Manager (ZM)
Bank of Baroda
Ahmedabad Zone,
Zonal office,
1st floor, Bank of Baroda Towers, Opp Law Garden, Ahmedabad -380 006

Ref: Application for Empanelment of Contractors for the Period 2025-2027 in
Type of Work _____ Category- _____

Dear Sir,

I / we have read and understood the instructions and the Terms & Conditions mentioned in the empanelment document. I / we do hereby declare that the information furnished in the application and the supplementary sheets are correct to the best of my knowledge and belief.

Signature of applicant with seal

Name:

Designation:

Address:

Place :

Date:

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

**ANNEXURE-I: PREQUALIFICATION OF INTERIOR FURNISHING &
CIVIL/ELECTRICAL/AC CONTRACTOR**

Basic information

| | | |
|---|---|--|
| 1 | Name of the applicant / organisation | |
| | Address of the Registered Office (with phone numbers & e-mail ID) | |
| | Address of Office (with phone numbers & e-mail ID) | |
| 2 | Year of establishment | |
| 3 | Type of the organization (whether sole proprietorship, partnership, Private Ltd or Ltd. Co., LLP etc.) (Enclose certified copies of documents as evidence) | |
| 4 | Name & educational qualification of the Proprietor/partners/Directors of the organization/Firm a) b) c) (Enclose certified copies of documents as evidence) | |
| 5 | Details of registration – Whether Partnership firm, company, etc. Name of Registering Authority, Date and Registration number. (Enclose certified copies of documents as evidence) | |
| 6 | Whether registered with Government/Semi-Government/Municipal authorities of any other Public organization and if so, in which class and since when? (Enclose certified copies of documents as evidence) | |
| 7 | Number of years of experience in the field and details of work in any other field. | |

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



| | | |
|----|---|---|
| 8 | Address of office through which the proposed work of the Bank will be handled and service call will be handled with name and designation of professional in charge. | |
| 9 | Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit & Loss a/c (audited) for the last 3 years (Enclose certified copies of documents as evidence and certificate issued by Chartered accountant indicating the turnover for last three years) | One page of summarized balance sheet (Audited) and one page of summarized Profit & Loss Account (Audited) |
| 10 | Name and address of Bankers | |
| 11 | PAN Number (Mandatory) | |
| 12 | Details of registration for Goods and Services Tax (mandatory) | |
| 13 | Detailed description and value of works done (Proforma 1) and works on hand (Proforma 2) | |
| 14 | Details of Key Personal Permanently employed (Proforma 3) | |
| 15 | Other infrastructural information to be used / referred for this project (Proforma 4) | |
| 16 | Furnish the names of -3- responsible persons along with their designation, address, tel. No etc. for whose organization, you have completed the above mentioned jobs and who will be in position to certify about the performance of your organization | |
| 17 | Whether any Civil suit / litigation arisen in contracts executed / being executed during the last 10 years. If yes, please furnish the name of the project, employer, and nature of work, contract value, work order and brief details of litigation. Give name of court, place, and case no, status of pending litigation | Attach separate sheet, if required |
| 18 | Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed off during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted | |

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

| | | |
|----|---|--|
| 19 | Details of Electrical Contractors License issued by the Electrical Inspectorate / government agencies (FOR ELECTRICAL CONTRACTOR) | |
| 20 | Details of AC works dealership issued by Company, please enclosed mandatory dealership valid certificate. | |

Sign. & Seal of the applicant

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

PROFORMA-1

LIST OF PROJECTS EXECUTED OF SIMILAR NATURE AS MENTIONED IN THE TENDER OVER THE LAST SEVEN YEARS
(Minimum Value of Work done not less than 40 % of the respective category) i.e. not less than (1) 2.0 lacs for Category A, (2) 4.0 lacs for Category B, (3) 6.0 lacs for Category C

| Sl. No. | Name of Work/ Project with Address | Name & full postal address of the owner. Specify whether Govt. undertaking along with name, address and contact nos. 02 persons (Engineer or top officials of the | Contract Amount (Rs.) with copy of work order, Agreement letter & completion certificate from project in-charge | Stipulated time of completion (Months) | Actual time of completion (Months) | Any other relevant information. Actual amount of the Project, if increased, give reasons | Enclose clients certificate for satisfactory completion | Remarks |
|---------|------------------------------------|---|---|--|------------------------------------|--|---|---------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | | | | | | | | |

