



बैंक ऑफ़ बड़ौदा Bank of Baroda

**Request for proposal (RFP) for Interior
Civil, Plumbing, Furniture & Electrical
Works of Bank's Flats in Residential
Building, Sundaram-3B, Raheja Complex,
Malad East, Mumbai 400101**

Bank of Baroda
Facilities Management Department
1st floor, BCC Building, C-26, G-Block, BKC

Tender No:BCC/FM/SK/117/T-02

[A] Important Dates:

#	Particulars	Timeline
1	Name of the Tender	Request for proposal (RFP) for Interior Civil, Plumbing, Furniture & Electrical Works of Bank's Flats in Residential Building Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101
2	RFP Issuance Date	24.01.2025
3	RFP Coordinator details (Bank)	Mr. Sachin Kumar, Sr. Manager, Mr.S S Patil, Chief Manager, Facilities Management Department Tel- 02266985162/5068 Email: em.projects.bcc@bankofbaroda.com
3	Availability of RFP document	RFP will be available on our Bank website www.bankofbaroda.in/tenders The RFP may be downloaded from the Tender Section by the bidders. No hard copy of the RFP will be made available by the Bank. Bidders are advised to refer/check Bank's website for any additional instruction/addendum/corrigendum (if any) till 24 hours of tender submission time
4	Tender Fee	NOT APPLICABLE
5	Estimated Cost	Rs. 1,45,00,000/- (Rupees One Crore Forty Five Lakh only) + GST
6	Bid Security (Earnest Money Deposit)	Rs. 1,45,000- (Rupees One Lakh Forty Five Thousand Only)
7	Mode of Tender	Online
8	Address for online submission of bids (technical as well as commercial bids)	Bid must be submitted online on https://bobtenders.eproc.in
9	Address for opening of bids	https://bobtenders.eproc.in
10	Contact Details of M/s C1 India Pvt. Ltd.	M/s C1 India Pvt. Ltd. Helpdesk Team Monday to Friday Ph.: 0124-4302033/36/37 , bobsupport@c1india.com Helpdesk Contact No: 0124-4302033/36/37+91-80-45811365 & +91-80-45982100 Mr. Govind: +91-9999432157 Mr. Pankaj:+91- 9773581223 For more details, check under Contact us at home page of e-procurement portal https://bobtenders.eproc.in

11	Last Date of Written request for Clarifications Before the Pre-bid Meeting	14.02.2024 <ul style="list-style-type: none"> ○ Bidder to submit a maximum of -2- participant's name, contact number, designation and e-mail ID for pre bid meeting on em.projects.bcc@bankofbaroda.com along with pre-bid queries.
12	Pre - bid Meeting details	<ul style="list-style-type: none"> ○ Pre bid meeting will be held online through Bank's Online Meeting Platform (i.e. Microsoft Teams) on 04.02.2024 at 12:30AM. ○ Meeting invite Link will be sent by the Bank to bidder's provided email IDs to join the Online Meeting as per the schedule mentioned above. ○ Bidder representatives will have to click the Bank provided link (provided in the e-mail) to join the On-Line Pre-bid meeting
13	Last Date of Submission of RFP Response (Closing Date & Time for receipts of bids)	3:00 PM on 14.02.2025
14	Technical Bid Opening Date	3:30 PM on 14.02.2025
	Commercial Bid	The commercial bids of only those Bidders who qualify in both eligibility/technical evaluation will be opened. The date for opening of the commercial bid would be communicated separately to the technically eligible Bidders.

[B] Important Clarifications:

Following terms are used in the document interchangeably to mean:

1. Bank, BOB means 'Bank of Baroda'
2. RFP means the Request For Proposal document
3. Proposal, Bid Tender means RFP response documents prepared by the bidder and submitted to Bank of Baroda
4. Support means Support & Services to be provided as part of the Scope of Work
5. Annual Maintenance Contract (AMC)
6. Central Vigilance Commission (CVC)
7. Earnest Money Deposit (EMD)
8. Recipient, Respondent, Vendor, bidder, means the respondent to the RFP document
9. Service Level Agreement (SLA)
10. Single Person of Contact (SPOC)
11. SITC means Supply, Installation, Testing and Commissioning.
12. OEM means "Original equipment manufacturer".

Please note:

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.

- II. "Bidder" (including the term 'tenderer', 'consultant' or ' ' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- III. "Bidder from a country which shares a land border with India" for the purpose of this Order means: -
- a. An entity incorporated, established or registered in such a country; or
 - b. A subsidiary of an entity incorporated, established or registered in such a country; or
 - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
 - d. An entity whose *beneficial owner* is situated in such a country; or
 - e. An Indian (or other) agent of such an entity; or
 - f. A natural person who is a citizen of such a country; or
 - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- IV. The beneficial owner for the purpose of (iii) above will be as under:
1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.
Explanation—
 - a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent, of shares or capital or profits of the company;
 - b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
 2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
 3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position

- of senior managing official;
5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.
- VI. The successful bidder shall not be allowed to sub-contract works to any bidder from a country which shares a land border with India unless such bidder is registered with the Competent Authority.

Debarment from bidding means

- (i) A bidder shall be debarred if he has been convicted of an offence—
- (a) Under the Prevention of Corruption Act, 1988; or
 - (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
- (ii) A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date of debarment. Department of Commerce (DGS&D) will maintain such list which will also be displayed on the website of DGS&D as well as Central Public Procurement Portal.
- (iii) A procuring entity may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the code of integrity. The Ministry/Department will maintain such list which will also be displayed on their website.
- (iv) The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment
- (v) A bidder can also be debarred for any actions or omissions by the bidder other than
Violation of code of integrity, which in the opinion of the Ministry/Department, warrants Debarment, for the reasons like supply of sub-standard material, non-supply of Material, abandonment of works, sub-standard quality of works, failure to abide “Bid Securing Declaration” etc.

Confidentiality:

This document is meant for the specific use by the Company person/s interested to participate in the current tendering process. This document in its entirety is subject to Copyright Laws. Bank of Baroda expects the OEM/bidders or any person acting on behalf of the OEM/bidders strictly adhere to the instructions given in the document and maintain confidentiality of information. The OEM/bidders will be held responsible for any misuse of information contained in the document, and liable to be prosecuted by the Bank In the event that such a circumstance is brought to the notice of the Bank. By downloading the

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Introduction

Bank of Baroda is one of the largest Public Sector Bank (PSU) in India with a branch network of over 8100+ branches in India and 95+ branches/offices overseas including branches of our subsidiaries, distributed in 15+ countries.

Bank of Baroda, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act 1970, having its Corporate Office at C-26, G-Block, Bandra Kurla Complex, Bandra East, Mumbai - 400051 (hereinafter referred to as the "Bank") which expression unless repugnant to the context or meaning thereof shall mean and include its successors and assigns), intends to issue this RFP document, hereinafter called RFP, to eligible bidders having sufficient experience in Restoration /Repair /External Painting & Terrace waterproofing work, hereafter called as ' bidders', participate in the competitive bidding for Interior Civil, Plumbing, Furniture Works of Bank's Flats in Residential Building Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101

Project overview and Scope of Work

This Request for Proposal (RFP) document has been prepared solely for the purpose of enabling Bank of Baroda ("the Bank") to select a bidder/vendor for Interior Civil, Plumbing, Furniture Works of Bank's Flats in Residential Building Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101. The Bank, for this purpose, invites proposal from **bidders** who are interested in participating in this RFP who fulfill the eligibility criteria mentioned under Annexure 02 and are also in a position to comply with the Project Scope mentioned in Annexure 08. Apart from the above the bidder must also agree to all our terms & conditions mentioned under this RFP.

The detailed scope of work and technical specifications are mentioned in the Annexure 08. However, Bank reserve the right to modify/ change the scope of work at any phase of this contract.

1. Contract Period

The Bank shall enter into an agreement with successful bidder for Interior Civil, Plumbing, Furniture Works of Bank's Flats in Residential Building Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101

The execution of the said work should be completed within -6- months of award of work. The Work executed will have Defects Liability Period (DLP) or warranty period of 1 year post successful installation & handing over to the Bank. The Work has to be completed in phased manner as per availability of site.

2. Pre-Qualification for Submission of Bid

Bidders satisfying the eligibility conditions (mentioned in Annexure 02) and General terms and conditions specified in this document and ready to provide the said "Services" in conformity with Scope of Work stipulated in Annexure 08, may submit their bid online through Bank's e-tendering service provider M/s C1 India on or before the time line stipulated in the Table [A]: Important Dates.

Bids submitted by any other means other than bid submission in e-tendering website

will not be accepted by the Bank. The detail guidelines for submission details and E-tendering mentioned in Annexure 01

3. Bid Security Earnest Money Deposit

Bidders are required to provide an Earnest Money Deposit (EMD) of an amount as mentioned in Table [A]: Important Dates - Bid Security (Earnest Money Deposit)" i.e. Rs. 1,45,000/- (Rupees One Lakh Forty Five Thousand Only) at the time of submission of the bid document. Bidder shall submit Earnest Money Deposit (EMD) amount online through NEFT/RTGS on the details below:

Bank: BANK OF BARODA

Branch: B. K Complex Branch.

IFSC: BARB0BANEAS ('0' is Zero)

Account Type: OD

Account No.: 29040400000417

The proof of same is required to be submitted along with bid documents. The Bank may reject the bid of concerned bidder if they fail to provide the EMD.

4.1 Bid submitted without the Earnest money deposit will be summarily rejected. Non-submission of Earnest Money Deposit in the format prescribed in RFP will lead to outright rejection of the Offer. The EMD of unsuccessful bidders will be returned by the Bank within two weeks from closure of the RFP. No interest shall be paid on Bid security deposit. The EMD (Earnest Money Deposit) of successful bidder will be returned on submission of Performance Bank Guarantee/ Security Deposit.

4.2 The bid security amount/ Earnest money deposit (EMD) would be forfeited in the following scenarios:

- a) In case the bidder withdraws their bid prior to validity period of the bid for any reason whatsoever;
- b) In case of the successful bidder, if the bidder
 - Refuses to accept and sign the contract as specified in this document within 1 month of issue of contract order/letter of intent for any reason whatsoever; or
 - Fails to provide the performance guarantee within 21 days from the purchase order date, for any reason whatsoever; or
 - Fails to comply with any other condition precedent to signing the contract specified in the solicitation documents.

4.3 Exemption to bidders from submission of Bid Security Amount EMD:

Exemption from submission of EMD shall be given to bidders, who are Micro and Small Enterprises (MSEs) Startups. The bidders who are MSE has to submit necessary document issued by NSIC and the bidders who are startups has to be recognized by Department of Industrial Policy & Promotion (DIPP) to avail the exemption. To qualify for EMD exemption, firms should necessarily enclose a valid copy of registration certificate issued by NSIC/DIPP which are valid on last date of submission of the tender documents. MSEs/startups firms which are in the process of obtaining NSIC certificate/ DIPP will not be considered for EMD exemption. Such bidders have to submit a "Bid Security Declaration" accepting that if they withdraw

or modify their bids during period of validity of the bid, they will be suspended for 6 months.

4.4 Preference to make in India initiative

Government has issued Public Procurement (Preference to Make in India) [PPP-MII] Order 2017 vide the Department for Promotion of Industry and Internal Trade (DPIIT) Order No.P-45021/2/2017-B.E.-II dated 15.06.2017 and subsequent revisions vide Order No. 45021/2/2017-PP (BE-II) dated 16-9-2020 to encourage 'Make in India' and to promote manufacturing and production of goods, services and works in India with a view to enhancing income and employment.

Preference will be given with the criteria laid down by Bank and as per procedures laid down in Public Procurement (Preference to Make In India) order 2017, revision dated 16/09/2020 vide order P-45021/2/2017-PP (BE – II) dated 16-9-2020 issued by GOI.

The guidelines under PPP-MII order and subsequent revisions as mentioned above shall be applicable subject to bidder submitting with Class-I/Class-II local content certificate for the quoted product.

This project involves use of customized/specialized gadgets requiring the personnel employed to safeguard public & Bank's property. It is prudent to have firms with the requisite experience in this field. Hence, considering the procurement of services related to Public and Bank's property, no exemptions/relaxation shall be given to an any Entity.

Performance Bank Guarantee

5.1 The successful bidder shall provide a Performance Bank Guarantee (PBG) within 21 days from the date of receipt of the order or signing of the contract whichever is earlier in the format as provided under **Annexure 10**. The value of PBG should be 5% of the total contract value of execution i.e. Commercial bid, valid for entire period of the SITC contract including DLP plus 3 months and such other extended period as the Bank may decide for due performance of the project obligations. The guarantee should be of that of a Nationalized Bank only, other than Bank of Baroda.

5.2 In the event of non-performance of obligation or failure to meet terms of this Tender or subsequent agreement, the Bank shall be entitled to invoke the performance guarantee without notice or right of demur to the bidder. Any amount pending for payment due to non-achieving of milestone/s set under the agreement or any other reason solely attributable to the bidder should be included in the remaining amount of the contract value.

5.3 The Bank reserves the right to recover any dues payable by the selected bidder from any amount outstanding to the credit of the selected bidder, including the pending bills and/or invoking Performance Guarantee, if any, under this contract.

5.4 If the Performance guarantee is not submitted within the stipulated time, the Bank reserves the right to cancel the order contract and the bid security amount/ EMD provided by the bidder, will be forfeited.

4. Sub - Contracting

The selected vender shall not subcontract or permit anyone other than its personnel to perform any of the work, service or other performance required under this project. In

case any particular specialized service as prescribed in the scope of work requires subcontracting, it need to be specified in the proposal/ response document with all the details of the work/ services. Please note that no work/services shall be subcontracted without the prior permission from the Bank in writing

5. Service Level Agreement and Non-Disclosure Agreement

7.1 The successful bidder shall execute a) Service Level Agreement (SLA) and Non-Disclosure Agreement (NDA) (As per Annexure12), which contains all the services and terms and conditions of the services to be extended as detailed herein. The successful bidder shall execute the SLA and NDA and provide the same along with acceptance of Purchase Order.

7.2 All the expenses related to execution of the document such as the applicable stamp duty and registration charges if any, shall be borne by the successful bidder.

6. Compliance with Laws

8.1 Compliance in obtaining approvals/permissions/licenses: The bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the project. Also the bidder shall comply with the provisions of code of wages, and other labor welfare legislations. In the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the Bank and its employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from. The Bank will give notice of any such claim or demand of liability within reasonable time to the bidder.

8.2 The bidder is not absolved from its responsibility of complying with the statutory obligations as specified above.

7. Termination

9.1 Bank reserves the right to terminate this RFP at any stage without any notice or assigning any reason.

9.2 At any time during the course of the RFP process or before the award of contract or after execution of the contract that one or more terms and conditions laid down in this Request For Proposal has not been met by the bidder or the bidder has made material misrepresentation or has given any materially incorrect or false information, Bank may terminate his contract and may invoke performance bank guarantee or forfeit the security deposit as the case may be. Further bank may impose such restriction/s on the defaulting bidder as it deemed fit.

9.3 After the award of the contract, if the selected bidder does not perform satisfactorily or delays execution of the contract, Bank may terminate his contract and may invoke performance bank guarantee or forfeit the security deposit as the case may be. The Bank reserves the right to get the balance contract executed by another party of its choice by giving one month notice for the same. In such an event, the bidder is bound to make good the additional expenditure which the Bank may have to incur for the execution of the balance of the contract

8. Grievance Redressal and Dispute Resolution

10.1 Any bidder who claims to have a grievance against a decision or action with regards to the provisions of this RFP may file a request to the General Manager (Facilities Management Department) at gm.projects.bcc@bankofbaroda.com. It may please be noted that the grievance can be filed by only that bidder who has participated in Procurement proceedings in accordance with the provisions of this RFP. All letters must be addressed to the following:

General Manager-FM, COA, Security, PD& RD.
Bank of Baroda, Baroda Corporate Centre
1st Floor, BCC Building, C-26, G-Block, BKC, Mumbai, 400051.

Dispute Resolution:

10.2 The Bank and the bidder shall make every effort to resolve amicably, by direct informal negotiation between the respective project managers of the Bank and the bidder, any disagreement or dispute arising between them under or in connection with this RFP.

10.3 If the Bank project manager and bidder project manager/ director are unable to resolve the dispute within thirty days from the commencement of such informal negotiations, they shall immediately escalate the dispute to the senior authorized personnel designated by the bidder and Bank respectively.

10.4 If within thirty days from the commencement of such negotiations between the senior authorized personnel designated by the bidder and Bank, the Bank and the bidder are unable to resolve contractual dispute amicably, either party may require that the dispute be referred for resolution through formal arbitration.

10.5 All questions, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator acceptable to both parties OR the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator shall act as the chairman of the proceedings.

10.6 The seat and place of arbitration shall be Mumbai. The language of arbitration proceedings shall be English. The Arbitration and Conciliation Act 1996 or any statutory modification thereof shall apply to the arbitration proceedings.

10.7 The arbitral award shall be in writing, state the reasons for the award, and be final and binding on the parties. The award may include an award of costs, including reasonable attorneys' fees and disbursements. Judgment upon the award may be entered by any court having jurisdiction thereof or having jurisdiction over the relevant Party.

9. Governing Laws

This RFP and the subsequent contract shall be governed and construed and enforced in accordance with the laws of India. Both the Parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of this RFP, only the courts in Mumbai shall have exclusive jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.

10. Prevention of Corrupt and Fraudulent Practices

- 1.1. As per Central Vigilance Commission (CVC) directives, it is required that every participating bidders required to signed an integrity pact as per the annexure - 13 of this RFP.
- 1.2. Every Bidders / Suppliers / Contractors are expected to observe the highest standard of ethics during the procurement and execution of such contracts in pursuance of the policy:
 - ▶ “Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of an official in the procurement process or in contract execution AND
 - ▶ “Fraudulent Practice” means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Bank and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.
- 1.3. The Bank reserves the right to reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- 1.4. The Bank reserves the right to declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

11. Authorized Signatory

The selected shall indicate the authorized signatories who can discuss and correspond with the Bank, with regard to the obligations under the contract. The selected shall submit at the time of signing the contract, a certified copy of the resolution of their Board, authenticated by Company Secretary/Director, authorizing an official or officials of the company or a Power of Attorney copy to discuss, sign agreements/contracts with the Bank. The bidder shall furnish proof of signature identification for above purposes as required by the Bank.

12. Bid submission by related parties

- 14.1 If related parties (as defined below) submit more than one bid then both all bids submitted by related parties are liable to be rejected at any stage at Bank’s discretion:
- a) Bids submitted by holding company and its subsidiary company;
 - b) Bids submitted by two or more companies having common director/s
 - c) Bids submitted by partnership firms LLPs having common partners
 - d) Bids submitted by companies in the same group of promoters/management

In the case of software or hardware either the Indian agent on behalf of the principal/ OEM or Principal/ OEM itself can bid but both cannot bid simultaneously for the same solution in this tender. If an agent submits bid on behalf of the Principal/ OEM, the same agent cannot submit a bid on behalf of another Principal/ OEM in this tender for the same solution

13. Right to Reject Bids

Bank reserves the absolute and unconditional right to reject the response to this RFP if it is not in accordance with its requirements and no correspondence will be entertained by the Bank in the matter. The bid is liable to be rejected if:

- a) It is not in conformity with the instructions mentioned in the RFP document.
- b) It is not accompanied by the requisite Earnest Money Deposit (EMD).
- c) It is not properly or duly signed.
- d) It is received through Telex / telegram / fax
- e) It is received after expiry of the due date and time.
- f) It is incomplete including non- furnishing the required documents.
- g) It is evasive or contains incorrect information.
- h) There is canvassing of any kind.
- i) Submitted by related parties
- j) It is submitted anywhere other than the place mentioned in the RFP.

Further Bank reserves the rights to:

- a) Reject any or all responses received in response to the RFP
- b) Extend the time for submission of all proposals
- c) Cancel the RFP at any stage, without assigning any reason whatsoever.
- d) Visit the place of work of the bidder
- e) Conduct an audit of the services provided by the bidder.
- f) Ascertain information from the Banks and other institutions to which the bidders have rendered their services for execution of similar projects.
- g) Revise any part of the tender document, by providing a written addendum at any stage till the award of the contract. The Bank reserves the right to issue revisions to this tender document at any time before the date of submission of tender. The addendums, if any, shall be published on Bank's website ONLY.

14. General Terms and conditions

16.1 The RFP document is not a recommendation; offer to enter into a contract, agreement or any other arrangement, in respect of the services. The provision of the services is subject to observance of selection process and appropriate documentation being agreed between the Bank and any successful as identified by the Bank, after completion of the selection process as detailed in this document.

16.2 Information Provided: The RFP document contains statements derived from information that is believed to be true and reliable at the date obtained but does not purport to provide all of the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with the Bank in relation to the provision of services. Neither the Bank nor any of its directors, officers, employees, agents, representative, bidders, or advisers gives any representation or warranty (whether oral or written), express or implied as to the accuracy, updating or completeness of any writings, information or statement given or made in this RFP document.

16.3 For Respondent Only: The RFP document is intended solely for the information of the party to whom it is issued ("the Recipient" or "the Respondent") and no other person or organization.

16.4 Costs Borne by Respondents: All costs and expenses (whether in terms of time or money) incurred by the Recipient Respondent in any way associated with the

development, preparation and submission of responses, including but not limited to attendance at meetings, discussions, demonstrations, etc. and providing any additional information required by the Bank, will be borne entirely and exclusively by the Recipient Respondent.

16.5 No Legal Relationship: No binding legal relationship will exist between any of the Recipients/Respondents and the Bank until execution of a contractual agreement to the full satisfaction of the Bank.

16.6 Recipient Obligation to Inform Itself: The Recipient must apply its own care and conduct its own investigation and analysis regarding any information contained in the RFP document and the meaning and impact of that information.

16.7 Evaluation of Offers: Each Recipient acknowledges and accepts that the Bank may, in its sole and absolute discretion, apply whatever criteria it deems appropriate in the selection of bidder, not limited to those selection criteria set out in this RFP document.

16.8 The issuance of RFP document is merely an invitation to offer and must not be construed as any agreement or contract or arrangement. The bidders unconditionally acknowledges by submitting its response to this RFP document that it has not relied on any idea, information, statement, representation, or warranty given in this RFP document.

16.9 Acceptance of Terms: the bidders will, by responding to the Bank's RFP document, be deemed to have accepted the terms as stated in this RFP document

16.10 Only one submission of response to RFP by each Respondent will be permitted.

16.11 The Bank expects the bidder to adhere to the terms of this tender document and would not accept any deviations to the same.

16.12 The Bank expects that the appointed under the tender document shall have the single point responsibility for fulfilling all obligations and providing all deliverables and services required by Bank.

16.13 Unless agreed to specifically by the Bank in writing for any changes to the issued tender document, the bidder responses would not be incorporated automatically in the tender document.

16.14 The Bank will notify the Respondents in writing as soon as practicable after the RFP Evaluation Complete date, about the outcome of the RFP evaluation process, including whether the Respondent's RFP response has been accepted or rejected. The Bank is not obliged to provide any reasons for any such acceptance or rejection.

16.15 All responses received after the due date/time as mentioned in "Table A: Important Dates - Last Date of Submission of RFP Response (Closing Date)" would not be considered by the system.

16.16 The Bank has established RFP coordinators to provide a venue for managing bidder relationship and other requirements through the Bank's decision making body for contract clarification. All the queries and communication must be addressed to the RFP coordinators contact persons from the Bank mentioned in "Table A: Important Dates - RFP Coordinator".

16.17 Recipients are required to direct all communications for any clarification related to this RFP to RFP Coordinator.

16.18 All questions relating to the RFP, technical or otherwise, must be in writing and addressed to the addresses given in point “Table A: Important Dates” above. Interpersonal communications will not be entered into and a Respondent will be disqualified if attempting to enter into such communications. The Bank will try to reply, without any obligation in respect thereof, every reasonable question raised by the Respondents in the manner specified.

16.19 However, the Bank may in its absolute discretion seek, but under no obligation to seek, additional information or material from any Respondents after the RFP closes and all such information and material provided must be taken to form part of that Respondent’s response.

16.20 Respondents should invariably provide details of their email address (as) as responses to queries will only be provided to the Respondent via email. If Bank in its sole and absolute discretion deems that the originator of the query will gain an advantage by a response to a question, then Bank reserves the right to communicate such response to all Respondents.

16.21 The Bank may in its absolute discretion engage in discussion or negotiation with any Respondent (or simultaneously with more than one Respondent) after the RFP closes to improve or clarify any response.

16.22 Bidder should submit their Eligibility & Technical and Commercial bids.

16.23 All submissions, including any accompanying documents, will become the property of the Bank. The bidder shall be deemed to have licensed, and granted all rights to, the Bank to reproduce the whole or any portion of their submission for the purpose of evaluation, to disclose the contents of the submission to other bidders who have registered a submission and to disclose and/or use the contents of the submission as the basis for any resulting RFP process, notwithstanding any copyright or other intellectual property right of the Recipient that may subsist in the submission or accompanying documents

16.24 All responses should be in English language. All responses by the bidder to this tender document shall be binding on such bidder for a period of 180 days after opening of the Technical bids.

16.25 The bidder may modify or withdraw its offer after submission but prior to the closing date and time as prescribed by Bank. No offer can be modified or withdrawn by the bidder subsequent to the closing date and time for submission of the offers.

16.26 The bidders required to quote for all the components/services mentioned in the “Project scope” and all other requirements of this RFP. In case the bidder does not quote for any of the components/services, the response would be deemed to include the quote for such unquoted components/service. It is mandatory to submit the details in the formats provided along with this document duly filled in, along with the offer. The Bank reserves the right not to allow/ permit changes in the technical specifications and not to evaluate the offer in case of non-submission of the technical details in the required format or partial submission of technical details.

16.27 Based on the Bank’s requirements as listed in this document, the bidder should provide their commercial. In case the bidder unable to fulfill the requirements, then their response would be considered as improper and the whole tender submitted by the bidder is liable to be rejected. The bidder is expected to provide the best option and quote for the same.

16.28 In the event the bidder has not quoted for any mandatory items as required by the Bank and forming a part of the tender document circulated to the bidder's and responded to by the bidder, the same will be deemed to be provided by the bidder at no extra cost to the Bank.

