

Recommendation by Branch Head for release of Payment of NSM 1+1

Branch Name & SOL No.

Date:- _____

To,
 General Manager,
 (OPS&SER),
 7th Floor, Baroda Bhavan,
 R.C. Dutt Road, Alkapuri
 Baroda – 390007

Subject: - **Recommendation of Branch Head to release the payment for supply of NSM 1+1**Ref: **RFP No: HO:CC:CM:117/16 dated 10/01/2025**

Dear Sir,

We confirm receipt of 1 No. Note Sorting Machine (1+1) pocket model _____ serial no. _____ along with additional customer display/printer- serial no. _____ vide invoice no. _____ dt. _____ from M/s

1. We are enclosing satisfactory installation Report and working certificate.
2. Certificate of training (___ days) for the Note Sorting Machine co signed by us and the vendor.
3. Original invoice no. _____ dt. _____ and delivery challan no. _____ dt. _____
4. Manufacturer's certificate.
5. Bidder's warranty certificate.
6. Copy of insurance certificate.
7. Satisfactory Performance Report/ Stress Test Report for 6 days.
8. Service Report Card

I recommend to release the payment to the above mentioned vendor.

I hereby confirm that no payment has been released to vendor by our branch against this invoice.**Signed by Branch Manager**

Branch:- _____

Region: _____