Notes:

- Information has to be filled up specifically in this format. Please do not write remark "As indicated in Brochure". Attach extra sheets if necessary.
- Date shall be reckoned from date of advertisement of the notice in the newspapers.
- Applicant shall submit the Award letter/Letter of Agreement, Completion Certificates including details like nature of work, value of work, time period etc. from the respective previous employers in support of above otherwise application is liable to be rejected.
- For certificates, the issuing authority shall not be less than an Executive In-charge

Date:

Sign & Seal of the Applicant

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

PROFORMA-2

LIST OF WORK ON HAND OF SIMILAR NATURE AS MENTIONED IN THE TENDER OVER THE LAST SEVEN YEARS.

(Minimum Value of Work done not less than 40 % of the respective category) i.e. not less than (1) 2.0 lacs for Category A, (2) 4.0 lacs for Category B, (3) 6.0 lacs for Category C

| Sl. No. | Name of Work/ Project with Address | Name and full address of the owner Specify whether Govt. undertaking along with name, address and contact numbers of 2 persons (Engineers or top officials of the organization) | Contract amount (In Rs) with copy of work order Agreement letter and completion certificate from the project in-charge | Stipulated Time of completion in months | Present status of the project | Any other Relevant information. Whether the actual amount for the project was increased. If yes, give reasons. |
|---------|------------------------------------|---|--|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | | | | | | |

Note: Information has to be filled up especially in this format. Please do not write remark "As indicated in Brochure".

Date:

Sign & Seal of the Applicant

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

PROFORMA-3

DETAILS OF KEY PERSONNEL, GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THAT IN YOUR ESTABLISHMENT

| Sl. No. | Name and Designation | Age | Qualification | Experience | Nature of work handled | Name of the projects handled with Amount | Date from which employed in your organization | Indicate details of experience for similar projects |
|---------|----------------------|-----|---------------|------------|------------------------|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | | | | | | | | |

Notes:

1. Information has to be filled up especially in this format. Please do not write remark "As indicated in Brochure".
2. List of Associates / Consortium should be mentioned.
3. Indicate other points, if, any, to show your technical and managerial competency to indicate any important point in your favor.

Date:

Sign & Seal of the Applicant

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



PROFORMA-4

DETAILS OF INFRASTRUCTURE IN OFFICE

| Sl. No. | Items | Numbers | Description |
|---------|---|---------|-------------|
| 1 | Fax Machine | | |
| 2 | Telephones | | |
| 3 | Other Instruments | | |
| 4 | Software used for planning, estimating, execution, supervision etc. | | |
| 5 | Reference books used for estimates, rate analysis etc. | | |
| 6 | Subscription to magazines, journals, institutes of technical nature | | |
| 7 | Any other information | | |

Date:

Sign & Seal of the Applicant

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



Declaration/Undertaking

1. I/We certify that all the details furnished above are true and correct to the best of my knowledge and belief. I understand that in case of furnishing of any false information or suppression of any material information, the application shall be liable for rejection besides initiation of penal proceedings by the Bank, if it deems fit.
2. Bank shall have the authority to verify all the information provided by us.
3. All supporting documents shall be provided by us in authenticity of the information furnished.
4. I/We agree that the decision of Bank of Baroda in Selection of Contractor, will be final and bidding to me/us.
5. I/We agree that we have no objection if inquiries are made about our works, its related areas and any other inquiry regarding all details, projects and works listed by us in the accompanying sheets.

Signature and Seal of the Applicant

Place:

Date :

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



Check list for Empanelment of Contractor

| Sr. No. | Document | Submitted (√) | No Submitted (√) |
|---------|---|---------------|------------------|
| 1 | Proof of Establishment and Address | | |
| 2 | Certified copies of registration with CPWD/PWD/Govt /PSU/Banks | | |
| 3 | Bio-data of partners/ Associates details-Partnership deed copy | | |
| 4 | Copy of PAN Card & other related Income Tax documents | | |
| 5 | Copy of GST Registration Certificate | | |
| 6 | Copies of the Audited Balance Sheet & Audited Profit & Loss Account for last 3 years and A certificate issued by Chartered Accountant indicating the turnover for last three years. | | |
| 7 | Copies of Work order, Letter of Agreement, Completion Certificate and Performance Certificate for all the Similar works as mentioned in the tender over last seven years. | | |
| 8 | Copy of Signatory has the Authorization to Sign. | | |
| 9 | Sealed and Signed – All Application pages, Proforma – 1,2,3,4 and Copies of documents submitted. | | |
| 10 | Other relevant certificates, (If submitted please mention the name of the certificate below) | | |