16.29 The Bank is not responsible for any assumptions or judgments made by the bidder for proposing the deliverables. The Bank's interpretation will be final.

16.30 The Bank ascertains and concludes that everything as mentioned in the tender documents circulated to the bidder and responded by the bidders have been quoted for by the bidder, and there will be no extra cost associated with the same in case the bidder has not quoted for the same.

16.31 All out of pocket expenses, traveling, boarding and lodging expenses for the entire period of the contract should be a part of the financial bid submitted by the bidder to the Bank. No extra costs on account of any items or services or by way of any out of pocket expenses, including travel, boarding and lodging etc. will be payable by the Bank. The bidder cannot take the plea of omitting any charges or costs and later lodge a claim on the Bank for the same.

16.32 Responses to this RFP should not be construed as an obligation on the part of the Bank to award a contract / purchase contract for any services or combination of services. Failure of the Bank to select a bidder shall not result in any claim whatsoever against the Bank. The Bank reserves the right to reject any or all bids in part or in full, without assigning any reason whatsoever.

16.33 By submitting a proposal, the bidder agrees to contract with the Bank within the time period prescribed by the bank. Failure on the part of the successful bidder to execute an agreement with the Bank will relieve the Bank of any obligation to the bidder, and a different bidder may be selected based on the selection process.

16.34 The terms and conditions as specified in the RFP and addendums (if any) thereafter are final and binding on the bidders. In the event the bidders not willing to accept the terms and conditions of the Bank, the bidder may be disqualified. Any additional or different terms and conditions proposed by the bidder would be rejected unless expressly assented to in writing by the Bank and accepted by the Bank in writing

16.35 The bidder shall represent and acknowledge to the Bank that it possesses necessary experience, expertise and ability to undertake and fulfill its obligations, involved in the performance of the provisions of this RFP. The bidder represents that the proposal to be submitted in response to this RFP shall meet the proposed RFP requirement. If any services, functions or responsibilities not specifically described in this RFP are an inherent, necessary or customary part of the deliverables or services and are required for proper performance or provision of the deliverables or services in accordance with this RFP, they shall be deemed to be included within the scope of the deliverables or services, as if such services, functions or responsibilities were specifically required and described in this RFP and shall be provided by the bidder at no additional cost to the Bank. The bidder also acknowledges that the Bank relies on this statement of fact, therefore neither accepting responsibility for, nor relieving the bidder of responsibility for the performance of all provisions and terms and conditions of this RFP, the Bank expects the bidder to fulfill all the terms and conditions of this RFP.

16.36 The bidder covenants and represents to the Bank the following:

- a) It is duly incorporated, validly existing and in good standing under as per the laws of the state in which the entity is incorporated.
- b) It has the corporate power and authority to enter into Agreements and perform its obligations there under.

16.37 The execution, delivery and performance under an Agreement by bidder:

- a) Will not violate or contravene any provision of its documents of incorporation;
- b) Will not violate or contravene any law, statute, rule, regulation, licensing requirement, order, writ, injunction or decree of any court, governmental instrumentality or other regulatory, governmental or public body, agency or authority by which it is bound or by which any of its properties or assets are bound;
- c) Except to the extent that the same have been duly and properly completed or obtained, will not require any filing with, or permit, consent or approval of or license from, or the giving of any notice to, any court, governmental instrumentality or other regulatory, governmental or public body, agency or authority, joint venture party, or any other entity or person whatsoever;

16.38 The bidder shall undertake to provide appropriate human as well as other resources required, to execute the various tasks assigned as part of the project, from time to time.

16.39 The Bank would not assume any expenses incurred by the bidder in preparation of the response to this RFP and also would not return the bid documents to the bidders

16.40 The Bank will not bear any costs incurred by the bidder for any discussion, presentation, demonstrations etc. on proposals or proposed contract or for any work performed in connection therewith.

16.41 The Bank reserves the right to extend the dates for submission of responses to this document.

16.42 Preliminary Scrutiny – The Bank will scrutinize the offers to determine whether they are complete, whether any errors have been made in the offer, whether required documentation has been furnished, whether the documents have been properly signed, and whether items are quoted as per the schedule. The Bank may, at its discretion, waive any minor non-conformity or any minor deficiency in an offer. This shall be binding on all bidders and the Bank reserves the right for such waivers and the Bank's decision in the matter will be final.

16.43 Clarification of Offers – To assist in the scrutiny, evaluation and comparison of offers, the Bank may, at its discretion, ask some or all bidders for clarification of their offer. The Bank has the right to disqualify the bidder whose clarification is found not suitable to the proposed project.

16.44 No Commitment to Accept Lowest bid or Any Tender – The Bank shall be under no obligation to accept the lowest price bid or any other offer received in response to this Tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever. The Bank reserves the right to make any changes in the terms and conditions of procurement. The Bank will not be obliged to meet and have discussions with any bidder, and or to listen to any representations unless there is change in the terms and conditions of purchase

16.45 Erasures or Alterations – The offers containing erasures or alterations will not be considered. There should be no hand-written material, corrections or alterations in

the offer. Technical details must be completely filled up. Correct information of the services being offered must be filled in. Filling up of the information using terms such as “OK”, “accepted”, “noted”, “as given in brochure manual” is not acceptable. The Bank may treat the offers not adhering to these guidelines as unacceptable.

16.46 Price Discussion – It is absolutely essential for the bidders to quote the lowest price at the time of making the offer in their own interest. The Bank reserves the right to do price discovery and engage the successful bidder in discussions on the prices quoted.

16.47 If the Bank is not satisfied with the offers in the tender document and observes major deviations, the bids of such bidders will not be short-listed for further evaluation. No further discussions shall be entertained with such bidders in respect of the subject bid.

16.48 The bidder shall perform its obligations under this Tender as an independent bidder, and shall not engage subcontractor to perform any of the Deliverables or Services without the prior permission from Bank. Neither this Tender nor the bidder's performance of obligations under this Tender shall create an association, partnership, joint venture, or relationship of principal and agent, master and servant, or employer and employee, between the Bank and the bidder or its employees, subcontractor; and neither Party shall have the right, power or authority (whether expressed or implied) to enter into or assume any duty or obligation on behalf of the other Party.

16.49 The bidder shall solely be responsible for all payments (including any statutory payments) to its employees and or sub-contractor and shall ensure that at no time shall its employees, personnel or agents hold themselves out as employees or agents of the Bank, nor seek to be treated as employees of the Bank for any purpose, including claims of entitlement to fringe benefits provided by the Bank, or for any kind of income or benefits. The bidder alone shall file all applicable tax returns for all of its personnel assigned hereunder in a manner consistent with its status as an independent bidder of services; and the bidder will make all required payments and deposits of taxes in a timely manner.

17. Information Confidentiality

This document is meant for the specific use by the Company person/s interested to participate in the current tendering process. This document in its entirety is subject to copyright laws. Bank of Baroda expects the bidders or any person acting on behalf of the bidders to strictly adhere to the instructions given in the document and maintain confidentiality of information. The bidders will be held responsible for any misuse of the information contained in the document and liable to be prosecuted by the Bank, in the event of such circumstances being brought to the notice of the Bank. By downloading the document, the interested party is subject to confidentiality clauses.

18. Disclaimer

Subject to any law to the contrary, and to the maximum extent permitted by law, the Bank and its directors, officers, employees, bidders, representatives, agents, and advisers disclaim all liability from any loss, claim, expense (including, without limitation, any legal fees, costs, charges, demands, actions, liabilities, expenses or disbursements incurred therein or incidental thereto) or damage, (whether foreseeable or not) (“Losses”) suffered by any person acting on or refraining from acting because of any presumptions or information (whether oral or written and whether express or implied),

including forecasts, statements, estimates, or projections contained in this RFP document or conduct ancillary to it whether or not the Losses arises in connection with any ignorance, negligence, inattention, casualness, disregard, omission, default, lack of care, immature information, falsification or misrepresentation on the part of the Bank or any of its directors, officers, employees, bidders, representatives, agents, or advisers.

Guideline for E-TENDERING

General Instructions

To view the Tender Document along with this Notice and its supporting documents, kindly visit following e-Tendering website of Bank of Baroda: **<https://bobtenders.eproc.in/>**. It should be clearly noted that the Bank has no obligation to accept or act on any reason for a late submitted response to tender. The Bank has no liability to any Respondent who lodges a late tender response for any reason whatsoever.

The bidders participating first time for e-tendering on Bank of Baroda e-tendering portal will have to complete the Online Registration Process on the e-tendering portal well before this submission date. A link for enrolment of new bidders has been provided on the above link.

List of Pre-Requisites of System for applying for eTendering

1. Minimum of 1 GB of RAM
2. Minimum 1 USB port (If Digital Signature Certificates in USB-Token)
3. Windows 7 and above Operating System
4. Reliable Internet Connectivity
5. Digital Signature Certificates
 - (a) Class-3 Signing and Encryption Certificates
 - (b) DSC Dongle driver should be installed before logging in
 - (c) DSC should contain both Signing and Encryption Certificates
 - (d) Certificate with full chain.
 - (e) Certificate should not be expired it should be valid certificate

6 Browser – Microsoft edge/Google Chrome/Mozilla Firefox.

Downloading the DSC Handler

- For download the DSC HANDLER: Go to Downloads section >> DSC Components >> Download the setup of 32 bit DSC Handler.
- You must double click the DSC handler icon that is already installed on your desktop whenever you restart or shut down your computer.

DEFINITIONS:

- C1 India Pvt. Ltd.: Service provider to provide the e-Tendering Software.
- Bank of Baroda e-Procurement Portal: An e-tendering portal of Bank of Baroda introduced for the process of e-tendering which can be accessed on <https://bobtenders.eproc.in/>

ACCESSING / PURCHASING OF BID DOCUMENTS :

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency under CCA, Ministry of Electronics and Information Technology, Government of India to participate in e-tendering portal of Bank of Baroda. Bidders can see the list of licensed CA's from the link www.cca.gov.in C1 India Pvt. Ltd. also facilitate Class III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) to the bidders. Bidder may contact C1 India Pvt. Ltd. at mobile no. +91-8130606629 for DSC related queries or can email at vikas.kumar@c1india.com
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the Bank of Baroda e-Tendering Portal (<https://bobtenders.eproc.in>). To have a user Id & Password.
- The Amendments / Clarifications to the tender, if any, will be posted on the Bank of Baorda e-Tendering Portal (<https://bobtenders.eproc.in>). The addendums, if any, additionally shall be published on Bank's website also.
- The Bidder may modified or withdraw their bid after submission prior to the Bid Due Date. No bid shall be modified or withdrawn by the Bidder after the Bid Due Date and time.

Both 'EMD 'and 'Tender Document Fee', if any are mentioned in individual tender document published at Bank of Baroda e-Tendering Portal (<https://bobtenders.eproc.in>).

- **For helpdesk, please contact e-Tendering Cell and Help Desk Support**

Monday to Friday Ph.: 0124-4302033/36/37, Mob: Mr. Pankaj (9773581223)

Email ID: bobsupport@c1india.com.

- It is highly recommended that the bidders should not to wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems, system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context, neither Bank of Baroda nor C1 India Pvt. Ltd will be responsible for such eventualities. All bidders interested in participating in the online e-tendering process are required to procure Class III Digital Signatures e-Token having -02- certificates inside it, one for Signing/Verification purpose

and another for Encryption/Decryption purpose. The bid should be prepared & submitted online using the bidder's authorized Class III Digital Signature (Individual certificate is allowed for proprietorship firms) Digital e- Token.

Note: please note support team will be contacting through email and whenever required through phone call as well. Depending on nature of assistance support team will contact on the priority basis. It will be very convenient for bidder to schedule their online demo in advance with support team to avoid last minute rush.

1.1. Downloading of Tender Document

The tender document is uploaded released on Bank of Baroda e-tendering portal link as mentioned above. Tender document and supporting documents may be downloaded from same link. Subsequently, bid has to be prepared and submitted ONLINE ONLY as per the schedule given in Notice Details. The Tender document will be available online only. Tender document will not be sold issued manually.

Only those tender offers shall be accepted for evaluation for which non-refundable Application Money and Earnest Money Deposit (EMD) is deposited as per the terms mentioned in this tender.

1.2. Preparation & Submission of Bids

The bids (Pre-Qualification, Eligibility, Technical as well as Commercial) shall have to be prepared and subsequently submitted online only. Bids not submitted "ONLINE" or by any other mean shall be summarily rejected. No other form of submission shall be permitted.

1.3. Do's and Don'ts for bidder

- ▶ Registration process for new bidders should be completed within first week of release of tender.
- ▶ The e-procurement portal is open for upload of documents from the start of the bid submission date. Hence bidders are advised to start the process of upload of bid documents well in advance.
- ▶ bidders have to prepare for submission of their bid documents online well in advance as
 - The encrypt/upload process of soft copy of the bid documents large in number to e-procurement portal may take longer time depending upon bidder's infrastructure and connectivity.
 - To avoid last minute rush & technical difficulties faced by bidders in uploading/submission of bids, bidders are required to start the uploading of all the required documents -01- week in advance for timely online submission of bid.
- ▶ Bidders to initiate uploading of few primary documents during the start of the tender submission and any request for help/support required for uploading the documents understanding the system should be taken up with e-procurement well in advance.
- ▶ Bidders should not raise request for extension of time on the last day of submission due to non-submission of their bids on time as Bank will not be in a position to provide any support at the last minute as the portal is managed by e-procurement.
- ▶ Bidder should not raise request for offline submission or late submission since ONLINE submission is accepted only.

- ▶ Partly or incomplete submission of bids by the bidders will not be processed and will be summarily rejected.

1.4. Guidelines to bidders for Electronic Tendering System

1.4.1. Pre-requisites to participate in the Tenders

Registration of bidders on e-procurement portal of Bank of Baroda:

The bidders unregistered on e-procurement portal of Bank of Baroda and interested in participating in the e-tendering process shall be required to enroll/register on the e-Procurement portal. To enroll, bidders have to generate User ID and password on <https://bobtenders.eproc.in>.

1.4.2. Preparation of Bid & Guidelines for Digital Certificate

The Bid Data that is prepared online is required to be signed & encrypted and the hash value of the Bid Data is required to be signed electronically using a Class III Digital Certificate. This is required to maintain the security of the Bid Data and also to establish the identity of the bidder transacting on the System. This Digital Certificate should be having Two Pair (1. Sign Verification 2. Encryption/ Decryption). Encryption Certificate is used to encrypt the data information and Signing Certificate to sign the hash value during the Online Submission of Tender stage.

The Digital Certificates are issued by an approved Certifying Authority authorized by the Controller of Certifying Authorities of Government of India through their Authorized Representatives upon receipt of documents required to obtain a Digital Certificate.

Bid data information for a particular Tender must be submitted only using the Digital Certificate. In case, during the process of preparing and submitting a bid for a particular tender, the bidder loses his/her Digital Signature Certificate (i.e. due to virus attack, hardware problem, operating system problem), he/she may not be able to submit the Bid online. Hence, the bidders are advised to store his/her Digital Certificate securely and if possible, keep a backup at safe place under adequate security to be used in case of need. In case of online tendering, if the Digital Certificate issued to an authorized user of a partnership firm is used for signing and submitting a bid, it will be considered equivalent to a no objection certificate power of attorney to that user to submit the bid on behalf of the Partnership Firm. The Partnership Firm has to authorize a specific individual via an authorization certificate signed by a partner of the firm (and in case the applicant is a partner, another partner in the same form is required to authorize) to use the digital certificate as per *Indian Information Technology Act, 2000*.

Unless the Digital Certificate is revoked, it will be assumed to represent adequate authority of the Authority User to bid on behalf of the Firm for the Tenders processed on the Electronic Tender Management System of Bank of Baroda as per *Indian Information Technology Act, 2000*. The Digital Signature of this Authorized User will be binding on the Firm. It shall be the responsibility of Partners of the Firm to inform the Certifying Authority or Sub Certifying Authority, if the Authorized User changes, and apply for a fresh Digital Signature Certificate. The procedure for application of a Digital Signature Certificate will remain the same for the new Authorized User.

The same procedure holds true for the Authorized Users in a Private Public Limited Company. The bidder should Ensure while procuring new digital certificate that they

procure a pair of certificates (two certificates) one for the purpose of Digital Signature, Non-Repudiation and another for Key Encipherment.

1.1 Steps to participate in the e-Tenders

1.1.1 Online viewing of Detailed Notice Inviting Tenders

The bidders can view the Detailed Tender Notice along with the Time Schedule (Key Dates) for all the Live Tenders released by Bank of Baroda on the home page of bank's e-Tendering Portal on <https://bobtenders.eproc.in>

1.1.2 Download of Tender Documents

The Pre-qualification Main Bidding Documents are available for free downloading.

1.1.3 Online Submission of Tender

Submission of bids will be preceded by Online Submission of Tender with digitally signed Bid Hashes (Seals) within the Tender Time Schedule (Key dates) published in the Detailed Notice Inviting Tender. The Bid Data is to be prepared in the templates provided by the Tendering Authority of BOB. The templates may be either form based, extensible tables and or upload-able documents. In the form-based type of templates and extensible table type of templates, the bidders are required to enter the data and encrypt the data/documents using the Digital Certificate Encryption Tool wherever applicable.

1.1.4 Close for Bidding: After the expiry of the cut-off time of Online Submission of Tender stage to be completed by the bidders has lapsed, the Tender will be closed by the Tender Authority.

1.1.5 Online Final Confirmation: After submitting all the documents bidders need to click on "Final Submission" tab. System will give pop up "You have successfully completed your submission" that assures submission completion.

1.1.6 Short listing of bidders for Commercial Bidding Process: The Tendering Authority will first open the Technical Bid documents of all bidders and after scrutinizing these documents will shortlist the bidders who are eligible for Commercial Bidding Process. The short-listed bidders will be intimated by email.

1.1.7 Opening of the Commercial Bids: The bidders may remain present in the office of the Tender Opening Authority at the time of opening of Commercial Bids. However, the results of the Commercial Bids i.e. TCO of all bidders shall be made available on the bank's e-procurement portal after the completion of opening process.

1.1.8 Tender Schedule (Key Dates) : The bidders are strictly advised to follow the Dates and Times as indicated in the Time Schedule in the detailed tender Notice for the Tender. All the online activities are time tracked and the electronic Tendering System enforces time-locks that ensure that no activity or transaction can take place outside the Start and End Dates and time of the stage as defined in the Tender Schedule. At the sole discretion of the tender Authority, the time schedule of the Tender stages may be extended.

1.2 Important Points: The Bid hash values are digitally signed using valid Class – III Digital Certificate issued by any Certifying Authority. The bidders are required to obtain Digital Certificate well in advance.

- The bidder may modify bids before the deadline for Online Submission of Tender as per Time Schedule mentioned in the Tender documents.

- This stage will be applicable during both Pre-bid Pre-qualification and Financial Bidding Processes.

Annexure 01 - Guidelines for submission details

Technical Bid to contain the following (All the Documents should be signed by authorized representative of bidder)

Section#	Section Heading	Performa Given
1.	Covering letter certifying compliance of Eligibility Criteria and Scope of Work compliance -	Bidder to provide
2.	Important Information	Appendix – I
3.	Eligibility criteria compliance	Annexure 02
4.	Undertaking as Per Rule 144 (xi) in the General Financial Rules (GFRs), 2017. Declaration/ undertaking from bidder regarding applicability of restrictions on procurement from a bidder of a country which shares a land border with India as per the order no. 6/18/2019-PPD dated 23 rd July 2020 issued by Ministry of finance department of expenditure.(Signed Digitally signed documents from authorized representative of bidder & OSD/)	Annexure 03 along with Copy of certificate of valid registration with the Competent Authority (If applicable)
5.	Bid Security (Earnest Money Deposit) from bidder or Bid Security Declaration (For Micro and Small Enterprises (MSE) Startups)	Annexure 04
6.	Letter of Undertaking from the bidder	Annexure 05
7.	Conformity Letter	Annexure 07
8.	Technical Proposal: The proposal based on Technical Specification compliance should be submitted with pages properly numbered, each page signed and stamped.	Bidder need to provide the documents for compliance of all technical requirement mentioned in Annexure 08.
9.	Letter of authorization from the company authorizing the person to sign the tender response and related documents.	Bidder to provide
10.	Service Level And Non-Disclosure Agreement Format	Annexure 12

Commercial Bid should be strictly as per Commercial bid format (Annexure - 09). Any commercial bid submitted not in conformity with Annexure - 09 and provided along with the Eligibility and Technical bid, then whole bid will be rejected outright.

APPENDIX –I		
1.	Nature of Work	Request for proposal (RFP) for Interior Civil, Plumbing, Furniture & Electrical Works of Bank's Flats in Residential Building, Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101
2.	Date of Commencement of Work including mobilization period at site	Within -7- days after issue of work order
3.	Completion Period	Within -06- months after issue of work order. (Initially mockup of one flat to be executed as sample flat. Work need to be executed in phased manner as per availability of flats)
4.	Defects Liability Period	12 months from the date of successful handing over/form issue of virtual completion certificate.
5.	Security Deposit	<p>The security deposit shall be an amount equivalent to 5% of the accepted tender amount of execution i.e. Commercial bid. The security deposit shall include EMD.</p> <p>Initial Security Deposit shall be 2% of the accepted tender amount.</p> <p>50 % of the security deposit shall be released on issue of virtual completion certificate and removal of materials, site clearance etc. from site.</p> <p>Remaining 50% shall be released 14 days after the end of satisfactory completion of defects liability period.</p> <p>Bank Guarantee will also be acceptable issued from a scheduled Bank valid for a period of 90 days beyond the date of entire period of the SITC contract and such other extended period as the Bank may decide for due performance of the project obligations. The same shall be refunded after virtual completion of work on submission of new BG (2.5% of contract value) for DLP of -1- year having three months grace period.</p>
6.	Performance Guarantee	In addition to security deposit, successful Bidder has to submit Performance Guarantee in the form of BG amounting to 5% of the total contract value of execution i.e. Commercial bid, valid for entire period of the SITC contract including DLP plus 3 months and such other extended period as the Bank may decide for due performance of the project obligations
7.	Liquidated Damages for Delay	@ 1% of the contract value of execution i.e. Commercial bid per week subject to a ceiling of 10 % of contract value of execution i.e. Commercial bid (including authorized additions).

8.	Terms of Payment	The Bank will release the payments only on receipt of all the relevant documents, within a period of 30 days from its receipt
9.	Interim Bill	Minimum amount of 20 Lacs, Retention amount of 8% shall be deducted from interim bill, subject to maximum 5% of Contact Value.
10.	Period of honoring Interim Bills	Within 30 days from date of receipt of the Bill
11.	Period of honoring the final Bill	Within 60 days from the receipt of final bill

Annexure 02 - Evaluation Terms

The evaluation/selection process will be done with **combination of eligibility, technical competence and commercial aspects** as detailed here below.

Stage 1 – Eligibility/Technical Evaluation: Stage 1 will be to ascertain the eligibility of the bidder to bid for the project. Only those bidders who fulfil the minimum eligibility criteria mentioned below will proceed to the next step.

Bank's evaluation committee can select one or more of the above mentioned parameter for evaluation at the sole discretion and determination of the Bank. The Bank may also add any other relevant criteria for evaluating the proposals received in response to this RFP.

Bank may, at its sole discretion, decide to seek more information from the respondents in order to normalize the bids. However, respondents will be notified separately, if such normalization exercise as part of the technical evaluation is resorted to.

Stage 2- Commercial Bid Evaluation Criteria

Commercial bids shall be opened only for those bidders who comply with all the technical/eligibility requirements detailed in this RFP document. The final selection of the bidder shall be based on **lowest commercial** (i.e. L1 bidder) quote criteria submitted by the bidders.

A. Eligibility Criteria

Pre-qualification eligibility criterion for the bidder to qualify this stage is clearly mentioned below. The bidder would need to submit/upload supporting documents digitally signed by authorized representative of the bidder as part of the eligibility proof. All dates, if not specified, to be applicable from the date of the RFP. All the supporting Documents are required to be uploaded on e-tender's website. Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information. All the documents uploaded should be attested by the bidder.

Sr .	Description	bidders Response	Documents Required
C.1	Name of the bidder/Firm	Enter your Company name.	No Documents required
C.2	Permanent Account Number	Enter Permanent Account No.	Upload supporting document.
C.3	GST No.	Enter GST No.	Upload supporting document.
C.4	Registered Office address	Enter your complete registered office address along with Pin code	Upload supporting document.
C.5	Email Address	Enter at least Five Email addresses	No Documents required
C.6	Phone/Mobile nos.	Enter at least Five Phone/Mobile nos.	No Documents required
C.7	Year of Establishment	Enter year of Establishment	Upload Certificate of Incorporation.