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

ANNEXURE-B

बैंक ऑफ़ बड़ौदा, अहमदाबाद अंचल
प्रथम तल, बीओबी टावर्स,
अंचल कार्यालय
लॉ गार्डन, अहमदाबाद - 380 006

**BANK OF BARODA, AHMEDABAD ZONE
1st FLOOR, BOB
TOWERS,
ZONAL OFFICE
LAW GARDEN,
AHMEDABAD -380
006**

वास्तुकारों/परामर्शदाताओं का पंजीकरण
EMPANELMENT OF ARCHITECTS/CONSULTANTS/ELECTRICAL CONSULTANTS

| | |
|---|------------------------|
| निविदा शुरू होने की तारीख / Start date of Tender | – 22.01.2025, |
| निविदा जमा करने की अंतिम तिथि/Last date of submission of Tender | – 17.02.2025,03:00 PM. |
| तकनीकी बोली खोली जाएगी/Opening of Technical Bids on | – 17.02.2025,03:30 PM |

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



Notice Inviting Tender for Empanelment of Architects/Consultants/Electrical Consultants on Bank of Baroda: Zonal Office, Ahmedabad

Applications are invited for Empanelment from reputed Architectural/Interior/Consultant Firms for carrying out furnishing/refurbishment/maintenance works* for the Bank of Baroda's branches/offices under the **Ahmedabad Zone and as of now -9- Districts viz. Ahmedabad, Gandhinagar, Anand, Kheda, Banaskantha, Patan, Mehsana, Sabarkantha, Aravalli comes under the command area of Ahmedabad Zone** for a period of three (-03-) years, w.e.f. date of finalization of empanelment.

The broad scope of work shall include conceptualizing, planning, designing and monitoring job of furnishing/refurbishment/maintenance works* of the Bank's buildings / Offices / Branches using latest materials as per bank's approval to provide modern look in close co-ordination with various other agencies involved therein.

Interested firms/ Consultants fulfilling the criteria as follows may only apply:

1. The basis for selection of Architects/Consultants Panel:
 - a. Persons who have Graduate / Post Graduate Diploma in Architecture / respective branch of engineering either from India or abroad and / or have done considerable extent of work as Architect for a period of more than three years to be considered.
 - b. Members of the Indian Institute of Architects / Institution of Engineers for consultancy or any other professional institutes as the case may be.
 - c. Members of the Council of Architecture or any other professional institute, as the case may be.
2. The basis for selection of Electrical Consultants Panel:
 - a. Persons who have Graduate / Post Graduate Diploma in Electrical / respective branch of engineering from a recognized university/institute either from India or abroad and / or have done considerable extent of work as Electrical Engineer for a period of more than three years to be considered.
 - b. The applicant must possess a valid BEE certification, affiliation, or license, such as Certified Energy Auditor (CEA) or Certified Energy Manager (CEM), issued by the Bureau of Energy Efficiency, Government of India.
3. The firm should be having sufficient organizational structure comprising of qualified personnel viz. Architects, Interior designers, Engineers, Structural Consultant etc. along with other technical personnel and associates, if any, to carry out execution of such work in terms of nature and magnitude.
4. The firm should have necessary infrastructure/ equipment, etc., to handle small, varied and challenging work involving civil/structural repair/renovation/refurbishment including Electric, Air conditioning, Modular furniture etc. in working/occupied premises.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

5. The firm must have own adequate technical set up and registered office in Rajkot Zone
Ahmedabad Zone (As of now Ahmedabad, Gandhinagar, Anand, Kheda, Banaskantha, Patan, Sabarkantha, Aravalli, Mehsana Districts) or adjoining Districts in Gujarat. The document proof viz. shop and establishment copy should mandatorily be enclosed, on non-enclosure of same, application will stand rejected.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



6. The firm should have experience of having successfully completed similar works as follows during last -07- years (as on 31.12.2024):

| Type of work | Category for empanelment (Amount of work executed) |
|--|---|
| furnishing/refurbishment/maintenance/ Electrical/Energy consultation/Green Building certification work | A) Category A: Up to 15 lacs B) Category B: Up to 50 Lacs C) Category C: Up to 1.50 Crore |

Category A – Works ranging up to Rs. 15 lacs:-

- Three similar* completed works each costing not less than Rs. 6 lacs each or
- Two similar* completed works each costing not less than Rs.7.5 lacs each or
- One similar* completed works each costing not less than Rs.12 lacs each
- Average Annual financial turnover of the firm during the last -03- years, ending, 31st December 2024, should be at least Rs. 0.225 lacs.