C.8	Status of the firm (Sole Proprietorship/ Partnership/ Ltd. Co./ Others)	Enter your status of firm.	Upload Certificate of Incorporation.
C.9	Name of Director/Partner/Proprietor	Enter Name of Director/Partner/Proprietor	Upload supporting document.
C.10	Name of the person who have power of attorney or Authorized Signatory	Enter the name.	Please upload supporting document/power of attorney.
C.11	Account no., Bank name, NEFT Details, Address of the Bank, Branch Name, IFSC Code and MICR code	Enter Account no., Bank name, NEFT Details, Address of the Bank, Branch Name, IFSC Code and MICR code	Please upload copy of cancelled cheque.
C.12	Net Profit/Loss Made by bidder in 2020-21	Enter your net profit/loss	Upload Income Tax Return filed for the year.
C.13	Net Profit/Loss Made by bidder in 2021-22	Enter your net profit/loss	Upload Income Tax Return filed for the year.
C.14	Net Profit/Loss Made by bidder in 2022-23	Enter your net profit/loss	Upload Income Tax Return filed for the year.
C.15	Annual Turnover of bidder in 2021-22	Enter your Annual Turnover	Upload Audited Balance Sheet for the year.
C.16	Annual Turnover of bidder in 2022-23	Enter your Annual Turnover	Upload Audited Balance Sheet for the year.
C.17	Annual Turnover of bidder in 2023-24	Enter your Annual Turnover	Upload Audited Balance Sheet for the year.
C.18	Details of EMD submitted to Bank of Baroda	Enter UTR No. and Bank Name along with date	Upload Scanned copy of NEFT/RTGS/Transfer/Deposit Receipt
C.19	The bidder is not from such a country which shares a land border with India, in terms of the said amendments to GFR, 2017. or The bidder is from such a country and has been registered with the Competent Authority i.e. the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade, as stated under Annexure I to the said Office	Enter remarks in Yes/No	Upload undertaking as per Annexure-03

	Memorandum Order and we submit the proof of registration herewith.		
C.20	Number of years of experience in the field and details of work in any other field	Mention the number of years of experience of the firm in the field.	Provide completion certificate for similar executed works.
C.21	Address of Mumbai office through which the proposed work of the Bank will be handled and the name & designation of professional in charge.	Enter your office address in Mumbai.	Upload supporting document.
C.22	Detailed description and value of works done (Proforma 1) and works on hand (Proforma 2)	Fill in the proforma and attach supporting documents.	Upload proforma 1 & 2 along with supporting documents like completion certificate, work order resp etc.
C.23	Applicants should have requisite trade license from appropriate authority	Enter requisite details	Upload requisite document
C.24	Furnish the names of – 3- responsible persons along with their designation. Address, tel. No. etc. for whose organization, you have completed the above mentioned jobs and who will be in a position to certify about the performance of your organization.	Provide details of person/officials of the organization for which you have executed works.	No Documents required
C.25	Whether any Civil Suit/litigation arisen in contracts executed/being executed during the last 10 years. If yes, please furnish the name of the project, employer, nature of work, contract value, work order and brief details of litigation.	Provide details of litigation if any.	Upload supporting documents. Upload declaration on your letter head if no civil suits/litigations.

	Give name of court, place, and status of pending litigation.		
C.26	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed off during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted.	Provide details of pending litigation if any.	Upload supporting documents. Upload declaration on your letter head if not applicable.
C.27	Undertaking regarding local office at Mumbai.	To be filled if no permanent office in Mumbai.	Upload declaration on your letter head.
C.28	The company firm has not defaulted to any Bank within the jurisdiction of India.(CIBIL report of the company firm)	Provide required details.	Upload declaration on your letter head if not applicable.
C.29	The bidder should not be owned or controlled by any Director or Employee of the Bank (or their Relatives)-Self declaration by the bidder on Company's letter head conforming the same.	Provide required details.	Upload declaration on your letter head if not applicable.
C.30	The bidder should not have been penalized or found guilty in any court of law and shall not have been blacklisted debarred by any Central Government Ministry/ Bank/ RBI/ IBA/ any regulatory authority. Self-Certification by the Architect on Company's letter head to be provided. However, Bank would have the	Provide required details.	Upload declaration on your letter head if not applicable.

	right to independently verify the same.		
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ELIGIBILITY CRITERIA:

All the supporting Documents are required to be uploaded on e-tendering website. Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information. **All the documents uploaded should be attested by the bidder.**

S. No.	Prequalification Criteria	bidders Response	Documents Required
D.1	Name of the bidder/Firm	Enter your Company name.	No Documents required
D.2	Bidder should have made net profits during last three financial years. (2021-22, 2022-23,2023-24).	Mention Yes/No. in	Copy of the last three years audited financial statements duly certified by CA
D.3	Bidder Average Annual turnover of the company of last three years should not be less than 43.5 Lakhs.	Mention Yes/No. in	Copy of the last three years audited financial statements duly certified by CA
D.4	Bidder should have experience in Interior Civil, Plumbing & Furnishing Work Similar works in various office organization/residential complex across India during the last 7 years as of Dec 2024.	Mention Yes/No. in	Copy of Purchase Orders/Work completion certificate.
D.5	The tenderer(s) in their own name should have satisfactorily executed the work of similar nature in Semi Govt., Govt. & Public Private Sector of repute Organizations during last seven (7) years (up to Dec 2024) a) Three similar completed works each of value not less than the value equal to ₹ 58 Lakhs. OR b) Two similar completed works each of value not less than the value equal to ₹ 72.5 Lakhs. OR C) One similar completed works each of value not less than the value equal to ₹ 116 Lakhs.	Mention Yes/No.. in	Copy of Purchase Orders/Work completion certificate.

D.6	Bidder should have presence of their Registered office service office at Mumbai.	Mention in Yes/No.	Copy of address and contact number
D.7	Valid GST Registration	Mention in Yes No with GST No	GST Registration Certificate.

All dates if not specified to be applicable from the date of the RFP.

(*Similar Job Means Interior Civil, Plumbing, Furniture Works In Residential/Commercial Building Etc. In Semi Govt. Govt. & Public, Private Sector of reputed Organizations).

The technical bids of only those bidders who fulfill the above mentioned eligibility criteria will be evaluated. The Technical Proposal submitted by the bidder will be evaluated as per the criteria specified above: Bid of agencies who are not furnishing above information will be summarily rejected).

PORFORMA – 1

**LIST OF PROJECTS EXECUTED BY THE ORGANISATION DURING THE
LAST 7 YEARS (Minimum Value of Work done not less than Rs. 58 lacs)**

S I N O	Name of work/ project with address.	Name & full postal address of the owner. Specify	Contract Amount (Rs.)	Stipulat ed time of completi on (Years)	Actu al time of comp letion (year s)	Any other relevant information. Actual amount of the Project, if increased, give reasons.	Enclose client's certificat e for satisfact ory completi on.

Notes:

1. Information has to be filled up specifically in this format. Please do not write remark "As indicated in Brochure".
2. Date shall be reckoned from the date of advertisement of the notice in newspapers.
3. For certificates, the issuing authority shall not be less than an Executive In charge.

PROFORMA - 2

LIST OF IMPORTANT WORKS IN HAND

(Minimum Value of Work done not less than Rs. 58 lacs)

Sl no	Name of work/ project with address.	Name & full postal address of the owner. Specify whether Govt. undertaking along with name, address and contact nos. of –2- persons (Engineers or top officials of the organization)	Contract Amount (Rs.) with copy of Work Order & completion certificate from project in- charge.	Stipulated time of completion (Years)	Present status of the project	Any other relevant Informati on.

Note:-

Information has to be filled up specifically in this format.

Please do not write remark “As indicated in Brochure”.

Bidders who meet these criteria would only qualify for the commercial bid opening.

B. Commercial Bid Evaluation

The commercial bids of only those bidders who qualify in eligibility and technical bid evaluation will be opened. The date for opening of the commercial bid would be communicated separately to the technically eligible bidders. Bidders are required to quote as per the Commercial Bid format mentioned under Annexure 09.

The decision of the Bank shall be final and binding on all the bidders to this document. The Bank reserves the right to accept or reject an offer without assigning any reason whatsoever. The bidder is expected not to add any conditions deviations in the commercial bid. Any such conditions deviations may make the bid liable for disqualification.

The proposal of L1 (Lowest bidder) shall be recommended for award of contract.

Commercial Bids Terms

- a. In the event the Bank has not asked for any quotes for alternative prices, and the bidder furnishes the alternative price in the bidder's financial bid, the higher of the prices will be taken for calculating and arriving at the Total Cost of Ownership. However, payment by the Bank will be made at the lower price. The Bank in this case may also reject the offer outright.
- b. In the event optional prices are not quoted by the bidder, for items where such prices are a must and required to be quoted for, the highest price quoted by any of the participating bidder will be taken as the costs, for such alternatives and also for arriving at the Total Cost of Ownership for the purpose of evaluation of the bidder. The same item has to be supplied by the lowest price quoted by any of the participating bidder.
- c. The bidder is requested to quote in Indian Rupee (INR). Bids in currencies other than INR would not be considered. The date for opening of price bids would be communicated separately to the successful bidders post the completion of the technical evaluation.
- d. The prices and other terms offered by bidders must be firm for an acceptance period of 180 days from the opening of the technical bid.
- e. In case of any variation (upward or down ward) in Government levies taxes cess duties etc. which has been included as part of the price will be borne by the bidder. Variation would also include the introduction of any new tax cess/ duty, etc provided that the benefit or burden of other taxes quoted separately as part of the commercial bid like GST and any taxes introduced instead of GST and levies associated to GST or any new taxes introduced after the submission of bidder's proposal shall be passed on or adjusted to the Bank. If the bidder makes any conditional or vague offers, without conforming to these guidelines, Bank will treat the prices quoted as in conformity with these guidelines and proceed accordingly. Necessary documentary evidence should be produced for having paid any tax/cess/duty, if applicable, and or other applicable levies. The tendered rates shall be firm and shall not be subject to any variations, on account fluctuations in the market rate or any other source. Hence, no adjustments in the costs of materials and labour etc. shall be allowed based on price variation clause governed by any institution.
- f. If any Tax authorities of any state, including, Local authorities like Corporation, Municipality etc. or any Government authority or Statutory or autonomous or such other authority imposes any tax, charge or levy or any cess charge other than GST

and if the Bank has to pay the same for any of the items or supplies made here under by the bidder, for any reason including the delay or failure or inability of the bidder to make payment for the same, the Bank has to be reimbursed such amounts paid, on being intimated to the bidder along with the documentary evidence. If the bidder does not reimburse the amount within a fortnight, the Bank shall adjust the amount out of the payments due to the bidder from the Bank along with the interest calculated at commercial rate.

- g. Terms of payment as indicated in the Purchase Contract that will be issued by the Bank on the selected bidder will be final and binding on the bidder and no interest will be payable by the Bank on outstanding amounts under any circumstances. If there are any clauses in the Invoice contrary to the terms of the Purchase Contract, the bidder should give a declaration on the face of the Invoice or by a separate letter explicitly stating as follows "Clauses, if any contained in the Invoice which are contrary to the terms contained in the Purchase Contract will not hold good against the Bank and that the Invoice would be governed by the terms contained in the Contract concluded between the Bank and the bidder".
- h. The Bank is not responsible for any assumptions or judgments made by the bidder for arriving at any type of costing. The Bank at all times will benchmark the performance of the bidder to the RFP and other documents circulated to the bidder and the expected service levels as mentioned in these documents. In the event of any deviations from the requirements of these documents, the bidder must make good the same at no extra costs to the Bank, in order to achieve the desired service levels as well as meeting the requirements of these documents. The Bank shall not be responsible for any assumptions made by the bidder and the Bank's interpretation will be final.
- i. The Commercial Offer should give all relevant price information and should not contradict the Technical Offer in any manner. There should be no hidden costs for items quoted.
- j. The Bank is not responsible for the arithmetical accuracy of the bid. The bidders will have to ensure all calculations are accurate. The Bank at any point in time for reasons whatsoever is not responsible for any assumptions made by the bidder. The Bank at a later date will not accept any plea of the bidder or changes in the commercial offer for any such assumptions.
- k. Considering the enormity of the assignment, any service which forms a part of the Project Scope that is not explicitly mentioned in scope of work as excluded would form part of this RFP, and the bidder is expected to provide the same at no additional cost to the Bank. The bidder needs to consider and envisage all services that would be required in the Scope and ensure the same is delivered to the Bank. The Bank will not accept any plea of the bidder at a later date for omission of services on the pretext that the same was not explicitly mentioned in the RFP.

Annexure 03- Declaration/ Undertaking from bidder

Regarding applicability of restrictions on procurement from a bidder of a country which shares a land border with India as per the order no. 6/18/2019-PPD dated 23rd July 2020 issued by Ministry of finance department of expenditure.

(This letter should be on the letterhead of the bidder duly signed by an authorized signatory)

To
General Manager-Facilities Management
Bank of Baroda
1st floor, BCC Building, C-26, G-Block, BKC

Sir,

Sub: Request for proposal (RFP) for Interior Civil, Plumbing, Furniture & Electrical Works of Bank's Flats in Residential Building Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101

We, M/s ----- are a private/public limited company/LLP/Firm *<strike off whichever is not applicable>* incorporated under the provisions of the Companies Act, 1956/2013 Limited Liability Partnership Act 2008/ Indian Partnership Act 1932, having our registered office at ----- (referred to as the "bidder") are desirous of participating in the Tender Process in response to your captioned RFP and in this connection we hereby declare, confirm and agree as under:

We, the bidder have read and understood the contents of the RFP and Office Memorandum & the Order (Public Procurement No.1) both bearing no. F.No.6/18/2019/PPD of 23rd July 2020 issued by Ministry of Finance, Government of India on insertion of Rule 144 (xi) in the General Financial Rules (GFRs) 2017 and the amendments & clarifications thereto, regarding restrictions on availing/procurement of goods and services, of any bidder from a country which shares a land border with India and or sub-contracting to bidders from such countries.

In terms of the above and after having gone through the said amendments including in particular the words defined therein (which shall have the same meaning for the purpose of this Declaration cum Undertaking), we the bidder hereby declare and confirm that:

Please strike off whichever is not applicable

1. "I/ we have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I/ we certify that _____ is not from such a country."
2. "I/ we have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I/ we certify that _____ is from such a country. I hereby certify that _____ fulfills all requirements in this regard and is eligible to be considered. [Valid registration by the Competent Authority is attached.]"

In case the work awarded to us, I/ we undertake that I/ we shall not subcontract any of assigned work under this engagement without the prior permission of bank.

Further we undertake that I/we have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on

sub-contracting to bidders from such countries; I certify that our sub-bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a bidder from such countries unless such bidder is registered with the Competent Authority. I hereby certify that our sub-bidder fulfills all requirements in this regard and is eligible to be considered. [Valid registration by the Competent Authority is attached herewith.]”

2. We, hereby confirm that we fulfill all the eligibility criteria as per the office memorandum/ order mentioned above and RFP and we are eligible to participate in the Tender process.

We also agree and accept that if our declaration and confirmation is found to be false at any point of time including after awarding the contract, Bank shall be within its right to forthwith terminate the contract/ bid without notice to us and initiate such action including legal action in accordance with law. Bank shall also be within its right to forfeit the security deposits/ earnest money provided by us and also recover from us the loss and damages sustained by the Bank on account of the above.

3. This declaration cum undertaking is executed by us or through our Authorized person, after having read and understood the terms of RFP and the Office Memorandum and Order.

Dated this.....by2024

Yours faithfully,

Authorized Signatory

Name:

Designation:

Bidder’s Corporate Name

Address

Email and Phone #

List of documents enclosed:

1. Copy of certificate of valid registration with the Competent Authority (strike off if not applicable)

Annexure 04- Bid Security Letter (Earnest Money Deposit)

(Bidder need to provide the details of Bid Security (EMD)

Pro forma for MSE Startups in lieu of EMD

For Micro and Small Enterprises (MSE) Startups need to provide Bid Security Declaration in following format in lieu of Form Bid security (EMD)

(For Micro and Small Enterprises (MSE) Startups)

To
General Manager-Facilities Management
Bank of Baroda
1st floor, BCC Building, C-26, G-Block, BKC

Sir,

Sub: Request for proposal (RFP) for Interior Civil, Plumbing, Furniture &Electrical Works of Bank's Flats in Residential Building Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101

I/We, the undersigned, declare that M/s.....is a Micro and Small Enterprise and the copy of registration certificate issued by NSIC/DIPP for Micro and Small Enterprises (MSE) Startups which are valid on last date of submission of the tender documents are enclosed.

1. I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration as per Rule 170 of General Financial Rules (GFRs) 2017 by Micro and Small Enterprises (MSEs).

OR

2A. as per the tender RFP no:floated for at para no: a Bid

Declaration Form in lieu of Bid Security is required to be submitted by me/ as per Rule 170 of General Financial Rules (GFRs) 2017 by Micro and Small Enterprises (MSEs).

2. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of 6 months from the date of notification if I am We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to bidders.

3. I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful bidder, upon the earlier of (i) the receipt of your notification of the name of the successful bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

4. I/We declare that I am the authorized person ofto make the declaration for and on behalf of Letter of Authority for executing declaration is enclosed

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of : (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: in case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the Bid)

Annexure 05- Undertaking from the Bidder

To
General Manager-Facilities Management
Bank of Baroda
1st floor, BCC Building, C-26, G-Block, BKC

Sir,

Sub: Request for proposal (RFP) for Interior Civil, Plumbing, Furniture & Electrical Works of Bank's Flats in Residential Building Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101

Having examined the Tender Documents including all Annexures and Appendices, the receipt of which is hereby duly acknowledged, we, the undersigned offer to supply, deliver, implement and commission ALL the items mentioned in the 'Request for Proposal' and the other schedules of requirements and services for your bank in conformity with the said Tender Documents in accordance with the schedule of Prices indicated in the Price Bid and made part of this Tender.

1. If our Bid is accepted, we undertake to comply with the delivery schedule as mentioned in the Tender Document.
2. We agree to abide by this Tender Offer for 180 days from date of Technical bid opening and our Offer shall remain binding on us and may be accepted by the Bank any time before expiry of the offer.
3. All 'Bill of Material' line items have been quoted as per requirement in Commercial Bid format without any deviation.
4. Commercial Bid (Annexure 09) have been submitted without any deviation.
5. This Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
6. a) We undertake that in competing for and if the award is made to us, in executing the subject Contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

(b) Commission or gratuities, if any paid or to be paid by us to agents relating to this Bid and to Contract execution, if we are awarded the Contract are listed below.
 - i. Name and Address of the Agent -(please specify NA if not applicable)
 - ii. Amount and Currency in which Commission paid payable -(please specify NA if not applicable)
 - iii. Purpose of payment of Commission (If commission is not paid not payable indicate the same here) -(please specify NA if not applicable)
7. We agree that the Bank is not bound to accept the lowest or any Bid the Bank may receive.
8. We certify that we have provided all the information requested by the bank in the format requested for. We also understand that the bank has the exclusive right to reject this offer in case the bank is of the opinion that the required information is not provided or is provided in a different format.

Dated this.....by20

Yours faithfully,

Authorized Signatory

Name:

Designation:

Bidder's Corporate Name

Address

Email and Phone #

Annexure 06 - Pre Bid Queries Form

(Please note that all pre-bid queried need to be send by email in excel format only)

[Please provide your comments on the Terms & conditions in this section.

. You are requested to categorize your comments under appropriate headings such as those pertaining to the Scope of work, Approach, Work plan, Personnel schedule, Curriculum Vitae, Experience in related projects etc. You are also requested to provide a reference of the page number, state the clarification point and the comment/ suggestion/ deviation that you propose as shown below.]

Name of the Respondent:

RFP name and no:

Contact Person from Respondent in case of need.

Name :

Tel No:

e-Mail ID:

Sr. No.	Page #	Point Section #	Category (Eligibility/ Scope		Clarification point as stated in the tender document	Comment/ Suggestion/ Deviation
			Commercial General	Legal Any Other)		
1						
2						
3						
4						
5						
6						

Authorized Signatory

Name:

Designation:

Bidder's Corporate Name

Address

Email and Phone #

Date:

Annexure 07- Conformity Letter

(This letter should be on the letterhead of the bidder duly signed by an authorized signatory)

To
General Manager-Facilities Management
Bank of Baroda
1st floor, BCC Building, C-26, G-Block, BKC

Sir,

Sub: Request for proposal (RFP) for Interior Civil, Plumbing, Furniture & Electrical Works of Bank's Flats in Residential Building Sundaram-3B, Raheja Complex, Malad East, Mumbai 400101

Further to our proposal dated, in response to the Request for Proposal..... (Bank's tender No. hereinafter referred to as "RFP") issued by Bank of Baroda ("Bank") we hereby covenant, warrant and confirm as follows:

We hereby agree to comply with all the terms and conditions stipulations as contained in the RFP and the related addendums and other documents including the changes made to the original tender documents issued by the Bank shall form a valid and binding part of the aforesaid RFP document. The Bank is not bound by any other extraneous matters or deviations, even if mentioned by us elsewhere either in our proposal or any subsequent deviations sought by us, whether orally or in writing, and the Bank's decision not to accept any such extraneous conditions and deviations will be final and binding on us.

Yours faithfully,

Authorized Signatory
Name:
Designation:
Bidder's Corporate Name
Address
Email and Phone #

Annexure 08- Project Details and Scope of Work

A. Project Scope

- On receipt of intimation from the Employer of the acceptance of his/their tender, the successful tenderer shall be bound to implement the contract agreement within Fourteen days thereof, the successful tenderer shall sign the agreement in accordance with the draft agreement and the schedule of conditions but the written acceptance by the Bank of Baroda of a tender will constitute a binding contract between the Bank of Baroda and the person so tendering, whether such formal agreement is subsequently executed or not. The cost of necessary stamp paper for execution of the agreement shall be borne by successful tenderer.
- The bidder shall not assign the Contract to sub-contractor. He shall not sublet any portion of the Contract except with the written consent of the Employer Bank may serve a notice in writing on the bidder rescinding the contract whereupon the security deposit shall stand forfeited to the Employer, without prejudice to his other remedies against the bidder
- The bidder shall carry out all the work strictly in accordance with drawings, details and instructions of Bank's Engineer. Submission of General Arrangement Drawings within the timelines specified in the tender and making all changes thereto as may be reasonably required by Bank as per the advice of its Consultant. If in the opinion of the Bank Representative, changes have to be made in the design and with the prior approval in writing of the Bank Representative, they desire the bidder to carry out the same, the bidder shall carry out the same without any extra charge.
- Internal Civil, Plumbing, Furniture of all Flats in accordance with the specifications laid down in this tender Agreement. The Bidder shall maintain during the progress of the Work "As-Built" drawings indicating the current status of the Work as actually performed. Upon final completion of the Work, the bidder shall prepare and submit to Bank four (04) hard bound sets and One (1) soft copy of revised "As-Built" drawings as necessary in line of the Work as actually performed at Final Completion along with the Electrical circuit drawing.
- A schedule of Probable Quantities in respect of each work and Specifications accompany these Special Conditions. The Schedule of Probable Quantities is liable to alterations by omissions, deductions or additions at the discretion of the Bank. Each tender should contain not only the rates but also the value of each item of work entered in a separate column and all the amounts quoted against various items should be totaled in order to show the aggregate value of the entire tender.

- The tenderer must obtain for himself on his own responsibility and at his own expense all the information which may be necessary for the purpose of making a tender and for entering into a contract, inspect the site of the work, acquaint himself with all local conditions, means of access of the work, nature of the work and all matters pertaining thereof.
- The rates quoted in the tender shall include all charges for clearing of site before commencement as well as after completion, water, electric consumption, meters, double scaffolding, centering, boxing, staging, planking, timbering and pumping out water including bailing, fencing, hoarding, plant and equipment, storage sheds, watching and lighting, by night as well as day including Sundays and Holidays, temporary plumbing and electric supply, protection of the public and safety of adjacent roads, streets . The rates quoted shall be deemed to be for the finished work to be measured at site. The rates shall also be firm and shall not be subject to exchange variations, Labour conditions, fluctuations or any conditions whatsoever. GST will be paid extra as applicable. No claims will be paid in respect of sales tax, excise duty, Octroi or other tax duty or levy by the Bank.
- The bidder should note that unless otherwise stated the tender is strictly on item rate basis and his attention is drawn to the fact that rates for each and every item should be correct, workable and self-supporting. The quantities in the Schedule of Quantities approximately indicate the total extent of work but may vary to any extent and may even be omitted thus altering the aggregate value of the Contract.
- Time allowed for carrying out the work as mentioned shall be strictly observed by the tenderer and it shall be reckoned from the tenth day after written order to commence the work is issued.
- The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the bidder fails to complete all the work within the specified period he shall be liable to pay compensation of the Conditions of Contract. The tenderer shall before commencing work prepare a detailed work program which shall be approved by the Employer. Bidders shall be liable to pay Liquidated damages against delay of the work @ 1 % per week of delay of the estimated amount shown in the tender or contract amount whichever is higher. Maximum liquidated damages shall be 10 % of the accepted contract sum (including addition for authorized increase, if any).
- Tenders will be considered from reputed bidders in trade concerned. Each bidder shall submit with his tender a list of large works of a like nature he has executed giving details as to their magnitude and cost of the proportion of work done by the bidder in it and the time within which the work were completed.
- The bidder shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays may be, including delays arising out of modification to the work entrusted to him.
- The successful tenderer is bound to carry out any or all items of work necessary for the completion of the job even though such items are not included in the quantities and

rates. Schedule of instructions in respect of such additional items and their quantities will be issued in writing by Bank.

- The bidder must bear in mind that all the work shall be carried out strictly in accordance with the specifications made by the Bank/ Consultant/Architect and also in compliance of the requirements of the local public authorities and no deviation on any account will be permitted.
- Bidder shall have the responsibility to ensure safety of material against pilferage and damage till the installation is handed over to the Bank.
- The tenderer shall have to use materials of the makes/manufacturers specified in the list of material approved brand and/or manufacture contained in this tender form and BOQ. In case the make is not mentioned, the decision of the Bank in respect of specifying the same shall be final and binding on the bidder.
- The bidder shall strictly comply with the provision of safety code annexed hereto.
- The security deposit of the successful tenderer will be forfeited if he fails to comply with any of the conditions of the Contract.

Materials & workmanship to confirm to description	All materials and workmanship shall so far as procurable be of the respective kinds described in the Schedule of Quantities and/or Specifications and in accordance with the Bank's instructions, and the bidder shall upon the request of the Bank furnish it with all invoices, accounts, receipts and other vouchers to prove that the materials comply therewith. The bidder shall at his own cost arrange for and/or carry out any test of any materials which the Bank may require as per the testing schedule of tender.
Bidder's superintendence and representative on the works.	The bidder shall give all necessary personal superintendence during the execution of the works, and as long thereafter as the Bank may consider necessary until the expiry of the "Defects Liability Period" stated in the Appendix hereto.
Dismissal of workmen.	The bidder shall on the request of the Bank immediately dismiss from the works any person employed thereon by him who may, in the opinion of the Bank be incompetent or misconduct himself and such persons shall not be again employed on the works without the permission of the Bank.
Access to works	The Employer, their respective representatives shall at all reasonable times have free access to the work and/ or to the workshops, factories or other places where materials are lying or from which they are being obtained and the bidder shall give every facility to the Employer.
Schedule of Quantities.	The Schedule of Quantities, unless otherwise stated shall be deemed to have been prepared in accordance with the Standard Method of Measurement.
Sufficiency of Schedule of quantities	The bidder shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the prices stated in the Schedule of Quantities, and/or the Schedule of Rates and Prices which rates and prices shall cover

	all his obligations under the Contract, and all matters and things necessary for the proper completion of the works.
Measurement of works	<p>The Bank may from time to time intimate to the bidder that he requires the works to be measured, and the bidder shall forthwith attend or send a qualified Agent to assist the Bank.</p> <p>The bidder Should not attend or neglect or omit to send such Agent then the measurement taken by the Bank shall be taken to be correct measurements of the works. Such measurements shall be taken in accordance with the Mode of Measurements detailed in the Specifications.</p> <p>The bidder or his Agency may at the time of measurement take such notes and measurements as he may require.</p>
Unfixed materials when taken into account to be the property of the Employer.	Where in any Certificate (of which the bidder has received payment), the Bank has included the value of any unfixed materials intended for and/or placed on or adjacent to the works such materials shall become the property of the Employer and they shall not be removed except for use upon the works, without the written authority of the Bank. The bidder shall be liable for any loss of, or damage to, such materials.
Defects after virtual completion.	Any defect, shrinkage, settlement or other faults which may appear within the "Defects Liability Period" stated in the Appendix hereto or, if none stated, then within twelve months after the virtual completion of the works, arising in the opinion of the Bank from materials or workmanship not in accordance with the contract, shall upon the directions in writing of the Bank, and within such reasonable time as shall be specified therein, be amended and made good by the bidder, at his own cost and in case of default the Employer may employ and pay other persons to amend and make good such defects, shrinkage, settlement or other faults, and all damages loss and expenses consequent thereon or incidental thereto shall be made good and borne by the bidder and such damage, loss and expenses shall be recoverable from him by the Employer.
Certificate of virtual completion & defects liability period.	The works shall not be considered as completed until the Bank has certified in writing that they have been virtually completed. The Defects Liability Period shall commence from the date of Hand over or Virtual Completion of Work.
Other persons employed by Employer.	The Employer reserves the right to use premises and any portions of the site for the execution of any work not included in this Contract which it may be desire to have carried out by other persons, and the bidder shall allow all reasonable facilities for the execution of such work, but shall not be required to provide any plant or material for the execution of such work except by special arrangement with the Employer. Such work shall be carried out in such manner as not to impede the progress of the works included in the Contract and the bidder shall not be responsible for any damage or delay which may happen to or occasioned by such work.

<p>Insurance in respect to damages to persons and property.</p>	<p>The bidder shall be responsible for all injury or damage to persons, animals or things, and for all damage to property which may arise from any factor omission on the part of the bidder or any Sub- bidder or any nominated Sub- bidder or any of their employees. The liability under this clause shall cover also, interalia any damages to structures, whether immediately adjacent to the works or otherwise; any damage to roads, streets, footpaths, bridges as well as damage caused to the building and other structures and works forming the subject matter of this contract. The bidder shall also be responsible for any damage caused to the buildings and other structures and works forming the subject, matter of this contract due to rain, wind, frost or other inclemency of weather. The bidder shall, indemnify and keep indemnified the employer and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any statute or otherwise and also in respect of any award or compensation or damage consequent upon such claims. The bidder shall, at his own expense, effect and maintain till issue of the virtual completion certificate under this contract, with an insurance company approved by the Employer, an All Risk Policy for Insurance for the 125% of the amount of the contract (Price Bid) including third party insurance, earthquake risk in the joint names of the employer and the bidder (the name of the former being placed first in the policy) against all risk as per the standard all risk policy for bidders and deposit such policy or policies with the employer before commencing the works.</p>
	<p>The bidder shall reinstate all damage of every sort mentioned in this clause so as to do delivery of the whole of the works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to property or third parties.</p>
	<p>The bidder shall also indemnify and keep indemnified the Employer against all claims which may be made against the Employer by any person in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense, effect and maintain until the virtual completion of the contract, with an Insurance Company approved by the employer a policy of Insurance in the joint names of the Employer and the bidder (name of the former being placed first in the policy) against such risk and deposit such policy or policies before commencement of the works.</p> <p>The minimum limit of the coverage under the policy shall be Rs.2 lakhs per person for any one accident or occurrence and Rs.5 lakhs in respect of damage to property for any one accident or occurrence. The bidder shall also indemnify the employer against all claim which may be made upon the Employer, whether under the Workmen's Compensation Act or any other statute in force, during the currency of this contract or at Common Law in respect of any employee of the bidder or of Sub- bidder and shall be at his own expense effect and maintain until the virtual completion of the contract, or with an</p>

	Insurance Company, approved by the Employer, a policy of insurance against such risks and deposit such policy or policies with the Employer from time to time during the currency of this contract.
	In default of the bidder insuring as provided above, the employer may so insure and may deduct the premiums paid from any moneys due or which may become due to the bidder.
	The bidder shall be responsible for any liability which may not be covered by the Insurance Policies referred to above and also for all other damages to any person, animal or defective carrying out of this contract, whatever, may be the reasons due to which the damage shall have been caused.
	The bidder shall also indemnify and keep Indemnified the Employer against all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any of damage or compensation arising there from.
	Without prejudice to the other rights of the employer against bidders in respect of such default, the employer shall be entitled to deduct from any sums payable to the bidder the amount of any damages, compensation costs, charges and other expenses paid by the employer and which are payable by the bidder under this clause.
	The bidder shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause, proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the Insurer in respect of such damage shall be paid to the bidder and the bidder shall not be entitled to any further payment in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.
	The bidder, in case of re-building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank deem fit, but shall, however, not be entitled to reimbursement by the employer of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein
Date of commencement and completion.	The bidder shall be allowed admittance to the site on the "Date of Commencement" stated in the Appendix hereto, or such later date as may be specified by the Bank and he shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the Bank may desire to delay) on or before the "Date of Completion" stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained.
Damage for non-completion	If the bidder fails to complete the works by the date stated in the Appendix or within any extended time reasonably to have been completed the bidder shall pay the Employer the sum named in the work order as "Liquidated Damages" for the period during which the

	said work shall so remain incomplete and the employer may deduct such damage from any moneys due to bidder.
Delay and extension of time.	If in the opinion of the Bank the works be delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighboring owners or public authorities arising otherwise than through the bidder's own default or (d) by the works or delays of other bidders or Tradesmen engaged or nominated by the Employer or the Bank and not referred to in the Schedule of Quantities and/or Specification or (e) by reason of Bank's instructions or (f) by reason of civil commotion, local combination of workmen or strike or lockout affecting any of the building trades or (g) in consequences of the bidder not having received in due time necessary instructions from the Bank for which he shall have specifically applied in writing or (h) from other causes which the Bank may certify as beyond the control of bidder or (i) in the event, the value of work exceed the value of the priced schedule of quantities owing to variations the Bank may with previous approval in writing of the Employer make fair and reasonable extension of time for completion of the Contract Works. In case of such strike or lockout the bidder shall immediately give written notice thereof to the Bank but the bidder shall nevertheless constantly use his endeavors to prevent delay and shall do all that may reasonably be required to the satisfaction of the Bank to proceed with work.
	If the bidder needs an extension of time for the completion of the work or if the completion of work gets delayed for any reason beyond due date of completion stipulated in the contract, the bidder shall apply to the Employer for extension of time in writing at least 7 days before the expiry of the scheduled time and while applying for extension of time bidder shall furnish the reasons in detail and his justification, if any, for delays. Only that period of extension of time as granted by the Employer (on receipt of the application from the bidder or even in absence of any such application) will qualify for exemption of imposition of liquidated damages.
	Further, the contract shall remain in force even for the period beyond the due date of completion irrespective whether the bidder has applied or not, for the grant of extension of time for completion unless the Employer decides to terminate the contract. The delay for completion of work for any reason will not entail any right to the bidder to claim any revision of rates or any extra compensation for any reason.
Termination of contract by The Employer	If the bidder being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator of such acts of insolvency or winding up, as the case may be, shall be unable within seven days after notice

	to him requiring him to do so, to show to the reasonable satisfaction of the Bank that he is able to carry out and fulfill the Contract and to give security therefore, if so required by the Bank.
	Or if the bidder (when and individual, firm or incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the bidder.
	Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the bidder.
	Or shall charge or encumber this Contract or any payments due or which may become due to the bidder hereunder. Further bidders may also be barred from tendering in future for the Bank and its subsidiaries in case of serious breach of contract.
Certificates and payments	The bidder shall be paid by the Employer from time to time by installments under Interim Certificates to be issued by the Bank to the bidder on account of the works executed when in the opinion of the Bank found complete.
Settlement of disputes by arbitration.	All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or within 12 months from the date of virtual completion of the work and whether before or within 12 months of determination abandonment or breach of the contract) shall be referred to giving inter-alia full details of the matter under dispute like quantities, rates, amount claimed and the reason thereto and settled by the Bank.
	The Arbitrator shall have power to open up, review and revise any Certificate, opinion, decision requisition or notice, save in regard to the excepted matters, referred to in the preceding Clause and to determine all matters in dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.
	The Arbitrator shall make his award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings the parties mutually settle, compromise or compound their dispute or difference, the reference to arbitration, the reference to arbitration and the appointment of the Arbitrator shall be deemed to have been revoked and the arbitration proceedings shall stand withdrawn or terminated, with effect from the date on which the parties file a joint memorandum of settlement thereof; with the Arbitrator or the Arbitrators as the case may be.
	The submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration Act, 1996 or any statutory modification thereof.

	It is agreed that the bidder shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall, until the decision of the Arbitrator or Arbitrators as the case may be, is given.
Right of Technical Scrutiny of Bills/Final Bill.	The Employer shall have a right to cause a technical examination of the works by any of the persons or organization as appointed by the employer and the final bill of the bidder including all supporting vouchers, abstracts, etc. If as a result of this examination or otherwise any sum is found to have been overpaid or over certified it shall be lawful for the Employer to recover the sum from any payment due to the bidder for this works or any other works being carried out by the bidders elsewhere under the BANK OF BARODA.
Employer entitled to recover compensation paid to workmen.	If, for any reason, the Employer is obliged, by virtue of the provisions of the Workmen's Compensation Act, 1923, or any statutory modification or re-enactment thereof to pay compensation to a workman employed by the bidder in execution of the works, the Employer shall be entitled to recover from the bidder the amount of compensation so paid, and without prejudice to the rights of the Employer under the said Act. The Employer shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Employer to the bidder under this contract or otherwise. The Employer shall not be bound to contest any claim made against it under the said Act, except on the written request of the bidder and upon his giving to the Employer full security to the satisfaction of the Employer for all costs for which the Employer might become liable in consequence of contesting such claim.
Return of surplus materials	Notwithstanding anything to the contrary contained in any or all the clause of this Contract, where any material for the execution of the Contract is procured with the assistance of the Employer by purchases made under orders or permits or licenses issued by Government, the bidder shall held the said materials economically and solely for the purpose of the Contract and not dispose of them without the prior written permission of the Employer and return it to the Employer, if required by the Employer, at the mutually agreed price. Price is inclusive of sales tax, octroi and other such levies paid by bidder in respect thereof. In the event of breach of the aforesaid condition, the Contract shall, in addition to being liable to action for contravention of the terms of licenses or permit and or criminal breach of trust, be liable to Employer for all moneys, advantages or profits resulting or which in the usual course would have resulted to him by reason of such breach.
Right of Employer to terminate contract in the event of death of bidder if individual.	Without prejudice to any of the rights or remedies under this contract, it the bidder, being an individual, dies, the Employer shall have the option of termination the contract without incurring any liability for such termination.

<p>Tenderer to Visit Site & Sufficiency of Tender</p>	<p>Each Tenderer must, before submitting his tender, visit the site of works so as to ascertain the physical site conditions and prices, availability and quality of materials according to Specifications before submitting the bid.</p> <p>The bidder shall inspect and examine the site and its surrounding and shall satisfy himself before submitting his tender as to the form and nature of the site, the quantities and nature of access to the site, the accommodation he may require and in general, shall himself obtain all necessary information as to risk, contingencies and other circumstances which may influence or affect his tender.</p> <p>The bidder shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of work/items/quantities or in Bills of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for proper completion and maintenance of the works.</p> <p>No extra charges consequent on any misunderstanding or otherwise shall be allowed.</p>
<p>Extra items Deviations</p>	<p>The bidder shall not commence work in respect of any extra items/deviations without obtaining the approval of the Bank in writing. The bidder shall immediately submit the rate analysis for such item, with necessary details to support the rate quoted. The rate shall then be settled by the Bank and necessary certificate based on this shall be given to Bank while incorporating the item in the Interim Bills.</p> <p>Claims for extra/deviated items shall be submitted in the as per specimen copies of Performa included in this tender document that indicate authority/order for such items.</p> <p>Quantities in this tender are subject to any variation by way of addition, reduction or deletions of the items or quantities. No compensation whatsoever will be paid for such variations.</p> <p>Should it be found from measurements taken in accordance with the clause on "Measurement of works" that any of the quantities or amounts of works thus ascertained are less or greater than the amounts specified for the works in the priced schedule of quantities and/or that any variation is made from the tender schedule of items by operating Additional items called "Extra Items" or "Substitute Items" in substitute on of some tendered items, the rate and valuation thereof, of such items unless previously or otherwise agreed upon, shall be made in accordance with the following rules: -</p> <p>a) The net rate or prices in the original Tender shall determine the valuation of the extra quantities where extra quantities for any item are of similar character and executed under similar conditions as the work priced therein. In other words variation in quantities shall be measured and paid at quoted price only.</p> <p>b) The net rate or prices in the original Tender shall determine the</p>

	<p>rate for the items altered, provided if omissions additions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under (b) hereof.</p> <p>c) For extra items/Substitute items where the description of items is different from that of any tendered item, the following method shall hold good.</p> <p>d) Where the extra item works are not of similar character and/or executed under condition as aforesaid or where the omissions vary, the conditions under which any remaining items of works are carried out or if the amount of any omission or additions relative to the amount or the whole of the Contract works or to be any part thereof shall be such that in the opinion of the Bank the net rate or price contained in the priced Schedule of Quantities or tender or for any item of the works involves loss or expenses beyond that reasonably contemplated by the bidder or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank shall fix such other rate or price as in the circumstances he shall think reasonable and proper on the basis of actual rate analysis cost of work involved.</p> <p>The measurement and valuation in respect of the bidder shall be completed within the "period of Final Measurement" or within three months of the completion of the Contract works as defined under Clause For "Certificate of Virtual Completion".</p> <p>The bidder shall submit the claims for Deviated items and Extra items as per Performa annexed hereto.</p>
Measurement of Works	<p>The Bank shall from time to time intimate the bidder that he requires the works to be measured and the bidder shall forthwith attend or send a qualified agent to assist the Bank's representative in taking such measurements and calculations and to furnish all particulars or give all assistance required by either of them.</p> <p>Should the bidder omit to attend or neglect or omit to send such agent, then the measurements taken by the Bank or approved by him shall be taken to be the correct measurements. The works shall be measured according to the mode of measurements specified in the Contract documents and, where no mode is specified, as per the latest edition of relevant I.S. Codes.</p> <p>A certain percentage of measurements will be checked/test checked by the Bank as the case may be for each trade, and for this the bidder has to render all necessary assistance and co-operation. The bidder or his Agent may at the time of measurement take such notes and measurements as he may require. All authorized extra works; omissions and all variations made without the Bank's knowledge, but if subsequently sanctioned by the Bank in writing, shall be included in such measurements.</p> <p>The mode of measurement for this contract shall be on item rate basis and shall include all quantities specified in the Schedule of Quantities</p>

	<p>of this tender/ contract. It shall be further deemed that all variations and deviations if specifically agreed to in writing shall also form part of this tender/ contract and shall be subject to measurements. All payments released to the bidder shall be subject to verification of quantities on the basis of mode of measurements herein stated.</p> <p>If the mode of measurement for any or all item is not specified in the contract, latest relevant IS. Code will prevail. The bidder shall give due notice to the Bank in writing whenever any work is to be concealed or made inaccessible, in order that the work may be inspected and correct measurements are recorded before such concealment, in default whereof the same shall be at the option of the Bank to either open up for measurement at the bidder's expense or no allowance shall be made for such work.</p> <p>The Bank may from time to time intimate to the bidder that he requires the works to be measured & the bidder shall forthwith attend or send a qualified Representative to assist the Bank in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them.</p> <p>Should the bidder not attend or neglect or omit to send such Representative, then the measurement taken by the Bank or a person approved by him shall be taken to be correct measurements of the works. Such measurements shall be taken in accordance with the Mode of Measurements detailed in the Specifications.</p> <p>The Bank shall take joint measurements with the bidder and the measurements shall be entered in the measurement book sheet by the Bank's representative. The bidder or his Representative may at the time of measurement take such notes and measurements as he may require.</p> <p>All authorized extra works, omissions and all variations made without the Bank's knowledge, but subsequently sanctioned by him in writing (with the prior approval in writing of the Employer) shall be included in such measurements.</p>
Project Management	<p>The Tenderer shall, along with his bid/within acceptance of the bid, submit a schedule for completion of work, either in the form of a CPM Network or in the form of a bar chart, showing how he proposes to complete the works. This program shall be prepared in sufficient detail and shall indicate, among other things, the following details on a month-to -month basis (for each month).</p> <ul style="list-style-type: none"> a) Quantum of work under each major item of work that would be carried out. b) Amount of resources that would be deployed (e.g. materials, skilled/unskilled labour, equipment etc.) c) Schedule of delivery of materials to site. d) Approximate value of work contemplated to be completed. e) Various milestones to be achieved. <p>This program suitably amended after discussions with the Bank shall</p>

	<p>become binding on the bidder. However, during the execution of the project, should it become necessary, in the opinion of the Bank to reschedule some of the activities, the bidder shall do so at no extra cost and/or without any other claim.</p> <p>Acceptance of a bidder's tender does not necessarily imply acceptance of the schedule submitted and the Bank reserve the right to modify/amend this schedule to suit the overall project schedule which will be binding on the bidder at no extra cost to the Bank.</p>
<p>Work at Night/Sunday/Holidays</p>	<p>All work during the night shall be carried out without unreasonable noise and disturbance and with the prior approval of the Bank and local authority, if so applicable. The bidder shall indemnify the Employer from and against any liability for damages on account of noise or other disturbance created while or in carrying out the work and from and against all claims, demands, proceedings, costs, charges and expenses whatsoever in regard or in relation to such liability.</p> <p>Also bidder shall provide and maintain at his own cost sufficient lights to enable the work to proceed satisfactorily without danger. Approaches to the site also shall be sufficiently lighted by the bidder. No extra payments will be made for night work. Prior intimation and approval should also be taken from Bank</p>
<p>Safety Management</p>	<p>The bidder shall be responsible for the safety of persons employed by him on the works and shall report serious accidents to any of them, however and wherever occurring on the works, to the Bank who shall make every arrangement to render all possible assistance. This shall be without prejudice to the responsibility of the bidder under the Insurance Clause of the General Conditions.</p> <p>Explosives shall not be used on the works by the bidder without the written permission of the Bank and then only in the manner and to the extent to which He has prescribed. When explosives are used, the same shall be stored in a special magazine to be provided by and at the cost of the bidder, who shall be liable for all damages, loss or injury for noncompliance with all the statutory obligations.</p> <p>Suitable scaffolds shall be provided for workmen for all works that cannot safely be done from the ground, or from solid construction except in the case of short duration work, which can be done safely from ladders. When a ladder is used, it shall be of rigid construction made either of good quality wood or steel. The steps shall have a minimum width of 450mm and a maximum rise of 300mm. Suitable hand holds of good quality wood or steel shall be provided and the ladder shall be given an inclination not steeper than 1/4 to 1 (1/4 horizontal to 1 vertical). Scaffolding or staging more than 4 m. above the ground floor, swung or suspended from an overhead support or erected with stationary support shall have a guard rail properly bolted, braced or otherwise secured, at least 1m above the floor or platform of such scaffolding or staging and extending along the entire length of the outside and ends thereof with only such openings as may be</p>

necessary for the delivery of materials. Such scaffolding or staging shall be fastened to prevent it from swaying from the building or structure. Working platforms, gangways and stairway shall be so constructed that they do not sag unduly or unequally and if the height of the platform, gangway or stairway is more than 4m. Above ground level or floor level, they shall be closely boarded and shall have adequate width and be suitably fenced as described in (ii) above. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be 1 m. Wherever there are open excavations in ground, they shall be fenced off by suitable railing and danger signals installed at night so as to prevent persons slipping into excavations. Safe means of access shall be provided to all working places. Every ladder shall be securely fixed. No portable single ladder shall be over 9m. in length while the width between said rails in rung ladder shall in no case be less than 290mm for ladder up to and including 3 m. in length. For longer ladders this width shall be increased at least 20mm. for each additional meter of length. A sketch of the ladders and scaffolds proposed to be used shall be prepared and approval of the Engineer obtained prior to construction. All scaffolds, ladders and other safety devices mentioned or described herein shall be maintained in safe condition and no scaffold, ladder or equipment shall be altered or removed while it is in use.

OTHER SAFETY MEASURES:

All personnel of the bidder working within the site shall be provided with safety helmets. All welders shall wear welding goggles while doing welding work and all metal workers shall be provided with safety gloves. Persons employed on metal cutting and grinding shall wear safety glasses. Adequate precautions shall be taken to prevent danger from electrical equipment. No materials on any of the sites of work shall be so stacked or placed as to cause danger or inconvenience to any person or the public.

All necessary personnel safety equipment as considered adequate by the Engineer should be kept available for the use of the persons employed on the site and maintained in a condition suitable for immediate use, and the bidder should take adequate steps to ensure proper use of equipment by those concerned. Workers employed on mixing asphalt materials, cement and lime mortar shall be provided footwear and protective goggles. Those engaged in white washing and mixing or stacking of cement bags or any materials, which are injurious to the eyes, shall be provided with protective goggles. Those engaged in welding works shall be provided with welder's protective eyesight lids. Stonebreakers shall be provided with protective goggles and protective clothing and seated at sufficiently safe intervals. When workers are employed in sewers and manholes which are in use, the bidder shall ensure that the manhole covers are opened and are ventilated at least for an hour before the workers are allowed to get into manholes and the manholes so opened shall

	<p>be cordoned off with suitable railing and provided with warning signals or boards to prevent accident to the public. The bidder shall not employ men below the age of 18 years and women on the work of painting with products containing lead in any form.</p> <p>Bidder shall follow all the guidelines advised by Society.</p>
Site Management	<p>The bidder shall provide everything necessary for the proper execution of the works according to the true intent and meaning of the Drawings, Specifications and Schedule of Quantities taken together whether the same may or may not be particularly shown or described therein, provided that the same can reasonably be inferred wherefrom and if the bidder finds any discrepancy in the Drawings or between the Drawings, Specifications and Schedule of Quantities he shall immediately refer the same in writing to the Bank, who shall decide which shall be followed, and his decision shall be final and binding on all parties.</p> <p>The Bank shall not charge the bidder for his own un-rented ground but shall on no account be responsible for the expenses incurred by the bidder for hired ground.</p> <p>The bidder shall provide and maintain all measuring and testing instruments at all times for properly carrying out the work and for the use of the Bank, including providing skilled attendants as required.</p> <p>The bidder shall supply, fix and maintain at his cost during the execution of any works, all the necessary equipment, materials and lighting required by night and as well as by day for proper execution of work. The bidder shall take down and remove any or all such unwanted waste materials, debris etc. as occasion shall require or when ordered to do so, and shall fully reinstate and make good all matters and things described during the execution of the works, to the satisfaction of the Bank. The bidder shall be allotted space existing rooms on site subject to availability. The bidder shall make his own arrangements to enclose, secure and guard the space allotted to him. Wherever there may be materials, which are likely to deteriorate by the action of the sun, rain or other elements, all such materials, tools etc shall be duly protected by the Tenderer from damage by weather or any other cause. All such stores and yards shall be cleared away and ground left in good and proper order, on completion of this Contract unless otherwise expressly mentioned herein.</p> <p>The bidder shall not be allowed to put up any hutment/temporary structure of accommodating his labour/staff. He shall be required to make these arrangements elsewhere at his own cost. However, if the rules of local authorities so permit and subject to the bidder arranging for such permission, some space at site which will not come in the way of the permanent construction, temporary construction facilities and offices may be provided to the bidder at the discretion of the Bank for essential/core staff engaged on emergency or essential services round the clock work with proper</p>

	<p>sanitary facilities.</p> <p>The bidder shall clear site of works as per the instructions of the Bank. The site of works shall be cleared of all men, materials, sheds, etc. belonging to the bidder. The site shall be delivered in a clean and neat condition as required by the Bank within a period of one week after the job is completed. In case of failure by the bidder, the Bank under advice of the Bank will have the right to get the site cleared at the risk and cost of the bidder to the satisfaction of the Bank</p> <p>The bidder shall be required to maintain the site and the building areas in a neat and clean condition at all times to the satisfaction of the Bank. Debris to be removed & disposed as per extant guidelines of disposal by Municipality/local bodies every 2 days. The bidder shall also be required to keep all access roads to the site and within the site free from all obstructions, material droppings etc. to the satisfaction of the Bank and local authorities.</p>
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Annexure 09- Commercial Bid

GST extra as applicable.

(GST shall be paid as extra as applicable)

Seal & Signature of Tenderer

Note

- The bidder is required to provide their commercial for each of the above line items.
- If the cost for any line item is indicated as zero then it will be assumed by the Bank that the said item is provided to the Bank without any cost.
- The bidder has to make sure all the arithmetical calculations are accurate. Bank will not be held responsible for any incorrect calculations.
- The price quoted by the bidder shall be in Indian Rupees and shall be all inclusive, that is inclusive of all taxes and levies, excluding GST as applicable, which will be paid by the Bank.
- If Bank require to purchase or avail any of line items over and above the mentioned quantities, unit rate for item for the particular item will be taken for calculation.
- All Quoted Commercial Values should comprise of values only up to 2 decimal places. Bank for evaluation purpose will consider values only up to 2 decimal places for all calculations & ignore all figures beyond 2 decimal places.
- Bank will deduct applicable TDS, if any, as per the law of the land.
- No price increase on account of change in tax structure, duties, levies, charges etc shall be permitted.
- No price increase on account of exchange rate fluctuations.