Category B – Works ranging up to Rs. 50 lacs:-

- Three similar* completed works each costing not less than Rs. 20 lacs each or
- Two similar* completed works each costing not less than Rs.25 lacs each or
- One similar* completed works each costing not less than Rs.40 lacs each
- Average Annual financial turnover of the firm during the last -03- years, ending, 31st August, 2020, should be at least Rs. 0.75 Lacs.

Category C – Works ranging up to Rs. 1.50 Crores:-

- Three similar* completed works each costing not less than Rs.40 lacs each or
- Two similar* completed works each costing not less than Rs.50 lacs each or
- One similar* completed works each costing not less than Rs.80 lacs each
- Average Annual financial turnover of the firm during the last -03- years, ending, 31st March 2020, should be at least Rs. 2.25 Lacs.

*Similar type of work means successfully completed consultancy service work that include conceptualizing, planning, designing and monitoring furnishing/refurbishment/maintenance including Electric, Air conditioning, Modular Furniture works of the Buildings/ Offices/ Bank's Branches preferably with public sector units/government organizations / reputed corporate houses having annual turnover more than Rs. 100 crore.

Note: Applicant shall submit the Award Letter/ Letter of Agreement, Completion Certificates including details like nature of work, value of work, time period etc. from the respective previous employers in support of above otherwise application is liable to be rejected.

Certificate of Financial Turn over: At the time of submission of tender, the

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

tenderer shall upload Affidavit/Certificate from Chartered Accountant mentioning Financial Turnover of last

-03- years or for the period as specified in the tender document. There is no need to upload/submit entire voluminous balance sheet. However, one page of summarized balance sheet (Audited) and one page of summarized Profit & Loss Account (Audited) for last 03 years to be submitted in hard copy also.

Clarification, if any required, may be obtained from the office of the General Manager, Bank of Baroda, Rajkot Zone, 2nd floor, Bank of Baroda building, M G Road, Rajkot – 360001 (Phone 0281 2240269, Email-pe.zorajkot@bankofbaroda.com)

Canvassing in any form in connection with said tender is strictly prohibited and the application of such persons/organizations that resort to canvassing will be liable to rejection.

The application, which is received after due date and time, are liable to be rejected.

Bank reserves the right to accept or reject any of the offers, without assigning any reasons, whatsoever thereof.

Other Terms and Conditions:

- i. Applications must be accompanied by duly filled and signed proforma enclosed herewith.
- ii. Applications by those firms who do not submit Performance Certificates from their previous employers are liable to be summarily rejected.
- iii. Empanelment shall be done for of architectural work and the remuneration of their services rendered shall be as per the norms laid down by the Bank.
- iv. Work shall be allotted to empaneled firms as and when the need arises and as per Bank's extant norms.
- v. **Architects/Consultants on Bank's panel of other Regions/Zones as well as Ahmedabad Zone also need to apply afresh.**
- vi. **Any legal / quasi-legal proceedings with respect to any disputes, if any, shall be initiated within the jurisdiction of concerned District only.**
- vii. The subject empanelment does not confer any right or claim that the work should be entrusted to you only but Bank reserves right to allot the work among the empaneled architect/contractor on its own discretion power.
- viii. The bank reserves the right to accept/reject any or all of the applications

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

without assigning any reason whatsoever thereof.

- ix. If an Architect/Consultant intends to apply for more than one category, same has to be clearly mentioned in the forwarding letter.
- x. In case any addition / alteration in the terms or conditions of the tender, there will be no newspaper notification. The addendum/corrigendum will be uploaded on bank's website and the applicants will have to keep viewing the tenders section of www.bankofbaroda.com.
- xi. Whenever banks requested for soft/hard copies of assignment job/works drawings, agency have to submit/share without any hesitated.