We confirm that we will abide by all the terms and conditions mentioned in the Request for Proposal document

Authorized Signatory

Name:

Designation:

Annexure 10 - Performance Guarantee

BANK GUARANTEE

(FORMAT OF PERFORMANCE BANK GUARANTEE)

To

The General Manager
Facilities Management Department
Bank of Baroda, BCC Building
1st floor, C-26, G Block, Mumbai

WHEREAS M/S (Name of bidder) a Company registered under the Indian Companies Act, 1956 and having its Registered Office at (Please provide complete address) (hereinafter referred to as " bidder") Awarded a contract by Bank of Baroda (the Bank) vide their Purchase Order no. dated (Hereinafter referred to as "PO") for

AND WHEREAS, in terms of the conditions as stipulated in the PO and the Request for Proposal document No. Dated For (hereinafter referred to as "RFP"), the bidder is required to furnish a Performance Bank Guarantee issued by a Public Sector Bank/ schedule commercial bank in India other than the Bank of Baroda in your favor for Rs...../- towards due performance of the contract in accordance with the specifications, terms and conditions of the purchase order and RFP document (which guarantee is hereinafter called as "BANK GUARANTEE").

AND WHEREAS the bidder has approached us for providing the BANK GUARANTEE. AND WHEREAS at the request of the bidder, WE,....., a body corporate in terms of the Banking Companies Acquisition and Transfer of Undertakings Act,1970/1980 having it's Office at and a branch interalia at..... India have agreed to issue the BANK GUARANTEE.

THEREFORE, WE, (name of Bank and its address)through our local office at..... India furnish you the BANK GUARANTEE in manner hereinafter contained and agree with you as follows:

1. We..... do hereby expressly, irrevocably and unconditionally undertake to pay the amounts due and payable under this Guarantee without any demur, merely on demand from you and undertake to indemnify you and keep you indemnified from time to time and at all times to the extent of Rs./- (Rupeesonly) against any loss or damage caused to or suffered by or that may be caused to or suffered by you on account of any breach or breaches on the part of the bidder of any of the terms and conditions contained in the PO and RFP SLA and in the event of the bidder committing default or defaults in carrying out any of the work or discharging any obligation under the PO or RFP document or otherwise in the

observance and performance of any of the terms and conditions relating thereto in accordance with the true intent and meaning thereof, we shall forthwith on demand pay to you such sum or sums not exceeding the sum of Rs...../-.(Rupees

..... only) as may be claimed by you on account of breach on the part of the bidder of their obligations or default in terms of the PO and RFP.

2. Notwithstanding anything to the contrary contained herein or elsewhere, we agree that your decision as to whether the bidder has committed any such breach/default or defaults and the amount or amounts to which you are entitled by reasons thereof will be binding on us and we shall not be entitled to ask you to establish your claim or claims under Bank Guarantee, but will pay the same forthwith on your demand without any protest or demur. Any such demand made by Bank of Baroda shall be conclusive as regards the amount due and payable by us to you.
3. This Bank Guarantee shall continue and hold good until it is released by you on the application by the bidder after expiry of the relative guarantee period provided always that the guarantee shall in no event remain in force after (date) without prejudice to your claim or claims arisen and demanded from or otherwise notified to us in writing before the expiry of the said date which will be enforceable against us notwithstanding that the same is or are enforced after the said date.
4. You will have the fullest liberty without our consent and without affecting our liabilities under this Bank Guarantee from time to time to vary any of the terms and conditions of the PO and RFP or extend the time of performance of the contract or to postpone for any time or from time to time any of your rights or powers against the bidder and either to enforce or forbear to enforce any of the terms and conditions of the said PO and RFP and we shall not be released from our liability under Bank Guarantee by exercise of your liberty with reference to matters aforesaid or by reason of any time being given to the bidder or any other forbearance, act or omission on your part or any indulgence by you to the bidder or any other act, matter or things whatsoever which under law relating to sureties, would but for the provisions hereof have the effect of so releasing us from our liability hereunder provided always that nothing herein contained will enlarge our liability hereunder beyond the limit of Rs.-/(Rupees..... only) as aforesaid or extend the period of the guarantee beyond the said (Date) unless expressly agreed to by us in writing.
5. The Bank Guarantee shall not in any way be affected by your taking or giving up any securities from the bidder or any other person, firm or company on its behalf or by the winding up, dissolution, insolvency or death as the case may be of the bidder.
6. In order to give full effect to the guarantee herein contained, you shall be entitled to act as if we were your principal debtors in respect of all your claims against the bidder hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of surety ship and other rights, if any, which are in any way inconsistent with any of the provisions of Bank Guarantee.
7. Subject to the maximum limit of our liability as aforesaid, Bank Guarantee will cover all your claim or claims against the bidder from time to time arising out of or in relation to the PO and RFP and in respect of which your claim in writing is lodged on us before expiry of Bank Guarantee.
8. Any notice by way of demand or otherwise hereunder may be sent by special

courier, telex, fax or registered post to our local address as aforesaid and if sent accordingly it shall be deemed to have been given when the same has been posted.

9. The Bank Guarantee and the powers and provisions herein contained are in addition to and not by way of limitation of or substitution for any other guarantee or guarantees hereto before given to you by us (whether jointly with others or alone) and now existing enforce and this Bank Guarantee is not intended to and shall not revoke or limit such guarantee or guarantees.
10. The Bank Guarantee shall not be affected by any change in the constitution of the bidder or us nor shall it be affected by any change in your constitution or by any amalgamation or absorption thereof or therewith but will ensure to the benefit of and be available to and be enforceable by the absorbing or amalgamated company or concern.
11. The Bank Guarantee shall come into force from the date of its execution and shall not be revoked by us any time during its currency without your previous consent in writing.
12. We further agree and undertake to pay you the amount demanded by you in writing irrespective of any dispute or controversy between you and the bidder in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payments so made by us shall be a valid discharge of our liability for payment here under and the bidder shall have no claim against us for making such payment.
13. Notwithstanding anything contained herein above;
 - a. our liability under this Guarantee shall not exceed Rs./- (Rupeesonly)
 - b. this Bank Guarantee shall be valid and remain in force up to and including the date and
 - c. We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before the expiry of this guarantee.
14. We have the power to issue this Bank Guarantee in your favor under the Memorandum and Articles of Association of our Bank and the undersigned has full power to execute this Bank Guarantee under the Power of Attorney issued by the Bank.

Dated this the day of, 2024.....

For and on behalf of

Branch Manager Seal and Address

(Name & Address)

Annexure 12 - Service Level and Non-Disclosure Agreement

This Agreement is made in Mumbai this..... Day of 20... by and between BANK OF BARODA, body corporate constituted under the Banking Companies [Acquisition & Transfer of Undertakings] Act 1970 having its Head Office at Mandvi, Baroda and Corporate Office at Baroda Corporate Centre, C-26, G-Block, Bandra Kurla Complex, Bandra (East), Mumbai- 400051, hereinafter for brevity sake referred to as “Bank” (which expression shall, unless repugnant to the context or meaning, include its successors and assigns) of the one Part;

AND

_____, a company incorporated under the Companies Act 1956/ 2013, India, having its registered office at _____, hereinafter referred to as “the ” (which expression shall, unless repugnant to the context and meaning thereof include its subsidiaries, affiliates, successors and permitted assigns) of the other Part,

(Bank and the hereinafter are individually referred to as “Party” and collectively as “Parties”)

WHEREAS

Bank of Baroda is one of the largest public sector banks (PSU) in India with a branch network of over 8100+ branches in India and 95+ branches/ offices overseas including branches of our subsidiaries, distributed in 15+ countries. Bank desires to select a forAnd had invited offers.

In response to RFP no ----- dated ----- issued by Bank, the also submitted its offer and has represented that it is engaged in the business of It further represented to Bank that it has the requisite skill, knowledge, experiences, experts, staff and capability to provide required service to Bank. Relying on representations of and other applicable criteria, was declared as a successful bidder in the RFP evaluation process. Accordingly Bank has issued a -----.

It was a condition in the RFP that the Parties would enter into a Service Level and Non-Disclosure Agreement which shall include all the services and terms and conditions of the services to be extended as detailed here in.

NOW, THEREFORE, THIS AGREEMENT WITNESSETH AS FOLLOWS

1. DEFINITIONS

- I. Bank, BOB means ‘Bank of Baroda’
- II. AMC means Annual Maintenance Contract
- III. BFSI means Banking, Financial services and Insurance
- IV. SLA means Service Level Agreement
- V. SPOC means Single Point of Contact

2. TERM

This Agreement shall come into force on _____ and shall be in force and effect for a period -----, unless Bank terminates the Agreement by giving a prior written notice of 30 days as per the terms of this Agreement.

3. SCOPE OF SERVICE

The agrees to perform the services as part of the scope of this engagement including but not limited to as mentioned in Schedule I (Scope of Work) of this Agreement. BOB reserves its right to change the scope of the services considering the size and variety of the requirements and the changing business & security conditions environment with mutual consent.

4. STANDARDS

All standards to be followed will adhere to Bureau of Indian Standards (BIS) specifications or other acceptable standards.

5. DELIVERY

The work of execution should be completed within 6 months from award of work. The units installed will have Defects Liability Period (DLP) or warranty period of 1 year post successful installation & handing over to the Bank.

6. DOCUMENTATION

The shall supply all necessary documentation for the training, use and operation of the system. This will include at least one set of original copies per installation of the user manuals, reference manuals, operations manuals, and system management manuals in English/ Hindi.

7. SINGLE POINT OF CONTACT & DIRECT SUPPORT

(Please incorporate following details – Name, designation, address, email address, telephone mobile No.

Escalation matrix for support should also be provided with full details.

8. PAYMENT TERMS

8.1 The payments shall be released by BOB's BCC Office.

8.2 The Bank will release the payments only on receipt of all the relevant documents, within a period of 30 days from its receipt. Any dispute regarding the relevant documents will be communicated within 30 days from the date of its receipt. In case of dispute , Bank will make payment within 30 days from the date the dispute stands resolved.

SET-OFF:-

Without prejudice to other rights and remedies available to Bank, Bank shall be entitled to set-off or adjust any amounts due to Bank under this clause from the against payments due and payable by Bank to the for the services rendered. The provisions of this Clause shall survive the termination of this Agreement.

9. COVENANTS OF THE

The Bidder shall deploy and engage suitably experienced and competent personnel as may reasonably be required for the performance of the services. During the currency of this Agreement, the bidder shall not substitute the key staff identified for the services mentioned in this Agreement.

The bidder shall forthwith withdraw or bar any of its employee/s from the provision of the services if, in the opinion of BANK:

(i) The quality of services rendered by the said employee is not in accordance with the quality specifications stipulated by BANK; or

(ii) The engagement or provision of the services by any particular employee is prejudicial to the interests of BANK.

All employees engaged by the bidder shall be in sole employment of the bidder and the shall be solely responsible for their salaries, wages, statutory payments etc. That under no circumstances shall Bank be liable for any payment or claim or compensation (including but not limited to compensation on account of injury/death/termination) of any nature to the employees and personnel of the .

The :

- i. shall be responsible for all negotiations with personnel relating to salaries and benefits, and shall be responsible for assessments and monitoring of performance and for all disciplinary matters.
- ii. shall not knowingly engage any person with a criminal record/conviction and shall bar any such person from participating directly or indirectly in the provision of services under this Agreement.
- iii. shall at all times use all reasonable efforts to maintain discipline and good order amongst its personnel.
- iv. shall not exercise any lien on any of the assets, documents, instruments or material belonging to BANK and in the custody of the for any amount due or claimed to be due by the from BANK.
- v. shall regularly provide updates to BANK with respect to the provision of the services and shall meet with the personnel designated by BANK to discuss and review its performance at such intervals as may be agreed between the Parties.
- vi. shall be responsible for compliance of all laws, rules, regulations and ordinances applicable in respect of its employees and agents (including but not limited to code of Wages Act, Provident Fund laws, Workmen's Compensation Act) and shall establish and maintain all proper records including, but not limited to, accounting records required by any law, code, practice or corporate policy applicable to it from time to time, including records and returns as applicable under labour legislations.
- vii. shall not violate any proprietary and intellectual property rights of BANK or any third party, including without limitation, confidential relationships, patent, trade secrets, copyright and any other proprietary rights in course of providing services hereunder.
- viii. shall ensure that the quality and standards of materials and services to be delivered or rendered hereunder, will be of the kind, quality and timeliness as designated by the BANK and communicated to the from time to time.
- ix. shall not work in a manner which, in the reasonable opinion of BANK, may be detrimental to the interests of BANK and which may adversely affect the role, duties, functions and obligations of the as contemplated by this Agreement.

- x. shall be liable to BANK for any and all losses of any nature whatsoever arisen directly or indirectly by negligence, dishonest, criminal or fraudulent act of any of the representatives and employees of the while providing the services to the BANK.
- xi. shall itself perform the obligations under this Agreement and shall not assign, transfer or sub-contract any of its rights and obligations under this Agreement except with prior written permission of BANK.
- xii. shall comply ESG, BRSR and other related parameters including the Declaration of Human Rights, Inclusive of those in the International Bill of Rights and Declaration of Fundamental Rights at work (1998) as per the International Labour Organization as well as the United Nations Guiding Principles on Business and Human Rights and the National Guidelines on Responsible Business Conduct
- xiii. shall comply with the Bank's Code of Ethics, available on the Bank's website>Shareholder's Corner> Policies/Codes> Our Code of Ethics, during the validity period of this agreement/contract.

10. CONFIDENTIALITY

The acknowledges that in the course of performing the obligations under this Agreement, it shall be exposed to or acquire information of the bank, which the shall treat as confidential.

- a. All BOB's product and process details, documents, data, applications, software, systems, papers, statements and business customer information which may be communicated to or come to the knowledge of or 's employees during the course of discharging their obligations shall be treated as absolutely confidential and irrevocably agrees and undertakes and ensures that and its employees shall keep the same secret and confidential and not disclose the same, in whole or in part to any third party without prior written permission of BOB. The shall not use or allow to be used any information other than as may be necessary for the due performance by of its obligations hereunder.
- b. shall not make or retain any copies or record of any Confidential Information submitted by BOB other than as may be required for the performance of .
- c. shall notify BOB promptly of any unauthorized or improper use or disclosure of the Confidential Information.
- d. shall return all the Confidential Information that is in its custody, upon termination expiry of this Agreement. Also so far as it is practicable shall immediately expunge any Confidential Information relating to the projects from any computer, word processor or other device in possession or in the custody and control by or its affiliates.
- e. shall extent practicable, immediately furnish a certificate signed by its director or other responsible representative confirming that to the best of his/her knowledge, information and belief, having made all proper enquiries the requirements of this paragraph have been fully complied with.
- f. hereby unconditionally agrees and undertakes that it and its employees shall not disclose the terms and conditions of the engagement Agreement/ Work Order or any other oral or written information which may contain, hold or bear confidential information or disclose the information submitted by BOB under any other Agreement to any third party unless such disclosure is mandatorily required by law or if it is required necessarily

to be disclosed to any other agency/sub bidder or the like for the purpose of performing any of its obligations under the contract.

However, the Confidential Information will not be limited to the information mentioned above but not include the following as Confidential Information:

- i. Without breach of these presents, has already become or becomes and/or hereinafter will become part of the public domain;
- ii. Prior to the disclosure by BOB was known to or in the possession of the at the time of disclosure;
- iii. Was disclosed or parted with the prior consent of BOB;
- iv. Was acquired by from any third party under the conditions such that it does not know or have reason to know that such third party acquired directly or indirectly from BOB.

- The bidders agrees to take all necessary action to protect the Confidential Information against misuse, loss, destruction, deletion and/or alteration. It shall neither misuse or permit misuse directly or indirectly, nor commercially exploit the Confidential Information for economic or other benefit.
- In any dispute over whether information or matter is Proprietary Information or not mentioned herein, it shall be the burden of to show that such contested information or matter is not Proprietary Information within the meaning of this Agreement, and that it does not constitute violation under any laws for the time being enforced in India.

Notwithstanding above, bob shall take all the reasonable care to protect all the confidential information of delivered to BOB while performing of the services.

The confidentiality obligations shall survive the expiry or termination of the Agreement between the bidder and the Bank.

11. INDEMNITY

The shall indemnify the Bank, and shall always keep indemnified and hold the Bank, its employees, personnel, officers, directors, (hereinafter collectively referred to as "Personnel") harmless from and against any and all losses, liabilities, claims, actions, costs and expenses (including attorneys' fees) relating to, resulting directly or indirectly from or in any way arising out of any claim, suit or proceeding brought against the Bank as a result of:

- Bank's authorized bona fide use of the Deliverables and or the Services provided by under this Agreement; and/or
- an act or omission of the and/or its employees, agents, sub- bidders in performance of the obligations under this Agreement; and/or
- claims made by employees or sub bidders or sub bidders' employees, who are deployed by the , against the Bank; and/or
- claims arising out of employment, non-payment of remuneration and non-provision of statutory benefits by the to its employees, its agents, bidders and sub- bidders
- breach of any of the term of this Agreement or breach of any representation or false representation or inaccurate statement or assurance or covenant or warranty of the under this Agreement; and/or

- any or all Deliverables or Services infringing any patent, trademarks, copyrights or such other Intellectual Property Rights; and/or
- breach of confidentiality obligations of the contained in this Agreement; and/or
- Negligence or gross misconduct attributable to the or its employees or sub-bidders.

The bidder shall at its own cost and expenses defend or settle at all point of time any claim against the Bank that the Deliverables and Services delivered or provided under this Agreement infringe a patent, utility model, industrial design, copyright, trade secret, mask work or trade mark in the country where the Deliverables and Services are used, sold or received, the Bank:

- notifies the bidder in writing as soon as practicable when the Bank becomes aware of the claim; and
- Cooperates with the in the defense and settlement of the claims.

However, (i) the has sole control of the defense and all related settlement negotiations (ii) the Bank provides the with the assistance, information and authority reasonably necessary to perform the above and (iii) the Bank does not make any statements or comments or representations about the claim without the prior written consent of the , except where the Bank is required by any authority/regulator to make a comment/statement/representation.

If use of deliverables is prevented by injunction or court order because of any such claim or deliverables is likely to become subject of any such claim then the , after due inspection and testing and at no additional cost to the Bank, shall forthwith either 1) replace or modify the software equipment with software equipment which is functionally equivalent and without affecting the functionality in any manner so as to avoid the infringement; or 2) obtain a license for the Bank to continue the use of the software equipment, as required by the Bank as per the terms and conditions of this Agreement and to meet the service levels; or 3) refund to the Bank the amount paid for the infringing software equipment and bear the incremental costs of procuring a functionally equivalent software equipment from a third party, provided the option under the sub clause (3) shall be exercised by the Bank in the event of the failure of the to provide effective remedy under options (1) to (2) within a reasonable period which would not affect the normal functioning of the Bank.

The bidder shall not be liable for defects or non-conformance resulting from:

- Software, hardware, interfacing, or supplies for the solution not approved by ; or
- any change, not made by or on behalf of the , to some or all of the deliverables supplied by the or modification thereof, provided the infringement is solely on account of that change ;

Indemnity shall exclude indirect, consequential and incidental damages. However indemnity would cover damages, loss or liabilities suffered by the Bank arising out of claims made by customer and or regulatory authorities for reasons attributable to breach of obligations under this agreement by the .

In the event of not fulfilling its obligations under this clause within the period specified in the notice issued by the Bank, the Bank has the right to recover the amounts due to it under this provision from any amount payable to the under this project.

The indemnities under this clause are in addition to and without prejudice to the indemnities given elsewhere in this Agreement.

12. PERFORMANCE GUARANTEE

Bidder shall provide unconditional and irrevocable Performance Bank Guarantee for Rs -----/- (Rupees ____ Only) in favour of BOB from any Public Sector Bank other than Bank of Baroda as acceptable to BOB towards due performance of the contract in accordance of this Agreement. The Performance Guarantee shall be valid for a period of ___ months with additional claim period of three months after expiry of validity period.

13. TERMINATION

In following events Bank shall terminate this assignment or cancel any particular order if :

- breaches any of its obligations set forth in this agreement and such breach is not cured within 15) Working Days after Bank gives written notice; or
- Failure by to provide Bank, within 15) Working Days, with a reasonable plan to cure such breach, which is acceptable to the Bank. Or
- The progress regarding execution of the contract/ services rendered by the bidder is not as per the prescribed time line, and found to be unsatisfactory.
- Supply of substandard materials/ services.
- Delay in delivery installation commissioning of services.
- Discrepancy in the quality of service security expected during the implementation, rollout and subsequent maintenance process.
- If deductions of penalty exceed more than 10% of the total contract price.

Further Bank may terminate this agreement on happening of following events:

- A liquidator or a receiver is appointed over all or a substantial part of the undertaking, assets or revenues of the and such appointment continues for a period of twenty one (21) days;
- The is subject of an effective resolution for its winding up other than a voluntary winding up for the purpose of reconstruction or amalgamation.
- The becomes insolvent or goes into liquidation voluntarily or otherwise
- An attachment is levied or continues to be levied for a period of 7 days upon effects of the Agreement.
- The becomes the subject of a court order for its winding up.

Notwithstanding above, in case of change of policy or any unavoidable circumstances or without any reason Bank reserve the right to terminate this assignment or any subsequent agreement and or any particular order, in whole or in part by giving at least 60 days prior notice in writing.

Effect of termination

If bank terminates or cancels the assignment on the default mentioned in the termination clause, in such case bob reserves the right to get the balance contract executed by another party of its choice. In this event, the shall be bound to make good the additional expenditure, which the Bank may have to incur to carry out bidding process for the selection of a new and for execution of the balance of the contract.

Immediately upon the date of expiration or termination of the Agreement, Bank shall have no further obligation to pay any fees for any periods commencing on or after such date.

Without prejudice to the rights of the Parties, upon termination or expiry of this Agreement, Bank shall pay to , within thirty (30) days of such termination or expiry, All the undisputed fees outstanding till the date of termination;

Upon the termination or expiry of this Agreement:

- The rights granted to shall immediately terminate.
- Upon Bank's request, with respect to (i) any agreements for maintenance, disaster recovery services or other third-party services, and any Deliverables not owned by the , being used by to provide the Services and (ii) the assignable agreements, shall, use its reasonable commercial endeavors to transfer or assign such agreements and Equipment to Bank and its designee(s) on commercially reasonable terms mutually acceptable to both Parties.
- Upon Bank's request in writing, shall be under an obligation to transfer to Bank or its designee(s) the Deliverables being used by to perform the Services free and clear of all liens, security interests, or other encumbrances at a value calculated as stated.

14. CORPORATE AUTHORITY

The Parties represent that they have taken all necessary corporate action and sanction to authorize the execution and consummation of this Agreement and will furnish satisfactory evidence of same upon request.

15. LAW, JURISDICTION AND DISPUTE RESOLUTION

This Agreement shall be governed and construed and enforced in accordance with the laws of India. Both Parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of this Agreement, only the courts in Mumbai shall have exclusive jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.

ARBITRATION

- a) The Bank and the shall make every effort to resolve amicably, by direct informal negotiation between the respective project managers/ directors of the Bank and the , any disagreement or dispute arising between them under or in connection with the contract.
- b) If the Bank project manager/director and project manager/ director are unable to resolve the dispute after thirty days from the commencement of such informal negotiations, they shall immediately escalate the dispute to the senior authorized personnel designated by the and Bank respectively.

- c) If after thirty days from the commencement of such negotiations between the senior authorized personnel designated by the and Bank, the Bank and the have been unable to resolve contractual dispute amicably, either party may require that the dispute be referred for resolution through formal arbitration.
- d) All questions, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator acceptable to both parties OR the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator shall act as the chairman of the proceedings.
- e) **The place of arbitration shall be Mumbai.** The Arbitration and Conciliation Act 1996 or any statutory modification thereof shall apply to the arbitration proceedings
- f) The arbitral award shall be in writing, state the reasons for the award, and be final and binding on the parties. The award may include an award of costs, including reasonable attorneys' fees and disbursements. Judgment upon the award may be entered by any court having jurisdiction thereof or having jurisdiction over the relevant Party or its assets.

16. AUDIT

All records with respect to any matters covered by this Agreement shall be made available to auditors and or inspecting officials of the Bank and/or Reserve Bank of India and/or any regulatory authority, at any time during normal business hours, as often as the Bank deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Said records are subject to examination. Bank's auditors would execute confidentiality agreement with the provided that the auditors would be permitted to submit their findings to the Bank, which would be used by the Bank. The cost of the audit will be borne by the Bank. The scope of such audit would be limited to Service Levels being covered under the contract, and financial information would be excluded from such inspection, which will be subject to the requirements of statutory and regulatory authorities.

The Bank and its authorized representatives, including Reserve Bank of India (RBI) or any other regulator shall have the right to visit any of the 's premises without prior notice to ensure that data provided by the Bank is not misused. The shall cooperate with the authorized representative/s of the Bank and shall provide all information/ documents required by the Bank.

17. LIMITATION OF LIABILITY

Except the grounds mentioned under the para two of this clause, 's aggregate liability in connection with obligations undertaken as a part of the Agreement regardless of the form or nature of the action giving rise to such liability (whether in contract, tort or otherwise), shall be actual

Further, 's liability in case of claims against the Bank resulting from Willful Misconduct or Gross Negligence of , its employees and Sub bidders or from infringement of patents, trademarks, copyrights or such other Intellectual Property Rights or breach of confidentiality obligations shall be unlimited.

Bank shall not be held liable for and is absolved of any responsibility or claim litigation arising out of the use of any third party software or modules supplied by as part of procurement under the Agreement.

Under no circumstances BOB shall be liable to the for direct, indirect, incidental, consequential, special or exemplary damages arising from termination of this Agreement, even if BOB has been advised of the possibility of such damages, such as, but not limited to, loss of revenue or anticipated profits or lost business.

Subject to any law to the contrary, and to the maximum extent permitted by law neither parties shall be liable to other for any consequential/ incidental, or indirect damages arising out of this agreement.

All employees engaged by the party shall be in sole employment of the party and the respective parties shall be solely responsible for their salaries, wages, statutory payments etc. That under no circumstances shall other party be liable for any payment or claim or compensation (including but not limited to compensation on account of injury/death/termination) of any nature to the employees and personnel of the other party.

18. PUBLICITY

Any publicity by the in which the name of the Bank is to be used should be done only with the explicit written permission of the Bank.

19. INDEPENDENT ARRANGEMENT

This Agreement is on a principal-to-principal basis between the Parties hereto. Nothing contained in this Agreement shall be construed or deemed to create any association, partnership or joint venture or employer-employee relationship or principal-agent relationship in any manner whatsoever between the parties. The acknowledges that its rendering of services is solely within its own control, subject to the terms and conditions agreed upon and agrees not to hold it out to be an employee, agent or servant of Bank or Affiliate thereof.

20. SUBCONTRACTING

The shall not subcontract or permit anyone other than its personnel to perform any of the work, service or other performance required by it under the contract without the prior written consent of the Bank.

21. ASSIGNMENT

The agrees that the shall not be entitled to assign any or all of its rights and or obligations under this Agreement to any entity including's affiliate without the prior written consent of the Bank.

If the Bank undergoes a merger, amalgamation, takeover, consolidation, reconstruction, change of ownership, etc., this Agreement along with the subsequent Addendums published shall be considered to be assigned to the new entity and such an act shall not affect the obligations of the under this Agreement.

22. NON – SOLICITATION

The , during the term of the contract shall not without the express written consent of the Bank, directly or indirectly: a) recruit, hire, appoint or engage or attempt to recruit,

hire, appoint or engage or discuss employment with or otherwise utilize the services of any person who has been an employee or associate or engaged in any capacity, by the Bank in rendering services in relation to the contract; or b) induce any person who shall have been an employee or associate of the Bank at any time to terminate his/ her relationship with the Bank.

The above clause shall not applicable in case the recruitment done through public advertisement.

23. VICARIOUS LIABILITY

The shall be the principal employer of the employees, agents, bidders, sub bidders, etc., if any, engaged by the and shall be vicariously liable for all the acts, deeds, matters or things, whether the same is within the scope of power or outside the scope of power, vested under the contract. No right of any employment in the Bank shall accrue or arise, by virtue of engagement of employees, agents, bidders, sub bidders etc., by the for any assignment under the contract. All remuneration, claims, wages dues etc., of such employees, agents, bidders, sub bidders etc., of the shall be paid by the alone and the Bank shall not have any direct or indirect liability or obligation, to pay any charges, claims or wages of any of the 's employees, agents, bidders, sub bidders etc. The shall agree to hold the Bank, its successors, assigns and administrators fully indemnified, and harmless against loss or liability, claims, actions or proceedings, if any, whatsoever nature that may arise or caused to the Bank through the action of 's employees, agents, bidders, sub bidders, etc.

24. FORCE MAJEURE

The shall not be liable for forfeiture of its performance security, liquidated damages, penalties or termination for default, if any to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.

For purposes of this Clause, "Force Majeure" means an event explicitly beyond the reasonable control of the and not involving the 's fault or negligence and not foreseeable. Such events are Acts of God or of public enemy, acts of Government of India in their sovereign capacity, strikes, political disruptions, bandhs, riots, civil commotions and acts of war.

If a Force Majeure situation arises, the shall promptly notify the Bank in writing of such conditions and the cause thereof within fifteen calendar days. Unless otherwise directed by the Bank in writing, the shall continue to perform 's obligations under this Agreement as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

In such a case the time for performance shall be extended by a period(s) not less than duration of such delay. If the duration of delay continues beyond a period of three months, the Bank and shall hold consultations in an endeavor to find a solution to the problem.

SURVIVAL:

The expiry or the termination of this Agreement does not relieve either party of its obligations which by their nature ought or intend to survive the termination of this Agreement including without limitation to the clauses of confidentiality, indemnity, limitation of liability, and covenants of the parties.

25. MISCELLANEOUS

Any provision of this Agreement may be amended or waived if, and only if such amendment or waiver is in writing and signed, in the case of an amendment by each Party, or in the case of a waiver, by the Party against whom the waiver is to be effective.

No failure or delay by any Party in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise of any other right, power or privilege. The rights and remedies herein provided shall be cumulative and not exclusive of any rights or remedies provided by law.

Unless otherwise provided herein, all notices or other communications under or in connection with this Agreement shall be given in writing and may be sent by personal delivery or post or courier or facsimile to the person at the address given below. Any such notice or other communication will be deemed to be effective if sent by personal delivery, when delivered, if sent by post, two days after being deposited in the post and if sent by courier, one day after being deposited with the courier, and if sent by facsimile, when sent (on receipt of a confirmation to the correct facsimile number).

The addresses referred to hereinabove are:

If to the Bank of Baroda:

The General Manager-Facilities Management
Bank of Baroda, BCC Building
1st floor, C-26, G, Block, BKC, Mumbai

If to the

Address _____

ATTN: _____

This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior written agreements, understandings and negotiations, both written and oral, between the Parties with respect to the subject matter of this Agreement. No representation, inducement, promise, understanding, condition or warranty not set forth herein has been made or relied upon by any Party hereto. In case of any contradiction in the terms of RFP _____, offer document and Purchase Order etc., and this Agreement the terms hereof shall prevail.

Neither this Agreement nor any provision hereof is intended to confer upon any Person other than the Parties to this Agreement any rights or remedies hereunder.

In connection with this Agreement, as well as all transactions contemplated by this Agreement, each Party agrees to execute and deliver such additional documents and to perform such additional actions as may be necessary, appropriate or reasonably requested to carry out or evidence the transactions contemplated hereby.

The invalidity or unenforceability of any provisions of this Agreement in any jurisdiction shall not affect the validity, legality or enforceability of the remainder of this Agreement in such jurisdiction or the validity, legality or enforceability of this Agreement, including any such provision, in any other jurisdiction, it being intended that all rights and

obligations of the Parties hereunder shall be enforceable to the fullest extent permitted by law.

The captions herein are included for convenience of reference only and shall be ignored in the construction or interpretation hereof.

This Agreement may be signed in duplicate, each of which shall be deemed to be an original.

IN WITNESS WHEREOF, this Agreement has been executed by the Parties hereto on the day and year first above written.

Signed and Delivered by the within named

For Bank of Baroda

For

—

Name:

Name:

Designation:

Designation:

Witness 1 :

Witness 1 :

Witness 2 :

Witness 2 :

19. Annexure 13 – Integrity Pact

PRE CONTRACT INTEGRITY PACT **(TO BE STAMPED AS AN AGREEMENT)**

Between

BANK OF BARODA, a body corporate constituted under the provisions of Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970 and having its Corporate Office at Baroda Corporate Centre, C-26, G-Block, Bandra-Kurla Complex, Bandra East, Mumbai 400051 (hereinafter referred to as “**BOB**”; which expression shall, unless it be repugnant to the meaning or context thereof, be deemed to mean and include its successors and assigns);

And

....., a company incorporated under the (Indian) Companies Act, 1956 / 2013 and whose registered office is at _____ through its authorized representative Mr. _____ hereinafter referred to as “Bidder”, which expression shall, unless it be repugnant to the meaning or context thereof, be deemed to mean and include its successors and permitted assigns)

Preamble

BOB is a one of the nationalized PSU Bank having its presence throughout India and _____ overseas territories. BOB is committed to fair and transparent procedure in appointing of its outsource service providers.

The BOB intends to appoint/ select , under laid down organizational procedures, contract/ s for.....

BOB values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and / or Contractor(s).

In order to achieve these goals, the BOB will appoint Independent External Monitors (IEM) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 - Commitments of BOB

(1) The BOB commits itself to take all measures necessary to

prevent corruption and to observe the following principles:-

- a. No employee of the BOB , personally or through its family members , will in connection with the tender for , or the execution of a contract, demand ; take a promise for or accept, for self or third person, any monetary or non-monetary benefit which the person is not legally entitled to.
 - b. The BOB will, during the tender process treat all Bidder(s) with equity and reason. The BOB will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - c. The BOB will make endeavor to exclude from the selection process all known prejudiced persons.
- (2) If the BOB obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the BOB will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Section 2 - Commitments of the Bidder(s)/ Contractor(s)

- (1) The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution.
- a. The Bidder(s)/ Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the BOB employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract
 - b. The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly, for purposes of competition or personal gain,

or pass on to others, any information or document provided by the BOB as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

- d. The Bidder(s) /Contractors(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any, Similarly the Bidder(s) /Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.
- e. The Bidder(s) / Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- f. Bidder(s) / Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter .
- g. The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 - Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the BOB is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process or take action as per law in force (

Section 4 - Compensation for Damages

- (1) If the BOB has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the BOB is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- (2) If the BOB has terminated the contract according to Section 3, or if the BOB is entitled to terminate the contract according to Section 3, the BOB shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Section 5 - Previous transgression

- (1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he

can be disqualified from the tender process

Section 6 - Equal treatment of all Bidders / Contractors / Subcontractors

- (1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.
- (2) The BOB will enter into agreements with identical conditions as this one with all Bidders and Contractors.
- (3) The BOB will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 - Criminal charges against violating Bidder(s) / Contractor(s) Subcontractor(s)

If the BOB obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the BOB has substantive suspicion in this regard, the BOB will inform the same to the Chief Vigilance Officer.

Section 8 - Independent External Monitor

- (1) The BOB appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. Name: Shri Umesh Kumar (email id: umeshkumar84@rediffmail.com) and Dr. Sandeep Tripathi (email id: sandeeptrip.ifs@gmail.com). The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders/Contractors as confidential.
- (3) The Bidder(s) / Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BOB including that provided by the bidder/ Contractor. The bidder/ Contractor will also grant the Monitor, upon his/her request and demonstration of a valid

interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

- (4) The Monitor is under contractual obligation to treat the information and documents of the Bidder(s) / Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also signed 'Non-Disclosure of Confidential Information'. In case of any conflict of interest arising during the selection period or at a later date, the IEM shall inform BOB and recuse himself / herself from that case.
- (5) The BOB will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the BOB and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
- (6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/ she will so inform the Management of the BOB and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- (7) The Monitor will submit a written report to the BOB officials within 15 days from the date of reference or intimation to him by the BOB and, should the occasion arise, submit proposals for correcting problematic situations.
- (8) If the Monitor has reported to the BOB, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the BOB has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (9) The word '**Monitor**' would include both singular and plural.

Section 9 - Pact Duration

This Pact shall be ineffective from the date of its execution, and shall expires for the selected Contractor till the contract period, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

Section 10 Other provisions

- (1) This agreement is subject to Indian Law and court of Mumbai shall have exclusive jurisdiction to entertain any matter arising out of this pact.
- (2) Changes and supplements as well as termination notices need to be made in writing.
- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- (5) Issues like scope of work, Warranty / Guarantee etc. shall be outside the purview of IEMs.
- (6) In the event of any contradiction between the Integrity Pact and RFP/ RFQ/ tender documents and its Annexure, the Clause in the Integrity Pact will prevail.

The parties hereby sign this Integrity Pact at _____ on _____

BOB

BIDDER

Name of the Officer:

Chief Executive Officer

Designation:

Department:

Date:

Date:

Place:

Place:

Witness

Witness

1. _____

1. _____

20. 2. _____

2. __

Annexure 13

TECHNICAL SPECIFICATIONS FOR INTERIOR MATERIALS

1. GENERAL

This specification is for work to be done, item to be supplied and materials to be used in the works as shown and defined on the drawings and described herein, all under the supervision and to the satisfaction of the Competent Authority.

Competent authority means Architects / Engineer in charge.

- 1.1** The workmanship is to be the best and of high standard, use must be made of special trades men in all respects of the work and allowances must be made in the rates for doing so.
- 1.2** The materials and items to be provided by the contractor shall be approved by the Competent Authority in accordance with any samples which will be submitted for approval by Contractor and generally in accordance with the Specifications Also if products are specified in the catalogue reference, the contractor will be required to obtain the approval of the Competent Authority before using a material. The Contractor shall produce all invoices, vouchers or receipts for any material if called upon to do so by the Competent Authority.
- 1.3** Samples of all materials are to be submitted to the Competent Authority for approval before the Contractor orders or delivers the materials at site. Samples together with their packing are to be provided free of charge by the Contractor and should any materials be rejected, they will be removed from the site at the Contractor's expense. All samples will be retained by the Competent Authority for comparison with materials, which will be delivered at the site. Also, the Contractor will be required to submit specimen finishes of colours, fabrics etc. for the approval of the Competent Authority before proceeding with the work.
- 1.4** The contractor shall be responsible for providing and maintaining and boxing or other temporary coverage required for the protection of dresses or finished work if left unprotected. He is also to clean out all shelving's, out ends and other waste from all parts of the works before coverings or in-fillings are constructed.
- 1.5** Templates, boxes and moulds shall be accurately set out and rigidly constructed so as to remain accurate during they are in use.
- 1.6** All unexposed surface of timber e. g. false ceiling, backing fillets, backs of door frames, cupboard framing, grounds, etc. are to be treated with two coats of approved timber preservative before fixing or converging.
- 1.7** Only first-class workmanship will be accepted. Contractor shall maintain uniform quality and consistency in workmanship throughout.

2. JOINERY:

- 2.1** Joinery is to be prepared immediately after the placing of the contract, framed up, bonded and waged up. Any portions that are wrapped or found with other defects are to be replaced before wedging up. The whole of the work is to be framed and finished in a workmen-like manner in accordance with the detailed drawings wrought and wherever required, fitted with all necessary metal ties, straps, belts, screws, glue etc. Running beaded joints are to be cross-tongued with teak wherever 1(1/2) thick double cross tongued. Joiners work generally to be finished with fine sand/glass paper.
- 2.2 Joints:** All joints shall be standard mortise and tenon, dowel, dovetail, and cross-halved. Nailed or glued butt joints will not be permitted, screws, nails etc. will be standard iron or wire of oxidized nettle fold tenon should fit the mortises exactly.
- 2.3** Nailed or glued butt joints will not be permitted except in exceptional cases with approval of Competent Authority.
- 2.4** Where screws shown on a finished surface, those will be sunk and the whole plugged with a wood plug of the same wood and grain of the finished surfaces will be neatly punched and the hole filled with wood filler to match the colour.
- 2.5** Should joints in joiner's work open, or other defects arise within the period stated for defect liability in the contract and the clause thereof, be deemed by the Competent Authority to be due such defective joinery shall be taken down, and refilled, redecorated and/or replaced if necessary and any work disturbed shall be made good at the Contractor's expense.
- 2.6** Nails spikes and bolts shall be of lengths and weights approved by the Competent Authority. Nails shall comply with is 1959-1960 or equivalent approved quality sample. Brass-headed nails are to comply with B. S. 1210. Wire staples shall comply with B. S. 1494 or equivalent.
- 2.7** The contact surface of dowels, tennons wedges etc., shall be glued with an approved adhesive.

Where glued, joinery and carpentry works are likely to come into contact with moisture, the glue shall be waterproof.

3.0 HARDWARE AND METALS:

The hardware throughout shall be of approved manufacture or supplier well-made and equal to in every respect to the samples to be deposited with the Competent Authority. The contractor may be required to produce and provide samples from many different sources before the Competent Authority takes decision and he should allow his rates for doing so.

- 3.1** Fittings generally shall be brass oxidized, unless otherwise specified and shall be suitable for their intended purpose. In any case, it will have to be approved by Competent Authority before the Contractor procures it at site of work.
- 3.2** Screws are to match the finish of the article to be fixed, and to be round or flat headed or counter sunk as required.

- 3.3** The contractor should cover up and protect the brass and bronze surfaces with a thick grease or other suitable productive material, renew as necessary and subsequently clean off away on connection.
- 3.4** Aluminum and stainless steel shall be of approved manufacture and suitable for its particular application. Generally, the surface of aluminum shall have an anodized finish and both shall comply with the samples approved by the Competent Authority. All stainless-steel sheets shall be 304 S. S. Japan or equivalent with gauge as specified but not thinner than 16G.
- 3.5** All steel, brass, bronze, aluminum and stainless-steel articles shall be subjected to a reasonable test at the Contractor's expense.
- 3.6** All brazing and welds are to be executed in a clean and smooth manner rubbed down and left in the flattest and tidiest way, particularly where exposed.
- 3.7** Chromium plating shall be in accordance with I. S. Standard or as per approved specification for normal outdoor conditions and shall be on a base material of copper or brass.

4.0 GLAZIER:

- 4.1** All glass to be of approved manufacturer complying with IS 3548-1966 as per approved quality and sample to be of the selective qualities specified and free from bubbles, smoke, air holes and other defects.
- 4.2** Polished plate glass shall be "glazing glass" (G. G.) quality and that for mirrors shall be "silvering quality" (S.G.) conforming to IS 3438-1965 or as per approved sample and quality.
- 4.3** The compound for glazing to metal is to be a special non-hardening compound manufactured for the purpose and of a brand and quality approved by the Competent Authority.
- 4.4** While cutting glass, proper allowance be made for expansion. Each square of glazing to be in one whole sheet. On completion of work clean all glass inside and cut, replace all cracked scratched and broken panes and leave in good condition.

5.0 PAIN T AND POLISHES:

- 5.1** All material required for the works shall be of specified and approved manufacturer, delivered to the site in the manufacturer's container's name or trade mark with a description of the contents and colour. All materials are to be stored on the site.
- 5.2** Spray painting with approved machines will be permitted only if written approval has been obtained from the Competent Authority prior to painting. No spraying will be permitted in the case of priming coats nor where the soiling of adjacent surfaces is likely to occur. The nozzle and pressure to be so operated as to give an even coating throughout to the satisfaction of the Competent Authority. The paint used for spraying is to comply generally

with the specification concerned and is to be specially prepared by the manufacturer for spraying. Thinning of paint made for brushing will not be allowed.

5.3 Wood preservative shall be Solignum or other equal and approved impregnating wood preservative and all concealed woodwork shall be treated with wood preservative.

5.4 All brushes, tools, pots kettles etc. used in carrying out the work shall be clean and free from foreign matter and are to be thoroughly cleaned out before being used with a different type of class of materials.

5.5 All iron or steel surfaces shall be thoroughly scraped and rubbed with wire brushes and shall be entirely free from rust, mill scale etc. before applying the priming coat.

5.6 Surfaces of new wood work which to be painted are to be rubbed down, cleaned, down to the approval of the Competent Authority.

5.7 Surfaces of previously painted woodwork which are to be painted are to be cleaned down with soap and water, detergent solution or approved solvent to remove dirt, grease etc. Whilst wet the surfaces shall be flatted down with a suitable abrasive and then rinsed down and allowed to dry. Minor areas of defective paint shall be removed by scraping back to a firm edge and the exposed surface touched in with primer as described and soaked with putty. Where woodwork has been previously painted or polished and it is to be newly polished, with scrapping, burning off or rubbing down and making surface properly.

5.8 Surfaces of previously painted metal which shall be painted are to be cleaned down and flattened down as described in surfaces of any rust and loose scale shall be removed completely by chipping, scrapping and wire brushing back to the bare metal and touched in with primer as described.

5.0 UPHOLSTERY:

5.1 This will be of first class standard workmanship with webbing, no-sag springs, coiled springs, padding and filling as specified on drawing. Covering fabrics will be seen, tufted, and corded as shown on the drawing and as approved by the Competent Authority.

5.2 Cushion Vents: Brass "cushion Vents" should be installed at the back or under side or seat cushions (especially those covered in leather vinyl plastic or very tightly woven fabric) to allow air to escape easily and to prevent torn seems.

5.3 Materials: Finished timber shall be of the type specified. Furnishing fabrics, colour, pattern, substance to be as specified, no variations of this will be permitted unless with prior approval of the Competent Authority.

6.0 POLISH:

6.1 French polish: The basic material shall be shellac dissolved in mentholated spirit.

Preparation:

The timber must be well sanded and cleaned and the grain filled with grain filler. Any staining must be done before applying the polish.

Equipment:

The polishing rubber the most important implement in French polish shall consist of a pad of cotton wool, which acts as a reservoir for the polish, and a cover of soft white linen or cotton fabric, similar to a well-worn handkerchief which acts as a fitter. The rubber must never be dipped into the polish; it should be charged by pouring the polish on to the pad with the cover removed.

Application:

Work evenly over the surface with a slow figure-of-eight motion until the timber is coated with a thin layer of polish. The object is to apply a series of thin coats, allowing only a few minutes for drying between the coats. When a level and even-bodied surface is obtained the work is ready for the second stage i.e. spiriting off.

Allow the work to stand for at least eight hours, then take a fresh rubber with a double thickness of cover material and charge it with mentholated spirit. The object of spiriting off is to remove the rubber marks and to give the brilliance of finish.

Finally, work in the direction of the grain and continue until the surface is free from smears and rubber marks then leave to harden off.

6.2 Wax polish:

Wax polish shall contain silicones and driers. A good silicon wax is to be used not a creamy or spray. The timber shall be sealed first with another finish such as Ron seal, before applying wax.

Application:

Apply coat of the sealer by brush or cloth direct to the unfilled timber, working it well in and finishing evenly with the grain. Allow to dry thoroughly then sand lightly with fine abrasive paper. Apply a heavy coat of wax by cloth on flat surfaces, with a stiff brush. Work it well into the timber and finish off by stroking with the grain before leaving to harden. Leave for four hours before rubbing up with a soft brush. Finally, buff the grain with a soft cloth.

6.03 Transparent Coloured Polyurethane (Melamine)

This shall be applied where natural grain of the wood is required to show. Polyurethane gives tough surface which resist chipping, scratching and boiling water.

Application:

Clean off all grease and wax with an abrasive and white spirit, this should not be applied in humid conditions. Apply the first coat, preferably of clear hard glaze with a cloth pad. Leave this to dry for at least six hours, then apply further coats with a paintbrush. If you wait for longer than 24 hours between coats, rub down the previous coat with fine glass paper or a medium grade of steel wool. Obtain a matt finish, if required, by giving a final coat of clear Reseal Matt coat.

7.0 TIMBER:

7.1 Only seasoned Teakwood to be used.

7.2 Use of Rose wood wherever specified.

7.3 All the wood shall be properly seasoned, natural growth and shall be free from worm holes, loose or dead knots or other defects, saw die square and shall not suffer warping, splitting or other defects.

7.4 The moisture content shall not exceed 12%.

7.5 All internal frame work shall be treated with approved wood preservative.

7.6 All wood brought to site should be clean shall not have any preservative or other coating/covering.

7.7 All rejected decayed, bad quality wood shall be immediately removed from site.

7.8 All wood brought to site must be stacked-stored properly as per instructions.

8.0 PLYWOOD:

8.1 Plywood/medium density fibre board/teak practical board/ Veneer shall be as specified in the approved list of manufacturers shall be used.

8.2 Commercial ply shall confirm I. S. I. 303 of approved make.

8.3 Marine plywood shall generally conform to generally I. S. 303 BWR or unless specified I.S.710-1980(BWP)

8.4 Particle board shall be phenol formaldehyde bonded and generally conform to I. S. 3087-1965.

8.5 Only 3mm to 4mm thick straight-grained groups matching approved veneers shall be used. No extra claim will be entertained for veneer if found of extra thickness.

LIST OF MATERIALS OF APPROVED BRAND AND THEIR MANUFACTURERS

1	VITRIFIED Tiles	Kajaria/Somany/ H.R.Johnson/ Nitco,
2	Ceramic wall Tiles	Kajaria/Somany/ H.R.Johnson/ Nitco,
3	Ceramic floor Tiles (antiskid)	Kajaria/Somany/ H.R.Johnson/ Nitco,
4	Wooden Laminated Flooring	Pergo/Tiles/ Xylos,/Armstrong/Vista.

5	Aluminum Fittings	Jindal/Hindalco/MAAN
6	Aluminum Extrusion Sections	Jindal/Hindalco/MAAN
7	Marine Plywood 710 BWP	Century Pro/Green//Kit Gold ply/ Anchor
8	Laminates (1.00mm thk.)	Royale touche/Century/Greenlam/ /Aica/Marino
9	Veneer	Century / Durian,/ Timex / Archid
10	Adhesive	Fevicol/Movicol/ Araldite
11	HINGES Soft closing	Hettich/Haffle/Blum
12	Drawer Sliding Fittings	Hettich/Haffle/Blum
13	Floor Spring / Door Closure	Godrej /Hardwyn /Hyper/Enox
14	Triple Computer monitor mount/stand arm	Vivo/ Dell/ HP
15	Flush Door	Century/ Anchor /Kit ply/ Green Ply
16	Texturized Interior Paint	Sandtex Matt/ Dulux/ Berger.
17	Drawer Telescopic Channels	Hettich/ Blum/Haffle
a)	Paints	Asian/ Nerolac/ Berger/Dulex
b)	Cement paint	Snowcem/ Surfacem/ Durocem.
c)	Synthetic Enamel Paint	Asian/ Nerolac/ Berger/Dulex.
18	Acrylic Emulsion Paint (Interior and Exterior)	Asian/ Nerolac/ Berger/Dulex
19	Glazing	Modi float Glass, Triveni Glass Ltd., Indo Asahi Glass Co.Ltd.
20	Cement	Grade 43/53 of L. & T., A.C.C., Rajashree, Ambuja.
21	Fibre Mineral False Ceiling	Armstrong /Indian Gypsum Board/Gypro.
22	ACP Panels	Aluco bond/ ALU Décor/ Alstrong/Alstone
23	Acrylic Sheets	Sanmati Acrylics/Acrylic Sheet India/ Acry Plus
24	Vertical/Roller blinds	Vista/MAC/DACK
25	Modular Furniture	Godrej/ Herman Miller/ Sleek/ Godrej/ Featherlite
26	Stainless Steel baskets	Stainless steel grade 304
27	Plumbing Fittings	JAQUAR/CERA/HINDWARE
28	Sanitary Fittings	JAQUAR/CERA/HINDWARE
29	Plumbing pipes CPVC	Astral/Prince/Supreme/ Finolex
30	PVC Pipes & Fittings	Astral/Prince/Supreme/Finolex
31	Kitchen Sink	Nirali/Diamond/Faber

TECHNICAL SPECIFICATION ELECTRICAL WORK

POWER PANELS:

The Power panels shall be fabricated from MS sheet steel 16 gauge and shall be of compartmental design. The main supporting framework shall be of angle iron or of heavier gauge sheet metal. The panel shall be self-supporting design, dust and vermin proof, dead front and fully inter locked with isolating switches. The panel-mounted switches shall have Interlock defeat for testing and inspection.