Please note that, this empanelment of architect should in no way be construed as work order for any project.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

Tender form has to be downloaded from the Bank's website www.bankofbaroda.com (tender section). Tender forms will be available on the bank's website from **22.01.2025**. The last date for issue of tender form is **17.02.2025 up to 3.00 pm** (shall be available on website).

Application, complete in all respects, along with relevant documents duly super scribing "Empanelment of Architects/Consultants on **Bank of Baroda: Ahmedabad Zone** in sealed envelope must reach the following address on or before **17.02.2025 at 3.00 PM** :

General Manager (ZM)

Bank of Baroda

Ahmedabad Zone,

Zonal office,

1st floor, Bank of Baroda Towers, Opp. Law Garden, Ellisbridge, Ahmedabad -380 006

The applications will be opened on **17.02.2025 at 03:30 p.m.** in the presence of the designated committee and the applicants who are present. No separate intimation will be provided.

Bank reserves the right to reject any/ all application/s without assigning any reasons thereof.

Important dates

| | |
|--|-----------------------------------|
| Date of Commencement of tender | 22.01.2025 |
| Last date and time for submission of Bids | 17.02.2025 till 03:00 p.m. |
| Date and time of opening of the bids | 17.02.2025 at 03:30 p.m. |

**Deputy General Manager
Ahmedabad Zone**

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

Instructions to the applicants for furnishing information for empanelment-

1. This empanelment shall be valid for a period of three years from the date of intimation letter to the empaneled applicants.
2. Intending Applicants are required to submit their applications in Duplicate with full bio- data giving details about their organization, experience, technical personnel in their organization, competence and adequate evidence of their financial standing, etc. in the enclosed form which will be kept confidential.
3. While deciding upon the pre-qualification, great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close co-ordination with other agencies.
4. Each page of the application shall be sealed and signed. The application shall be signed by persons / persons on behalf of the organization having necessary authorization / Power of Attorney to do so (Certified copies to be enclosed).
5. If the space in the proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the proforma and serial number. Separate sheets shall be used for each part. However the format shall be as per proforma.
6. Any letter or document accompanying the pre-qualification form shall be submitted in duplicate.
7. Applications containing false, incomplete and / or inadequate information are liable to be rejected. Also mere fulfillment of eligibility criteria does not guarantee selection.
8. Decision of the Bank in regard to selection of Architects/Consultants for Empanelment will be final. The Bank is not bound to assign any reason for acceptance / rejection of any applications.
9. While filling up the application with regard to the list of important projects completed or in hand, the applicants shall include those works only which are individually costing not less than 40% of the respective category herein above as an additional information.
10. If, information and details furnished by applicants are found to be false at any time in future, which comes to the notice of the Bank at a later date, the empanelment of such applicant is liable to be cancelled immediately.
11. Canvassing in any form in connection with pre-qualifications is strictly prohibited and the application of such persons / organizations who resort to canvassing will be liable to rejection.

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

12. The application/s which is/are received after due date and time are liable to be rejected.
13. Bank reserves the right to reject any/ all the applications without assigning any reason, thereof.

(Format of application forwarding letter)

To

General Manager (ZM)
Bank of Baroda
Ahmedabad Zone,
Zonal office,
1st floor, Bank of Baroda Towers, Opp Law Garden, Ahmedabad -380 006

Ref: Application for Empanelment of Architects for the Period 2025-2027 in Category-

Dear Sir,

I / we have read and understood the instructions and the Terms & Conditions mentioned in the empanelment document. I / we do hereby declare that the information furnished in the application and the supplementary sheets are correct to the best of my knowledge and belief.

Signature of applicant with seal

Name:

Designation:

Address:

Place :

Date:

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

ANNEXURE-I: PREQUALIFICATION OF ARCHITECT/CONSULTANTS

Basic information

| | | | | |
|----|--|--------------|-------|------------|
| 1 | Name of the applicant / organisation | | | |
| | Address of the Registered Office (with phone numbers, fax numbers & e-mail ID) | | | |
| | Address of Office (with phone numbers, fax numbers & e-mail ID) | | | |
| 2 | Year of establishment | | | |
| 3 | Type of the organization (whether sole proprietorship, partnership, Private Ltd or Ltd. Co., LLP etc.) (Enclose certified copies of documents as evidence) | | | |
| 4 | Name & educational qualification of the Proprietor/partners/Directors of the organization/Firm a) b) c) (Enclose certified copies of documents as evidence) | | | |
| 5 | Details of registration – Whether Partnership firm, company, etc. Name of Registering Authority, Date and Registration number. (Enclose certified copies of documents as evidence) | | | |
| 6 | Whether registered with Government/Semi-Government/Municipal authorities of any other Public organization and if so, in which class and since when? (Enclose certified copies of documents as evidence) | | | |
| 7 | Details of registration with 1) Council for Architects. 2) Indian Institute of Architects. (with year of Registration/class/validity) (Enclose certified copies of documents as evidence) | Year of Reg. | Class | Valid upto |
| 7a | Number of years of experience in the field and details of work in any other field | | | |

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



| | | |
|----|---|---|
| 8 | Address of office through which the proposed work of the Bank will be handled and service call will be handled with name and designation of professional in charge | |
| 9 | Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit & Loss a/c (audited) for the last 3 years (Enclose certified copies of documents as evidence and certificate issued by Chartered accountant indicating the turnover for last three years) | One page of summarized balance sheet (Audited) and one page of summarized Profit & Loss Account (Audited) |
| 10 | Name and address of Bankers | |
| 11 | PAN Number (Mandatory) | |
| 12 | Details of registration for Goods and Services Tax (mandatory) | |
| 13 | Detailed description and value of works done (Proforma 1) and works on hand (Proforma 2) | |
| 14 | Details of Key Personal Permanently employed (Proforma 3) | |
| 15 | Other infrastructural information to be used / referred for this project (Proforma 4) | |
| 16 | Furnish the names of -3- responsible persons along with their designation, address, tel. No etc. for whose organization, you have completed the above mentioned jobs and who will be in position to certify about the performance of your organization | |
| 17 | Whether any Civil suit / litigation arisen in contracts executed / being executed during the last 10 years. If yes, please furnish the name of the project, employer, and nature of work, contract value, work order and brief details of litigation. Give name of court, place, and case no, status of pending litigation | Attach separate sheet, if required |
| 18 | Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed off during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted | |

Sign. & Seal of the applicant

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

PROFORMA-1

LIST OF PROJECTS EXECUTED AS PRIME CONSULTANT OF SIMILAR NATURE AS MENTIONED IN THE TENDER OVER THE LAST SEVEN YEARS

(Minimum Value of Work done not less than 40 % of the respective category) i.e. not less than (1) 6 lacs for Category A, (2) 20 lacs for Category B, (3) 60 lacs for Category C

| Sl. No. | Name of Work/ Project with Address | Name & full postal address of the owner. Specify whether Govt. undertaking along with name, address and contact nos. 02 persons (Engineer or top officials of the | Contract Amount (Rs.) with copy of work order, Agreement letter & completion certificate from project in-charge | Stipulated time of completion (Months) | Actual time of completion (Months) | Any other relevant information. Actual amount of the Project, if increased, give reasons | Enclose clients certificate for satisfactory completion | Remarks |
|---------|------------------------------------|---|---|--|------------------------------------|--|---|---------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | | | | | | | | |

Notes:

- Information has to be filled up specifically in this format. Please do not write remark "As indicated in Brochure". Attach extra sheets if necessary.
- Date shall be reckoned from date of advertisement of the notice in the newspapers.
- Applicant shall submit the Award letter/Letter of Agreement, Completion Certificates including details like nature of work, value

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.



- of work, time period etc. from the respective previous employers in support of above otherwise application is liable to be rejected.
4. For certificates, the issuing authority shall not be less than an Executive In-charge

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consiltants on Bank of Baroda Ahmedabad Zone.

PROFORMA-2

LIST OF WORK ON HAND AS PRIME CONSULTANT OF SIMILAR NATURE AS MENTIONED IN THE TENDER OVER THE LAST SEVEN YEARS.