The panel shall be designed so as to facilitate inspection, cleaning and repairs. The clearance between phase to phase and phase to earth or metal parts shall be as per relevant IS standards. The metering instruments like volt meter, ammeter etc. shall be flush mounted and shall be of 1.0 class accuracy and of standard design size shall be 96 mm x 96. All indication lamps shall be of neon type.

The panel shall have separate cable tray and a bus bar chamber. The bus bars shall be rigid hard drawn tinned electrolytic copper & sleeved with heat shrinkable sleeves. The current density shall not exceed 1.25 amp per sq. mm. and the neutral bus shall be rated for capacity of phase bus unless otherwise stated in schedule of quantities/drawings. However, the minimum size of bars shall be 25mm x 3mm.

The panel shall be powder coated comprising of degreasing and de-scaling in sulphuric acid etc. with synthetic enamel paint for smooth finish. The color of paint shall be battle-ship Grey or as directed. The Panel shall be tested at site before commissioning. The Panel drawings shall be got first approved from Architects before taking up for fabrication.

All wiring inside the panel shall be done with switchboard copper conductors/cables solid copper links. The insulators for supporting the Bus-Bars shall be epoxy based cast resin. All hinged doors shall be earthed with flexible braided copper earth. An earth bus of copper shall be fixed along the length of the panel at the lower section. Adequate ventilation for the panel shall be provided. Logic diagram of operation of switches shall be painted on the panel. The name plates for each feeders shall be of engraved design and pasted to the respective switch gear. The letters shall not be less than 10mm size for individual feeders and not less than 18mm for the main feeders. All switchgear to be mounted in the panel shall be as per schedule of quantities.

SWITCH FUSE UNITS:

Switch Fuse Units shall be of sheet metal or iron clad with HRC fuses as described in schedule of quantities. The unit shall be of robust construction of standard specified make. design to withstand adverse working conditions. It shall have quick break type mechanism with ON and OFF position indicators of the operating handle. The switch shall be interlocked so that the unit cannot be opened in ON condition. The interior shall be so arranged that clearance from live parts are adequate and shrouded. Manufacture's instructions shall be followed for installation of switch fuse units. The switch shall be solidly earthed. The switch shall be mounted on walls on angle iron support grouted to wall. The supports shall be treated for rust treatment & painted with 2 coats of synthetic enamel paint. The height of the switch board shall be such that it is accessible for operation & maintenance

CABLES : Cables shall conform to IS 1554-1976. Cable shall be heavy duty, armoured, PVC insulated & PVC sheathed 1.1 MV grade aluminum or copper. Cable shall be fixed with G.I.

spacers & saddles at an interval of 45 cms and on every side of bends. The bending radii of cables shall be as per manufacturers instructions and in no case it shall be less than 12 times the overall diameter of the cable. Cable shall be so installed that they are not subject to mechanical damage. If there is a bend in the cable enclosed in a conduit, care has to be taken to prevent undue compression of insulation. This applies also to the top of vertical runs of longer than 5 meters where there could be compression caused by the weight of unsupported vertical cables. Cables may rest without fixing in horizontal runs or ducts or trunkings. The cables run in cable trays shall be permitted unless the cables exceed the standard drum length. Joints if so necessary shall be located in accessible position. Termination of the cables shall be done with heavy duty copper/Aluminum lugs and brass cable glands.

Cables laid under ground shall be to a minimum depth of 600 mm. It shall be ensured that cables laid underground are free of water lines, sewage lines etc. The trenches shall be at least 30 cm wide & filled with 10 cms thick of layer of dry sand on which the cable shall be laid. Further, 10 cms thick sand layers shall be put on the cable over which a brick layer shall be kept. The trench shall then be back filled with soft earth, rammed and consolidated to original level. Cable route indicators shall be laid at intervals of 20 metres and at all change in directions. For cables laid on walls aluminum tags shall be fixed showing the size of the cable and the feeder number of the cable. These tags shall be at each ends and at least one or two places at intermediate positions. The mode of measurement of the cables shall be as follows :

- i. For top entry of the cable, the measurement shall be taken up to the bottom of the switch-gear.
- ii. For bottom entry of the cable, the measurement shall be taken up to the top of that switch board. No wastage shall be allowed for measurements.

DISTRIBUTION BOARDS:

1. These shall be of sheet metal and of standard design with copper bus bars. The board shall be fixed at accessible heights. The boards shall be solidly fixed to walls/partitions, concealed or open as directed. All connections inside the distribution board shall be neatly arranged and tied with PVC strings. The MCB's shall be of 9 KA for fault level. The distribution board shall be suitably earthed. Legend shall be written on D.B. & Circuits.
2. The Distribution Board circuitry shall be as per the schematic/given in Drawing.
3. The Sheet steel used for fabrication shall be of CRCA of 14/16 SWG. The Board shall be suitable for wall mounting. It shall be totally enclosed, Dust Proof & vermin proof. The fabrication shall be as per relevant is Specifications for degree of protection by enclosure for low voltage switch-gear IP 52. The Equipment such as MCB, ELCB, Insulators, Bus-Bars shall be as per relevant is specification with latest amendments.
4. The Sheet steel shall be smoothly finished, leveled and free from flaws. All doors, removable covers shall be Gasketed all round the perimeter.
5. The Service Voltage is 440 volts & Busbar will be Electrolytic copper. The copper busbar shall be tinned throughout the length.
6. The door interlock shall be provided so that it shall not be possible to open the door with breaker in close position.
7. Enough space shall be provided for termination. The minimum two earth terminals shall be provided for each D. B. The Board shall be factory wired with proper ferruling.
8. Adequate shrouds shall be provided for avoiding accidental contact with Live Terminals, Busbar etc.
9. The Conduit knockout shall be provided for Conduit Entry.
10. The guaranteed technical particulars shall be provided for the MCB & ELCB etc.
11. The engraved black anodised labels shall be provided on all feeders.
12. All Steel works shall undergo a process of degreasing, pickling in acid bath, phosphating.

13. This shall be followed by two coats of primer and two coats of final finish paint, both applied with spray. The colour shall be light battleship gray.
14. The distribution board shall have hinged door.
15. The busbar supports shall be non hygroscopic, anti tracking material.

POINT WIRING

(a) METAL CONDUITS:

1. All conduit pipes shall confirm to IS 9537 PART-II 1981. Metal conduits shall be ERW black enameled 20mm/25mm as the case may be depending upon the number of wires permitted. The conduits shall be fixed to walls/ceiling with M.S. saddles and spacers at an interval of 1 meter and on either side of bends.
2. All conduit accessories shall be 15 gauge & bends shall be of inspection type. All bends, couplers, threaded portions etc. shall be painted with anti-corrosive paint. Bends in the pipes shall be done with bending hickies.
3. All pipes shall be cleaned for sharp burrs. Switch boxes shall be of G.I. 16 G/14G. The switch boxes shall be concealed as per site requirement & as per Architect's/Architect's Instructions. Point shall be controlled with 5A switch or directly from DB as specified in schedule of quantities. Where plate type switches are not specified the switch-board shall have 3mm thick hylum sheet on which switches shall be mounted.
4. While laying the conduits in the slab before casting the slab, all drops shall be laid accurately to fall in position of the switchboard. Junction boxes shall be sand filled. All joints shall be airtight. Conduits shall be fastened to the re-enforcement properly so that the conduits do not get dislocated while casting the slab. All conduits shall have 18 swg fish wire.
5. The conduit shall be of 16 guage unto 32mm dia and 14 guage above 32mm dia. reputed and approved make conforming is specification. Conduit shall be Heavy guage rigid PVC with All accessories/fittings including ordinary & inspection tees; bushings, reducers, junction boxes, terminal boxes, saddles and steel supporting materials shall be of the same as of the conduit. The contractor shall have dies for threading of conduit.
6. The conduit shall run along walls, ceiling, flooring in accordance with layout drawings.
7. The conduit shall be field bend as far as possible with reasonable long radius. The conduit bends shall be free from cracks, other damage to the pipe or its coating and shall not have pipe section unduly flatten..
8. The conduit joint shall provide the structural rigidity and low electrical resistance.
9. All open conduit ends shall have bushings and all threads shall be cleaned and well painted with coating or red lead & oil. All burrs shall be smoothed and cleaned.
10. The conduit shall be supported with saddles at regular interval of 1000mm. The saddles shall be fixed with Rawal plugs and M. S. screws of 3mm size.
11. The No. of wires through a given diameter of conduit shall be as per is specification.
12. When two length of conduit are joined together through a coupling, running threads equal to the full length of the coupling shall be provided on any one length. Conduit length exceeding 8 meter length shall be provided with junction boxes.
13. Conduit & accessories shall be securely fixed before any operation like concrete pouring plastering etc. The conduit shall be fixed by clips which shall not cause deformation of conduits. The conduit fixing shall be at regular intervals not exceeding 1.5 meter. At the bends the fixing shall be secured by fixing clips at 150mm. All the supporting holes are to be drilled by electric drill machine.

(b) PVC CONDUITS:

The PVC Conduits shall confirm to latest IS standards and shall be of medium gauge. The conduits shall be joined with PVC adhesive at joints. The Conduits shall be fixed to walls/ceilings with GI, Spaces and Saddles at an interval of 60 cms & on either side of bends. The number of wires drawn in the conduits shall be as per table 1. The point wiring shall be controlled as in (a) above. The wiring shall be done with 2nos. of 1.5 sq.mm (Phase & Neutral

). & 2.5 sq. mm. (earth) PVC insulated, copper conductors, multi stranded and color coded with green as earth and black neutral. The circuit wiring shall be with 3 nos. of 2.5 sq. mm. PVC insulated, copper conductors, multi stranded from distribution board to switch board and the rate shall be included in the point wiring unless otherwise stated in schedule of quantities. All other details shall be as for metal conduits.

(c) CASING CAPPING/TRUNK AND TRUNKLING :

PVC casing shall be fixed, wooden partitions by means of screws spaced not more than 60 cms apart. Holes for fixing the PVC capping shall be done by drilling machine only and these holes shall be plugged with PVC plugs or grips to which the screws shall be fastened. No less than 1 inch PVC casing shall be used. All bends, tees, joints etc. shall be done in workman like manner with standard accessories. The number of wires in PVC casing capping shall be limited to a fill factor of not more than 60%. The point shall be controlled by 5 amp switch. The switch boards shall either be flush mounted with partitions or surface mounted or concealed mounted as per site requirements and as directed. The wiring shall be carried out as described in (a) and (b) above.

This wiring shall not be done for concealed wiring & wiring over the false ceiling work.

CIRCUIT WIRING

1. The Circuit wiring shall comprise of laying PVC conduit from lighting distribution board to the first switch board & pulling of wires within the conduits with 2.5 Sq.mm copper wire, PVC insulated, 100v grade wire.
2. The scope includes all materials & labour with Installation. It also includes making proper connection in the Distribution board & switch board.
3. In case of group control directly from Distribution Board, the primary point shall be from D.B. to the first point and secondary point and from first point to the next point looped. The point shall terminate into the 3 plate-ceiling rose.

SWITCH BOARD

The lighting switch board boxes shall be MS/ zinc passivated with 16 guage made suitably for controlling group of light/fixture or light control as indicated in the drawing. The switch board boxes shall be suitably in the office area as concealed type. All the switch boxes shall be provide with removable cover with proper provision of Plate/Piano type switches.

WIRING METHODS

1. The wire pulling in conduits shall be in accordance with standard practises. All the wires in a particular section by conduit shall be bunched together and pulled at a time.
2. The wires used shall be colour coded with Red wires for R phase, Yellow wire for Y phase, Blue wire for B phase Black wire for neutral and Green wire for each continuity conductor.
3. All the wires shall be purchased directly from the manufacturers and approved by the Architect.
4. All the wire shall be insulated with adequate thickness of extruded PVC.
5. All wires shall be of 1100v grade conforming to is 694 with latest amendment.
6. All the wire ends shall be ferruled with colour codes & numbers.
7. All the circuits shall be identified at both ends of the circuit.
8. A maximum of 3 lights to be switched on one switch of 5A.
9. The wiring shall be carried out with multi stranded PVC insulated copper wires of 1.5 sq. mm. 2Nos (Phase & Neutral) & 2.5 sq.mm. (Earth). In all cases the earth shall be of green

color and neutral shall be black color. All wires used shall be of 660 V grade. The point wiring shall be inclusive of circuit wiring from Distribution Board to the switch-board unless otherwise stated in schedule of quantities. The circuit wiring shall be with 3 nos. of 2.5 sq.mm PVC insulated multi stranded copper conductors color coded as detailed above. The rate shall also be inclusive of any chasing as directed by the Architects/Architect/Client's Engineer to conceal the drops and finishing the same.

5A/15 AMPS. SWITCH SOCKET OUTLET WIRING

1. The Point wiring for 15 A Switch socket outlet includes running of 3 x 4.0 sq.mm PVC insulated stranded copper wire through conduit from the distribution panel board to the individual S/S/O
2. Two nos of 15 A S/S/O are to be looped in and controlled by MCB of 20 Amps in the distribution board at each floor. The circuit length shall not exceed a length of 70 meters.
3. All the wires for the S/S/O shall be pulled through separate conduit system (not to be mixed with light 5 Amps S/S/O etc.)

5 AMPS SWITCH SOCKET OUTLET

1. The point wiring for 5 Amps switch socket outlet includes running of 3 x 2.5 sq.mm copper conductor, PVC insulated, 1100v grade wires in PVC conduit from the light distribution board to the Individual socket.
2. A maximum of 6/8 Nos. socket are to be looped in & controlled by MCB in the lighting distribution board. The circuit length shall not exceed 60 meters.

15/5 A SWITCH SOCKET OUTLET

1. It shall be of approved make conforming to latest is standards. The three-pin socket shall be provided with safety shutter to prevent accidental contact with live parts.
2. The box for socket outlet shall be suitable for concealed/surface mounting and should be supplied by the Manufacturer with the switch & socket unit.

20 AMPS POINT WIRING

1. The 20 A SP MCB with Reyrolle socket is to be provided including running of 3 x 4.0 sq.mm PVC insulated stranded copper wire through PVC conduit from distribution board to the individual switch.
2. One switch is to be provided in one circuit and controlled by one MCB of 20 Amp in the distribution board at each floor.
3. All the wires for the switches shall be pulled through separate conduit system (not to be mixed light, 5 A S/S/O etc.)

TELEPHONE POINTS

1. Telephone Points shall include supply & installation of 25mm diameter PVC conduit & Accessories along with 2 pair/4 Core wire from Tag Block to Individual Point along with the Conduit. The Telephone wire shall be of oelton make or of approved sample.
2. The Conduit shall be laid concealed in slab/wall/beam column etc., from the Telephone Box to the Individual Telephone socket outlet Point as market in the Drawing.
3. In case of provision for further point for Telephone G.I. Pull wires shall be laid inside the entire length of conduit.
4. The Telephone Tag Block of M.S. shall also be provided by the Contractor including latest Type of Terminal strip cover extra as per MTNL approved list.

EARH PITS / STATION

The earthing station shall be done as per IS 3043 (1981) and as per drawing no. E1. The earth pit shall be at least 2.5 mtrs deep with GI plate electrode shall be hot dipped of 600mm x 600mm x 6mm thick. The size for copper electrode shall be 600 x 600 x 3mm thk. An alternate layer of salt and charcoal shall be filled up to 200 mm above the top of the electrode. The electrode shall be connected with 25mm x 6 mm thick GI Flat which shall be terminated with nuts and bolts into brick masonry chamber on top. The brick masonry chamber shall be of size 300mm x 300mm x 300mm deep which will carry the finneling arrangement for watering. A GI Flat of 25mm x 3 mm from brick masonry chamber to the switch gear inside the switch room shall be laid underground and / or fixed to walls and the rate for this shall be paid as a separate item.

INSTALLATION OF ELECTRIC FITTINGS

All electrical fittings shall be fixed with down rods or on round blocks as stated in schedule of quantities. The down rods shall be 20 mm dia and 1.6 mm wall thickness of ERW black enameled MS. The down rods shall be fixed with ball and socket joints check nuts etc. Special fixtures like spot lights etc. shall be fixed to the false ceilings as per manufacturer's recommendations. The fittings shall be connected with 3 core 0.5 sq. mm. flexible copper cord / cable from ceiling rose and suitable earthed.

TESTING OF ELECTRICAL INSULATION

The following tests shall be carried out after completion of the electrical insulation work.

- 1) Insulation Resistance Test.
- 2) Polarity Test of Switches.
- 3) Earth Continuity Test.

1) Insulation Resistance Test : The insulation resistance shall be measured by applying between earth and whole system of conductors or any section thereof with all fuses in place and all switches closed (except in earthed concentric wiring) all lamps in position and both poles electrically connected together., or direct current pressure of not less than twice the working pressure, provided that it need not exceed 500 volts for medium voltage circuits, be applied. Where the supply is derived from 3 wire DC or Poly phase A.C. System, the neutral pole of which is connected to the earth either direct or through added resistance, the working pressure shall be deemed to be that which is maintained between the phase conductor and the neutral. The insulation resistance measured in mega ohms between all conductors connected to one pole of phase conductor of the supply and all the other conductor and switches in off position it's value shall be not less than as specified below :

The insulation resistance measured in mega ohms shall not be less than 50 mega ohms divided by the number of outlets or when PVC insulated cables are used for wiring , 12.5 mega ohms divided by the outlet subject to a minimum value of 1 mega ohm.

A preliminary and similar test may be made before lamps etc. are installed and in this event the insulation resistance to earth shall not be less than 100 mega ohms divided by the number of outlets or when PVC insulated cables are used 25 mega ohms divided by the number of outlets subject to a minimum of 1 mega ohm.

2) Polarity Test of Switches : In a 2 wire system a test shall be made to verify that all switches in every circuit are fitted in the same conductor throughout and such conductors shall be labeled or marked for connection to the phase conductor or to the non earthed conductor of supply.

In a 3 wire or 4 wires insulation a test shall be made to verify that every non linked single pole switch is fitted in a conductor which is labeled or marked to one of the phase conductor of supply.

3) Earth Continuity Test : The Earth Continuity Conductor including metal conduits and metallic envelopes of cables in all cases shall be tested for electric continuity and electrical resistance of the same along with the earthing lead but excluding any added resistance or earth leakage circuit breaker measured from connection with earth electrode to any point in the earth continuity conductor in the completed insulated shall not exceed 1 ohm.

POWER FACTOR CORRECTION PANEL

The power factor correction panel shall be fabricated from sheet steel & powder coated. The panel shall be compartmentalized with tinned copper bus bars TPN as described for power panels.

The power capacitors shall be APP type low loss 3 phase, delta connected and self discharged type. The power factor control shall be done by automatic power factor control relay for controlling the power factor within the set limits by auto switching of required capacitor Banks. The required Capacity / P.F Banks shall be as per schedule of quantities. The P.F shall be automatically corrected to near Unity.

The C.T. ratio given in the schedule / diagram is indicative. The same shall be matched for correct operation depending upon the operating load. The relay shall be totally microprocessor based for setting the desired target power factor band. The APFC relay shall have indications like power ON, low current etc & shall be of required stages as per schedule of qualities. The P.F Panel shall have Auto Manual switching facility.

The general specification shall be as follows :

- i. Systems supply voltage 415 volts.
- ii. C.T. Secondary rating 5 A, 5 VA Burden.
- iii. Output switching capacity 5A at 230 V AC & 2A at 440 V AC, Operating temperature, 10 degree Centigrade to 50 degree Centigrade. Accuracy better than 1%. Low current release 10% of full rated C.T.
- iv. Switching time between stages 4 to 6 seconds.
- v. Range of indications of PF 0.5 lag to 0.5 lead digital.
- vi. Display LED indications.
- vii. Range of target P.F. setting 0.7 to 0.99.
- viii. Switch for auto / manual operation.
- ix. Indications for selection of stages.
- x. Selection of dead band.

PREFERRED MAKES OF MATERIALS FOR ELECTRICAL WORK

1. All materials to be supplied by the contractor shall confirm to the relevant Indian Standard and bear "ISI" marking distinctly. However for the guidance of the Contractor some of the preferred makes of materials are as follows.
2. All materials shall be of the first quality.
3. Wherever Contractor proposes to use 'equivalent' makes (ie other than specified) the same shall be done only after prior approval from Bank. Bank may consult Interior Designer before giving approval. Any additional expenditure, time due to this will be on Contractor's account and no claims will be entertained.
4. Read "or equivalent approved" at the end of the list of approved manufacture / sub-contractor / brand for every materials.

SR NO. MATERIAL MANUFACTURES/SUPPLIERS	APPROVED
1. SFU/ Isolator switch	EE/L&T/Siemens
2. L.T. Panels	EE/L&T/ Siemens / As approved
3. Meters	AE/MECO/ Rishab/ Silkon/ UE
4. DB (HRC Fuse)	EE/Standard/ CPL/ Havel
5. DB (MCB)	EE/MDS/ Siemens
6. Wires	Finolex / Polycab
7. Conduits (MS/GI)	Superme BEC/ Precision / Circle Ark
8. Switches /Sockets Avanti/ LK	Anchor/ Preeision/ CPL/ MK/Northwest/
9. Lugs	Dowell/Jainson
10. Telephone cables	Finloex/ Delton/ MTNL approved
11. Decorative lights (spot lights/ picture lights wall)	Phillip / Wipro
12. Fire detectors	Appolo Honry well
13. Security system	Shellain / Radioncis sentrol
14. ELCB/RCCB	EE/MDS/ Datar
15. Telephone Tag-block	Krone
16. NCCBS	L&T/EE/Crompton
17. Air Circuit Breaker	L&T Siemens /EE
18. Changeover Switches	Siemens / Blcon/ Kayee
19. Contractors	Siemens /L&T
20. Elec. Fittings & fixtures	Phillips /Crompton/Wipro
21. PL/ Spot Lights fittings	Phillips /K-lite/Wipro
22. Copper Cable (Conductor)	Polycab / CCI ISI Mark
23. Flourscent Lights, PL Lights and Lamps etc.	Phillips/Crompton/Bajaj
24. MCB/ ELCB	MDS/ Legrand/Simense
25. Main switcher (sheet metal boxing)	L&T
26. Ceiling Fan	Crompton/ Usha, Bajaj, Orient
27. Wall fan	Usha /Almonard
28. Exhaust fan	Unique/Crompton/GEC
29. Gland Flange Type	BRACO
30. Casing Caping Patti	PRESTO PLAST

- NB.
- 1) The contractor should obtain prior approval from Employer / Consultants before placing order for any specific materials. Employer may / delete any of the makes or brands out of the above list.
 - 2). All materials should conform to relevant standards and codes of BIS.
 - 3) Materials with I.S.I. mark shall be used duly approved by the BANK OF BARODA Engineer / Architect.

Note: - If any material is found to be not up to the mark, the contractor will have to produce original bills/certificate from the manufacturer or his authorized Distributor for authenticity and genuineness of the material for consideration and as per make approved by the BANK OF BARODA. The same will not be considered for payment.



CIVIL, PLUMBING FURNITURE & ELECTRICAL WORK FOR BANK OF BARODA 28 NOS FLATS AT SUNDARAM-3B, RAHEJA TOWNSHIP, MALAD EAST MUMBAI

BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
	Note:				
	Rates shall be quoted excluding GST.				
	The tenderer shall inspect the site before quoting the rates. At present 6 flats are vacant out of 28 flats.				
	Initially contractor has to carryout renovation work of one flat, ready in all respect as speciman sample flat for approval before proceeding for other flats work.				
	Cost shall inclusive of shifting of household items of existing occupants and its placements fixings etc as required to the renovated flats as and when available. At present 6 flats are vacant .				
A	CIVIL PLUMBING & FURNITURE WORK				
1	BREAKING / DEMOLITION				
	Carefully demolishing / dismantling of the existing , doors, windows, Existing flooring , Toilet Flooring and dado tiles, ceiling, Platforms, counters, stone or brick work, bunds, walls, fans, lighting fixtures, cables & wires and any other material required to be removed for working on site & compliance of all the activities on site including removal of debris from site and carting away the same by the contractor as per the directions of the Architect / municipal corporation	28	NOS FLATS		
2	WALL TILING WORK / Daddo (Toilet / Bathroom / Kitchn wall tile) including CM PLASTER (1:4)				
	P / F ceramic tiles of approved size (300 X600 MM) Digital Print, 1st quality Nitco/Marbonite/ Asian / Kajaria/ H R Johnson make and shade for dado in toilets / pantry in required position and pattern on bedding of 1:4 cement mortar including cement slurry, curing, waterproofing mixer in mortar & matching colour grout and cleaning etc. Tiles edges shall be cross cut or chamfered at external visible right angle junction (to hide tile edge). Includes carefully removing existing tiles , plumbing pipes, fixtures etc. as pr Architects / municipal, Complete as directed by Architect/bank engineer (For Kitchen, Bath and WC) Basic Rate- Rs. 40/- per sq ft	6440	SFT		
3	TOILET / BATH FLOOR TILING				
	P / F ceramic tiles antiskid of approved size (300 x 300 mm) of 1st quality Nitco/Marbonite/ Asian/ Kajaria/ H R Johnson OR Equivalent approved make and shade for flooring in toilets required Water proof Chemical Mix, position and pattern on bedding of 1:4 cement mortar including cement slurry, curing, joint filling with waterproof matching colour grout and cleaning ,including cement plaster etc. complete as directed by Architect/bank engineer. Includes carefully removing existing tiles , plumbing pipes, fixtures etc. as pr Architects / municipal. Basic Rate- Rs. 40/- per sq ft	1260	SFT		



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BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
4	VITRIFIED TILES FOR FLOORING INCLUDING SKIRTING (Measurement will be in floor area , no separate running feet measurement for skirting)				
	Providing and laying Double Charged 2' x 2'(600 mm x 600mm) of 1st quality Nitco/Marbonite/ Asian/ Kajaria/ H R Johnson OR Equivalent approved of Double Charged (as per Bank's standard) or of approved make and colour in area laid to ZERO slope with cement mortar (1:4) bedding joints filled with colour cement slurry, curing and cleaning etc. The rate shall be inclusive of application chemicals / Roffe and levelling with average 75mm thk. P.C.C. (M15), wherever level difference is observed to attain a uniform level all throughout the premises, after removal of old flooring tiles, complete with wall skirting (75 mm high), which will be measured with flooring in SFT.and as directed by Architect/bank engineer. Includes carefully removing existing tiles , plumbing pipes, fixtures etc. as pr Architects / municipal, (Tiles may be Satin or Glossy finish as approved by Bank/Architect). Basic rate Rs 70/- per sq ft	11200	SFT		



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SUNDARAM-3B, RAHEJA TOWNSHIP, MALAD EAST MUMBAI**

BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
5	GRANITE DOOR FRAME				
	A)TOILET DOOR Providing and fixing Granite (¾" THICK 7" wide door frame) in step pattern with 3" wide for inner side and 4" for outer side with half round moulding for outer edge and 1/8" projection for both outer edges above finished wall surface, Granite frame should be connected in right angle by cross cutting its edges. Framing should be fixed by laying back coat (waterproof) plaster of cement 1:4 in plumb, line and with proper joining. Complete as per specification , mirror polishing for edges,moulding and as directed. (Rate to include removing existing door & door frame and stacking the same at site) complete as directed by Architect.	952	RFT		
	B)The width of Granite frame shall vary as per site conditions with minimum 6" (150 mm) width. <u>The frame shall be provided to cover the entire width of the wall.</u> No additional payment will be made for any extra width. At Sill level frame shall be put in two layers in step pattern with required backing plaster.				
6	GRANITE WINDOW FRAME				
	a) Providing & fixing double sill Granite frame (¾" thick) for windows with half round moulding for inside edge and 1/8" projection for inside edge above finished wall surface Marble frame should be connected in right angle by cross cutting its edges, including necessary labour, tools, tackles, materials, curing, scaffolding, etc., complete as per the specifications & as directed by Architect/ banks Engineer Framing should be fixed by laying back coat (waterproof) plaster of cement 1:4 in plumb, line and with proper joining complete as per specification , mirror polishing for edges,moulding, all exposed surfaces etc	2268	RFT		
	B)The width of Granite frame shall vary as per site conditions with minimum 6" (150 mm) width. <u>The frame shall be provided to cover the entire width of the wall.</u> No additional payment will be made for any extra width. At Sill level frame shall be put in two layers in step pattern with required backing plaster etc complete				
7	KITCHEN PLATFORM 2'-2" DEEP HT 2'-8" (28 nos Flats)				
	Construction of Pantry Platform in 18 mm thk. Granite for 2'-0" w top, 3"w fascia and side vertical Up to 3'-6" ht Both Side polish & Moulding on Edge Supported on 3/4" thk. or more Kadappa Stone for vertical & base for top and with Nirali /Dimond/Faber s.s. sink size 24"x19" in 1:4 cement mortar. All internal wall of Kitchen platform to be fixed with 12" X 24" white tiles. Complete with,edge moulding, mirror polish for exposed edges, Kadappa Stone with both side polish etc. and as per drawings and instructions and as directed by Architect / bank engineer.	217	RFT		

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BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
14	PLUMBING WORK (28 nos 1 bhk Flats)				
i	a Providing and fixing in position concealed plumbing work for Bath, WC (1 no. WC) and Kitchen/ Wash basin in 'CPVC' class 20mm internal dia. pipe conforming to IS:Standard and of Astral/Prince/Supreme & Drain Pipe of PRINCE/Supreme/Finolex or Equivalent make with all heavy quality fittings such as tee, bends, elbow, reducer, union, nipple, etc. including concealing the pipes in wall, threading, etc. including chasing wall, making holes, refilling the same and disconnecting, plugging existing line, making connection with existing line, plastering etc. complete as directed (Rate to include concealing 3/4' Air conditioning drain out let and connection to nahani trap/ Drain pipe with necessary fittings, connection for Kitchen platform/W/M Drain Pipe and All PVC drain outlet) including carefully removing existing pipeline , fittings , etc as directed by architect	28	Nos.		
ii	PLUMBING FIXTURES (28 Nos Flats)				
	a Providing and fixing Stop cock plumbing fittings of JAQUAR (Cat.no. 069) or equivalent /CERA/HINDWARE etc. or Equivalent make with necessary required accessories . For toilet Complete as directed by Engineer-incharge	56	No.		
	b Providing and fixing Bib cock plumbing fittings of JAQUAR(Cat.no. 037) or equivalent /CERA/HINDWARE etc. or Equivalent make with necessary required accessories for Gents toilet and Kitchen as per its position indicated in drawing. For toilet Complete as directed.	56	No.		
	c Providing and fixing Jet spray, Two Way Bib Cock plumbing fittings of JAQUAR (Cat.no.573) (Cat. No. 041) or equivalent /MARK/CERA/HINDWARE etc. or Equivalent make with necessary required accessories as per instructions.Complete as directed.	28	No.		
	d Providing and fixing hot and cold mixer JAQUAR (Cat.no. 273) or equivalent /MARK/CERA/HINDWARE etc. or Equivalent make plumbing fitting with necessary required accessories as per its position indicated in drawing. For bathroom Water.	28	No.		
	e Providing and fixing adjustable shower (EsscoCat.no.EOS 543 A) with shower arm (Cat.no.SHA 477) ESSCO or equivalent /MARK/CERA/HINDWARE etc. or Equivalent make plumbing fitting with necessary required accessories as per its position indicated in drawing. For bathroom. or Directed By Engineer-Incharge	28	No.		
	f Fixing Gyser with Angle cock plumbing fittings of JAQUAR (Cat. No. 053) or equivalent /MARK/CERA/HINDWARE etc. or Equivalent make, 300 mm long copper pipes ith cup and washers -2nos. 'L' bow -1 no. with necessary required accessories as per instructions .Complete as directed By Engineer Incharge. For Fixing Existing Gyser	28	No.		
	g Providing and fixing Kitchen Sink cock with swinging spout (CON-347KNM) JAQUAR or equivalent /MARK/CERA/HINDWARE etc. or Equivalent make Directed By Engineer Incharge	28	No.		
	h Providing and fixing Angular Stop Cock with Wall Flange for Water Filter in Kitchen (CON-059KN) JAQUAR or equivalent /MARK/CERA/HINDWARE etc. or Equivalent make Directed By Engineer Incharge	28	No.		
	i Providing and fixing Angular Stop Cock with Wall Flange for washing M/C in Kitchen (CON-059KN) JAQUAR or equivalent /MARK/CERA/HINDWARE etc. or Equivalent make Directed By Engineer Incharge	28	No.		



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BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
iii	SANITARY FIXTURES (28 Nos Flats)				
a	Providing fixing and commissioning vitreous clay European W.C. of Hindware Floor Mounted (CUBE CAT NO-20092(S-10) CERA or equivalent /JAQUAR/MARK or approved equivalent make of standard size in approved White colour shade with including accessories like seat cover(Soft Closing), Connecting to Using Existing flush valve ,pipe for flush connection of required dia. Connecting E.W.C. with outlet soil pipe, 'S' trap, with required C.I. fittings / fixtures and making good the damages, provision of anti syphonage pipe if required and brick work etc. Complete as directed. (Rate to include Removing and disposing Existing EWC and Fixing with necessary connection from outside if required.	28	Nos.		
	Note: Existing Flush Value shall be carefully removed , Clened/Repairs/serviced/polished and refitted to its position with required accessories.				
b	Providing and fixing wall hung wash basin of Hindware (20" to 17" Size) CLEO CAT NO.10012, CERA/JAQUAR/MARK or approved equivalent with approved starwhite colour fixed above Granite counter top at specified height includes approved JAQUAR fittings waste coupling (Cat. no. 709), Piller cock (Cat. no. 011), bottle trap (Cat. no. 769) JAQUAR/MARK/CERA/HINDWARE etc. or Equivalent make with SS connector angle cock and drain outlet connection to nahani trap with SS rigid pipe of approved quality and required diameter. Complete as directed.	28	Nos.		
iv	OTHER ACCESSORIES JAQUAR/MARK/CERA/HINDWARE etc. or Equivalent make (for 28 Nos Flats)				
i	Providing and fixing hooks ACN-1161N (Jaquar/ or Equivalent) BEHIND DOOR	28	Nos.		
ii	Providing and fixing towel rod ACN-1111SM L600mm(Jaquar/ or Equivalent)	28	Nos.		
iii	Providing and fixing Modi.Ashi glass wall mounted mirror (600 mm x 450 mm) for Wash Basin.	28	Nos.		
iv	Providing and fixing towel ring ACN-1121BN (Jaquar/ or Equivalent) NEAR WASH BASIN	28	Nos.		
v	Providing and fixing soap dish ACN-1131N (Jaquar/ or Equivalent)	28	Nos.		
16	FRP DOORS FOR TOILETS (For 28 Nos Flats)				
	Providing and fixing in position 32/35 mm thick approved quality and design water proof, solid FRP Doors shutters of approx size 2100 mm X 750mm of Advance FRP/ Sancom Composites/ Arihant Enterprise or equivalent make for wash rooms. Each door shutter will be provided with 125X30 mm 3 Nos. butt hinges, SS tower bolts, SS handle 100 mm, with keyless cylindrical lock 2 nos of Godrej/Europa/Vijayan or equivalent etc. complete.	56	NOS.		

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SUNDARAM-3B, RAHEJA TOWNSHIP, MALAD EAST MUMBAI**

BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
17	ANODISED ALUMINUM SLIDING WINDOW with mosquito mesh shutter				
	Providing & fixing aluminum anodized (min 15 micron) sliding window in approved colour made of JINDAL/HINDALCO/MAAN or Equivalent Approved Make section(14 gauge or more of approved make) for top, bearing bottom, interlocking section for sides and handle section for both end side shutters with 5mm thk. and additional shutter with mosquito net on additional 4th track,(TATA,MODI, SAINT GOBAIN) clear glass fixed with glass PVC and sliding on good quality heavy duty bearings, with concealed handle lock, track brush liner , etc.including removal of old windows, stacking the same at site and disposing the same etc complete as directed by Architect/ Engineer. Rate to include Exhaust Fan arrangement will be fixed on aluminium BOX frame. - (Heavy Duty frames(14 gauge) for Kitchen window provided with fixed glass) 3/4 section (14gauge). 3-Track windows with additional 4th track for mosquito net shutter. For kitchen windows 2- Track with additional 3rd track for mosquito net shutter.	1960	SFT		
	(4'-0"x 5'-6" 2Nos)+(3'-9"x4'-0" 1no) x 28 flats				
18	ALUMINUM LOUVERS WINDOW (For 28 Nos Flats)				
	Aluminum louvered toilet windows in 2"x1" anodized (min 15 micron) approved colour (JINDAL/HINDALCO/MAAN or Equivalent Approved Make)(14 gauge or more) medium section pipe frame with exhaust fan opening at top with fixed glass in side and louvers etc. Complete as directed. Size. 3'0"x2'0"	56	NOS.		
19	SAFETY INVISIBLE GRILL FOR WINDOWS (For 28 Nos Flats)				
	Supply & Installation of Invisible Grill in Every flat for:Bedrooms 3mm thick 316 Grade steel Invisible grills Rates quoted should be Inclusive of all Material, Consumables & Charges (with all required / involved activities like fixing, grinding, lifting & shifting of grills at designated location manually, transportation, equipment's charges for work, tools & tackles, cleaning, labour PF/ESIC (wherever applicable), etc. all complete as per direction / approval of Bank's architect / engineer	6020	SQ FT		
	Specifications:				
	• Vertical Gap between two Threads - 50mm				
	• Nos. Horizontal Rope equally distributed in Height	• 4			
	• 7 x 7 Core Wire SS 316 L Marine Grade Nylon Coated				
	• 1.25 Inch Aluminium Track (Duly White PU Coated)				
	• SS 304 Fittings, SS 316 Stiffener				
	• Aluminium Rivet for Fixing cover with section				
	• Wire rope diameter - 3mm SS 316 grade				
	• Nickel Plating Stiffener SS316				
	• Screw Fastener HRD C M8*80mm				
20	PAINTING WORK (For 28 Nos Flats)				
a	PLASTIC/ ACRALIC EMULSION INTERNAL WALL PAINTING				
	Providing and applying two or more coats of plastic emulsion paint (Asian paint's Royale Luxury Emulsion or equivalent Berger/Nerolac/Dulux) of approved make, color shade , quality on internal walls including scrapping and cleaning the existing colour surface washing and filling the crevices with Birla /J K putty and with 2 or more coats of wall putty & 2 or more coats of primer and applying the paint as per the manufacturer specification , smooth finish , etc all complete to be approved by Engg./Arch. in charge. Rates are inclusive of cost of scaffolding etc. as directed by Engg./Arch. in charge	1250	SFT		



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BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
b	ENAMEL PAINTING WORK (For 28 Nos Flats)				
	Rubbing metal surface with water paper removing existing paint and all rust up to satisfaction of Bank's architect / engineer , cleaning it then applying two coats of red oxide primer and three coats of enamel paint of Asian/Berger Paint/Nerolac/Dulux or approved make and shade of approved make and shade over M. S. Grill, collapsible door, rolling shutters, etc., after removing existing paint etc. Complete as directed by Architect/bank engineer	9800	SFT		
21	CARPENTRY & FURNITURE WORK				
	Note:- All plywood 710 BWP Century Pro/Green Ply /Kit Gold, Kenwood, Hardware:- S.S. Pin heavy duty brass hinges of required sizes, All internal surfaces with edges 0.8 mm thk. Fabric Finish of approved make, All External surfaces and edges with approved 1.0 mm thk. laminate in two colours, design (Century , Green, Marino or Equivalent) All wall touching sides , back of furniture to be finished with 0.8 mm thk. Egg white laminate of approved make . (LAMINATE CAT. NOS. SELECTED SUBJECT TO CHANGES IN COLOUR AND TEXTURE OF LAMINATE IF REQUIRED BY BANK IN SAME PRICE OF SELECTED LAMINATE. CONTRACTOR TO CONFIRM SAME BEFORE PLACING ORDER FOR LAMINATES)				
a	DOOR PANELING BOTH SIDE- Repairs and Modifications of existing Doors (CENTURY/MARINO/ GREEN LAMINATE Or Equivalent) 1.00 MM THK.				
	Paneling to existing door of size 7'-0" x3'-0" with 12mm teak wood patti for hinges side of door. Door to be hinged on 5" x 4 nos. heavy duty s.s. pin brass hinges. Both side door to be finished with 1.0 mm thk. approved colour laminate in two colours with approved door lock / handle, brass tower bolt etc. and french polishing and finished with final coat of melamine hand polish to exposed edges of the doors. Complete as per instructions by Architect / bank Engineer. Rate to include removing and refixing of door in proper level with all hardware such as heavy duty brass tower bolt, handle, aldrop, door stopper/ magnetic door catcher , (as per site condition), PVC buffer, Yale company or equivalent latch with computer keys etc. (Note:- Existing laminate of door to be removed carefully by iron heating with out damaging door) (For 28 Nos Flats)	2408	SFT		
b	SUPPLY & FIXING & COMMISSIONING OF PRE FABRICATED FACTORY MADE) MODULAR KITCHEN CABINET & ACCESSORIES				
i	kitchen Unit below Provided/Existing Kitchen platform (For 28 Nos Flats)	560	SFT		
	Providing /fixing /testing /installing/commissioning Pre fabricated/ factory made kitchen Unit below Provided/Existing Kitchen platform at site approx 750mm Ht & 700mm Depth as per Following specifications & Sketch The frame work of the cabinet including Sides, Bottom, Facia,Shelves, etc. shall be made out of 16mm thk marine plywood 710 grade (Century Plywood/ Kit Gold/ Green Ply/Anchor Marine etc. or Approved By Bank) Shutters Shall be Made out of 16mm thk marine Plywood 710 grade (Century Plywood/ Kit Gold/ Green Ply/Anchor Marine etc. or Approved By Bank) Each Shutter Shall be fixed to Frame work with using best quality EURO type Slip/ Auto Soft Closing Hinges (Blum/Hettich/Hafele) and Provided with Aluminium G Profile Handles35mm x 19mm) Brush finish to full length of each Drawer/Shelf Each Drawer Facias shall be Made out of 16mm thk marine Plywood 710 grade (Century Plywood/ Kit Gold/ Green Ply/Anchor Marine etc. or Approved By Bank) and approved Quality & make SS 304 grade Baskets/ Accessories(Hettich/Hafle/Blum) And mounted on approved quality, high precision,Telescopic Channel/Slides (Hettich/Hafle/Blum or Equivalent make) to be designed as per drawer size and to meet weight requirement to minimum length of 500mm to ensure smooth movement of drawer with/ without containt weight Provided with Approved Quality Aluminium G Profile Handles) Brush finish to full length of each Drawer.Telescopic Channel rail may be provided as per Specifications. In Each Kitchen There should be a minimum 1 No of perforated Cutlery Basket (4" Size),1 No of Cup & soucer Basket (6" Size), 1No Thali Basket(8" Size), 4 Nos Plain Multipurpose Basket (8" Size), 1No 3 Tier Oil & Masala Pull out, 1 No 2Tier Detergent Pull out & 1 No Shutter below Sink.The Shutters shall be of 16-18mm Marine Plywood facia/sides/bottom as required as per the drawing given. All the stainless steel baskets shall be of maximum size wich can be accommodated in respective space available for cabinet for smooth functioning of railing. Stailless steel rods provided in baskets shall be combination of 5.5mm dia & 2.5mm dia. 316 Grade steel rods & Specing of these various steel rods in basket shall be as approved by architect / engineer.				

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BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
	<p>All Shelves shall be supported on approved quality stainless(SS) pins and shall be adjustable to various height requirement. The unit shall be firmly fixed to the Wall/slab/floor using non corrosive screws of appropriate size using rawl plugs. All exposed surfaces & internal surfaces of units shall have machine pressed high gloss lamination of thickness 1.0mm & .08mm respectively of approved shade and make (Century/Marino/Greenlam etc) sample approved by the bank of High Gloss finish and pasted with synthetic resin based adhesive (Fevicol/Movicol/Vamicol or approved equivalent etc.)</p> <p>The thickness of four edge PVC leaping for shutters & drawer facia shall be 2mm thk. thickness of edge leaping of carcass/plywood partition should be 0.8mm and thickness of four edge leaping rebate of glass shutter shall be 0.6mm. The leaping banding must match external laminate shade.</p> <p>All faces & Edges of kadappah support slabs below kitchen slab, Wooden Planks for supporting Telescopic channel, rails & Wooden fillers shall be painted with synthetic enamel primer, and two coat of synthetic enamel paint.</p> <p>Payment shall be made on the basis of front elevation area of modular units only. It is clarified that sides, top and bottom surfaces will not be measured for payment.</p> <p>The wooden frame for shutter shall be made on minimum 70mm wide marine plywood with lamination, wherever required. The telescopic channel shall be supported with 75mm wide vertical and horizontal marine plywood members with laminate fixed on vertical Kadaph stone. If there is a need of erecting additional vertical marine plywood members with laminate on account of site conditions, the quoted rate shall have provision of carrying out these works.</p> <p>All necessary hardwares, wooden members with required thickness for fixing telescopic channel rails and fitting the gaps shall be included in the quoted rate.</p> <p>The quoted rate shall include making of vertical partition below the existing kitchen slab with 16mm thick marine plywood if necessary to accommodate modular kitchen units as per the requirement. All the gaps shall be filled with silicon where ever required as per site condition.</p>				
ii	Over head kitchen cabinet units (For 28 Nos Flats)	490	SFT		
	<p>Providing & fixing of pre-fabricated /factory made over head kitchen cabinet units of 600mm in high and 300mm in depths as per the following specifications and enclosed sketch.</p> <p>The frame work or carcass of the cabinets, its sides/bottom, shelves etc. shall be made out of 16mm thick Marine plywood (Century plywood, Kit Gold, Green ply)</p> <p>Glazed shutter of cabinets as per the drawing shall be made out of 16mm thick Marine plywood (Century plywood, Kit Gold, Green ply) Eash shutter shall be fixed to the framework/ carcass by using two numbers of best quality EURO type Slip/ Auto Hinges soft closing. (Blum, Hettich, Hafele and provided with an approved quality and profile brush finished Aluminium G profile (35 X 19mm) handles throughout length/width of drawer and shutters. The glazed shutter shall have 5mm thick float glass fitted in 16mm thick marine plywood frame allround with necessary cleats, clips and magnetic catchers. There will be one glass shelf of 10mm thick edge polished float glass for horizontal partition in each cabinet.</p> <p>The thickness of four edge PVC lipping for shutter shall be 2mm thick, thickness of edge lipping of carcass/ plywood partition should be 0.8mm and thickness of four edge lipping around the rebate of glass shutter shall be 0.6mm. The lippings/banding shall match with the external laminate shade.</p> <p>All shelves shall be supported on approved quality SS Pins and shall be adjustable for various height requirements.</p> <p>The over head cabinet carcass shall be fitted to the wall with PVC capped 2mm thick concealed MS hanging brackets each having width of 15mm and depth of 50mm @ 2brackets or more as per site condition for each cabinet which is fixed on wall with necessary screws.</p> <p>All exposed surfaces and internal surfaces of the units shall have machine pressed high gloss lamination having thickness 1mm and 0.8mm respectively of approved shade (Marino, Greenlam or approved equivalent) and pasted with synthetic resin based adhesive (Fevicol, Vamicol or approved equivalent) etc.</p> <p>Mesurement will be taken on the basis of front length and height of overhead cabinet units. It is clarified that side, top and bottom surfaces will not be measured for payment.</p> <p>All necessary hardwares, wooden members for filling the gaps etc shall be included in the quoted rate.</p>				

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BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
22	MISCELLANEOUS WORK. (For 28 Nos Flats)				
a		448	RFT		
	3/4" DIA HEAVY DUTY SS BRUSH FINISH CURTANIN RODS FOR WINDOWS				
b	SIDE BRASS BRACKETS FOR RODS SS BRUSH FINISH	224	NOS		
c	CENTRE SUPPORTS FOR CURTAIN RODS SS BRUSH FINISH	56	NOS		
d	Providing & Fixing 2" dia PVC pipe Sleeve in wall Next to BED window Frame for Split AC Piping Out door Unit	28	No		
A	TOTAL COST OF WORK FOR CIVIL, PLUMBING & FURNITURE, ETC. FOR 28 NOS FLATS				

B	ELECTRICAL WORK FOR 28 NOS FLATS				
I	PART -I WIRING AND DB				
1	CIRCUIT WIRING FROM METER ROOM TO MAIN DB				
	Providing and laying 6 sq. mm x 2 core flexible wire, 2.5 sq. mm green earth wiring laying from meter cabin to flat Main incoming.	560	MTR		
2	DP MCB FOR METER CABIN				
	Providing and fixing 63 A DP MCB with box for Meter cabin	28	No		
3	DB BOX				
	Suply and installation of 8 way, Single phase DP MCB Distribution Board(double door) flush mounted on wall, sheet metal fabricated, powder coated, having dust-proof and vermin 'proof, gasketed and hinged door with all internals such as DIN rails, neutral.				
a	1 no., 63A, DP, MCB incomer				
b	20/10A, SP, MCB -6 Nos. outgoing	28	No		
II	PART II – LIGHTING				
	SWITCH CONTROLLED				
	Supply & installation of concealed point wiring using 600 V grade 1.5 sq mm copper conductor wire with PVC Conduit pipe (with proper RYB Colour code) laid concealed over false ceiling or in wall chases, including 1.5 sqmm green colour earth wire & provision of modular type grid plate type switches & sockets as per below configuration :				
	Note: Cost of switches and box included along with the point rates, including 2.5 sq.mm circuit wiring lighting DB to switch board, including inverter wiring.				
	1 Lighting Primary points for lights and fans	336	Nos.		
	2 TWO way point wiring	56	Nos.		
	3 Bell point with Luminous indicator bell	28	Nos.		
	4 P & Fixing 5 Amp. Primary plug point	168	Nos.		
	5 P & Fixing 5 Amp. Secondary plug point	112	Nos.		
	6 P & Fixing 15 Amp. plug point	56	Nos.		
	7 P & Fixing tv cable pt.wiring	28	No.		
	8 P & Fixing 16 Amp. AC plug point	28	No		
	9 P & Fixing 20Amp.GYSER plug point	28	No.		
III	PART-III POWER POINTS FOR AC/HEATING APPLIANCES				
	P & Laying 4 Sq. mm x 3 core copper flexible with 2.5 sq. mm green earth wire and metal box with 1 no 20 amp MCB with metal glad socket on top	56	Nos.		
IV	PART-IV LIGHTING FIXTURES				
	Supply & Installation of lighting fixtures with lamps as per the details below including necessary hardware such as clamos,nuts, bolts, nails, screws and suspension rods as required for fixing the fixtures in position as directed by architect / consultant / client.				
i	S & I of (1 X 20W) patti fittings 4'-0"	112	Nos		
ii	S & I of (1 X 5W) patti fittings 1'-0"	28	Nos		
iii	LED BULBS 4 WATTS	112	Nos		
iv	BRACKET LIGHTS	56	Nos		



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BILL OF QUANTITY(BOQ)

SNo	Description	Qty.	Unit	Rate	Amount
2	FANS				
i	S & I of Wall mounted exhaust fan (9" dia.) of metal body and blade with louvers on the outside of approved make	28	Nos		
ii	S & I of Wall mounted exhaust fan (6" dia.) of decorative plastic body and blade with louvers on the outside of approved make	56	Nos		
iii	PFIC of BLDC Ceiling Fan-1200 mm (Usha/Bajaj/ Crompton/Orient /Hawells /standard) including electronic regulator, etc all complete (Basic rate 3500/-)	56	Nos		
iv	PFIC of BLDC Ceiling Fan-900 mm (Usha/Bajaj/ Crompton/Orient /Hawells /standard) including electronic regulator, etc all complete (Basic rate 2250/-)	28	Nos		
V	TEMPERARY WIRING				
	Providing light point wiring and temperary lighting arrangement.	28	JOB		
B	TOTAL COST OF ELECTRICAL WORK FOR 28 NOS FLATS				

SUMMARY

A	TOTAL COST OF WORK FOR CIVIL, PLUMBING & FURNITURE FOR 28 NOS FLATS				
B	TOTAL COST OF ELECTRICAL WORK FOR 28 NOS FLATS				
	TOTAL COST OF PROJECT	(A+B)		Rs.	
In Words Rupees					
(Applicable GST will be payable extra)					