(Minimum Value of Work done not less than 40 % of the respective category) i.e. not less than (1) 6 lacs for Category A, (2) 20 lacs for Category B, (3) 60 lacs for Category C

| Sl. No. | Name of Work/ Project with Address | Name and full Address of the owner. Specify whether Govt. undertaking along with name, address and contact numbers of 2 persons (Engineers or top officials of the organization) | Contract amount (In Rs) with copy of work order Agreement letter and completion certificate from the project in-charge | Stipulated Time of completion in months | Present status of the project | Any other Relevant information. Whether the actual amount for the project was increased. If yes, give reasons. |
|---------|------------------------------------|--|--|---|-------------------------------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | | | | | | |

Note: Information has to be filled up especially in this format. Please do not write remark "As indicated in Brochure".

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

PROFORMA-3

DETAILS OF KEY PERSONNEL, GIVING DETAILS ABOUT THEIR TECHNICAL QUALIFICATION & EXPERIENCE INCLUDING THAT IN YOUR ESTABLISHMENT

| Sl. No. | Name and Designation | Age | Qualification | Experience | Nature of work handled | Name of the projects handled with Amount | Date from which employed in your organization | Indicate details of experience for similar projects |
|---------|----------------------|-----|---------------|------------|------------------------|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | | | | | | | | |

Notes:

1. Information has to be filled up especially in this format. Please do not write remark "As indicated in Brochure".
2. List of Associates / Consortium should be mentioned.
3. Indicate other points, if, any, to show your technical and managerial competency to indicate any important point in your favor.

Date:

Sign & Seal of the Applicant

Surat **Applicant's Signature with Company Seal**

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



PROFORMA-4

DETAILS OF INFRASTRUCTURE IN OFFICE

| Sl. No. | Items | Numbers | Description |
|---------|---|---------|-------------|
| 1 | Fax Machine | | |
| 2 | Telephones | | |
| 3 | Other Instruments | | |
| 4 | Software used for planning, estimating, execution, supervision etc. | | |
| 5 | Reference books used for estimates, rate analysis etc. | | |
| 6 | Subscription to magazines, journals, institutes of technical nature | | |
| 7 | Any other information | | |

Date:

Sign & Seal of the applicant

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.



बैंक ऑफ़ बड़ौदा **Bank of Baroda**



Declaration/Undertaking

1. I/We certify that all the details furnished above are true and correct to the best of my knowledge and belief. I understand that in case of furnishing of any false information or suppression of any material information, the application shall be liable for rejection besides initiation of penal proceedings by the Bank, if it deems fit.
2. Bank shall have the authority to verify all the information provided by us.
3. All supporting documents shall be provided by us in authenticity of the information furnished.
4. I/We agree that the decision of Bank of Baroda in Selection of Architects/Consultants, will be final and bidding to me/us.
5. I/We agree that we have no objection if inquiries are made about our works, its related areas and any other inquiry regarding all details, projects and works listed by us in the accompanying sheets.
6. I/we agree on providing soft/hard copies of assignment job/works drawings/layouts whenever requested for by Bank; without hesitation.

Signature and Seal of the Applicant

Place:

Date :

Applicant's Signature with Company Seal

Notice for inviting Tender of Empanelment of Interior Furnishing & Civil/Electrical/AC Contractor/Turn key Project Contractors/ Architects/Consultants/Electrical Consultants on Bank of Baroda Ahmedabad Zone.

Check list for Empanelment of
Architects/Consultants

| Sr. No. | Document | Submitted (√) | No Submitted (√) |
|---------|---|------------------|---------------------|
| 1 | Proof of Establishment and Address | | |
| 2 | Certified copies of registration with CPWD/PWD/Govt /PSU/Banks | | |
| 3 | Registration number with Council of Architecture/ Indian Institute of Architects – Copy of Valid Registration | | |
| 4 | Bio-data of partners/ Associates details-Partnership deed copy | | |
| 5 | Copy of PAN Card & other related Income Tax documents | | |
| 6 | Copy of GST Registration Certificate | | |
| 7 | Copies of the Audited Balance Sheet & Audited Profit & Loss Account for last 3 years and A certificate issued by Chartered Accountant indicating the turnover for last three years. | | |
| 8 | Copies of Work order, Letter of Agreement, Completion Certificate and Performance Certificate for all the Similar works as mentioned in the tender over last seven years. | | |
| 9 | Copy of Signatory has the Authorization to Sign. | | |
| 10 | Sealed and Signed – All Application pages, Proforma – 1,2,3,4 and Copies of documents submitted. | | |
| 11 | Other relevant certificates, (If submitted please mention the name of the certificate below) | | |

Applicant's Signature with Company Seal

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