



Bank of Baroda
National Shared Services Centre
5th floor, GIFT Tower-1, Road-5, Zone-5C, GIFT City, Gandhinagar, Gujarat-382355
Phone no- 079-68273405 email-it.nssc.gift@bankofbaroda.com

Tender Notice

Sub:- Disposal of old/obsolete computer hardware and peripherals

Sealed quotations are invited for the disposal of obsolete computer hardware and peripherals (CPU, Monitor, Keyboard, Mouse and Printer) on an "As Is Where Is Basis". The Tender Document can be downloaded from the website of Bank of Baroda i.e. www.bankofbaroda.com under link "Tender". Important dates of tender related activities are as under: -

- (i) Closing Date & Time for receipt of tender : 3rd February 2025 upto 1700 Hrs.
- (ii) Tender Opening Date & Time : 5th February 2025 upto 1500 Hrs.
- (iii) Place of Tender Opening : IT Dept., 5th floor, GIFT Tower-1, Road-5, Zone-5C, GIFT City, Gandhinagar-, Gujarat-382355.
- (iv) Period of Inspection : 13th January 2025 to 3rd February 2025 (On all working days)
- (v) Time of Inspection : 1000 Hrs. to 1700 Hrs.

General Terms and Conditions:-

1. The bidder must be registered as a Recycler/Reprocessor of eWaste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc. Bids received from the firms other than so registered will be summarily rejected.
2. The bid should be accompanied by **Earnest Money Deposit of Rs 10,000/-(Rupees Ten Thousand Rupees Only)** by way of a crossed **Demand Draft** in favour of "Bank of Baroda", Payable at **Gandhinagar**.
3. Bank of Baroda, IT Deptt. NSSC has evaluated the minimum reserved price for each items as mentioned below-

Sr.	Hardware Details	Approx. Items	Minimum Reserve Price for each item
1	CPUs*	367	Rs. 1300/-
2	Monitors	11	Rs. 400/-
3	Printer	16	Rs. 1000/-
4	Keyboard	150	Rs. 20/-
5	Mouse	199	Rs. 12/-

***RAM and Hard Disk will not be provided by Bank of Baroda for disposal.**

4. The bidder must provide the price for each peripheral (CPU, Monitor, Keyboard, Mouse, and Printer) to decide the per unit price for each. **(more then or equal to the set reserved price)**
5. The successful bidder will have to pay the entire quoted/offered amount in the form of Bank Draft drawn in favour of "Bank of Baroda" payable at Gandhinagar within **five working days** after receipt of letter regarding award of contract, failing which the contract may be cancelled and the EMD will be forfeited.
6. All items are to be sold on an "As Is Where Is Basis". No warranties, express or implied, regarding the condition of the items will be provided.
7. The bidder shall be required to quote for all items (CPU, Monitor, Keyboard, Mouse and Printer). In case the bidder has not offered their rates for any item listed in, the bid shall be treated as incomplete and summarily rejected.



बैंक ऑफ़ बड़ौदा *Bank of Baroda*



8. Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.
9. The Bid shall be legible, typed/printed and be in Hindi/English only. All the pages of the Bid should be serially numbered and signed.
10. The envelope shall also indicate the name, address and phone number of the Bidder enabling the Bid to be returned, if required.
11. The bidder must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organisation of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in Annexure A. Bids without above undertaking will not be considered.
12. Any Overwriting /Crossing in the Figure shall not be considered for acceptance of the rates offered by the bidder. Incomplete and unsigned Quotation are liable to be rejected.
13. No bidder will be allowed to withdraw after submission of bids/opening of the tender; otherwise the EMD submitted by the firm would be forfeited.
14. This tender is non transferable.
15. H-1 will be determined on the basis of total amount of the above 5 items.
16. **The Green Disposal Certificate, measured in metric tons, must be submitted by the successful bidder within 15 days from the date of transportation of e-waste from GIFT City, Gandhinagar.**
17. The EMD shall be released upon receiving the Green Disposal Certificate, as mentioned in Sl. No. 16 above.
18. The successful bidder shall remove the old/obsolete computer hardware and peripherals within 7 working days of award of the contract.
19. Sealed Quotations as per the format given in Annexure B may be submitted latest by 1700 Hrs on 03.02.2025. Quotation Letter in sealed envelope should be addressed to AGM & HEAD NSSC, 5th floor, Bank of Baroda, GIFT One Tower, GIFT City, Gandhinagar Gujarat Pin Code 382355.
20. Bidder to submit the following documents duly stamped and signed in sealed envelope:-
 - Annexure A
 - Annexure B
 - Annexure C
 - Annexure D
21. AGM & HEAD NSSC, Bank of Baroda, GIFT City office reserve the right to accept or reject any or all bids without assigning any reason whatsoever.

(Flt. Lt. Ashish Sethi)
AGM NSSC, GIFT City
Date: 10-01-2025



Eligibility Criteria for Disposal of old/obsolete Computer Hardware and Peripherals

Sr no	Description	Information	
1.	Name of Firm/Company/Agency		
2.	Address of Firm/Company/Agency (Enclosed copy of address proof)		
3.	Contact Details of Firm/Company/Agency	Telephone/Mobile no	
		Fax No.	
		Email ID	
4.	Name of Prop./Partner/Director of Firm/Company/Agency		
5.	Other Details (Enclose copy)	PAN NO	
		GST REGISTRATION NO	

Dated:

Signature of Authorised Signatory with stamp Name of the person _____



बैंक ऑफ़ बड़ौदा *Bank of Baroda*



Annexure B

Tender for Disposal of old/obsolete Computer Hardware and Peripherals

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

Signature of Authorised Signatory with stamp Name of the person _____



बैंक ऑफ बड़ौदा Bank of Baroda



Annexure C

Financial Bid for Disposal of old/obsolete Computer Hardware and Peripherals

Name of the Bidder/Firm : - _____

Address of the Bidder/Firm: - _____

Telephone No.: - _____

Email ID:- _____

Sr.	Hardware Details	Min. reserved price per item	Approx. Items	Quoted price per item	Total Quoted Amount	GST	Total Quoted Amount with GST
1	CPUs*	Rs. 1300/-	367				
2	Monitors	Rs. 400/-	11				
3	Printer	Rs. 1000/-	16				
4	Keyboard	Rs. 20/-	150				
5	Mouse	Rs. 12/-	199				

The total price are inclusive of all Misc. charges like transportation, labour or any other expenses etc.

I/We declared that I/my representative have inspected the obsolete items with tender and am/are interested to purchase the same on **"AS IS WHERE IS BASIS"**.

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by Bank of Baroda.

I hereby also declare that firm is registered with Central Pollution Control Board or State Pollution Control Board as authorised recycler/re-processor and having environmentally sound management facilities for collection, disposal/recycling of eWaste.

I understand that on being declared successful bidder, the total amount quoted by me/us shall be paid to the bank within 5 working days, failing which the EMD submitted by me/us shall stand forfeited.

I understand that in case the tender is awarded to me/us, the EMD amount shall be returned to me/us only after I/We submit the **Green Disposal Certificate**.

Note:- H-1 will be determined on the basis of total amount of the above five items.

Date:-

**Signature of Authorised Signatory
With stamp**



बैंक ऑफ़ बड़ौदा *Bank of Baroda*



Annexure D

Tender for Disposal of old/ obsolete Computer Hardware and Peripherals

UNDERTAKING FOR DISPOSAL OF e-WASTE

I/We _____ do hereby solemnly affirm and declare that e-waste items out of old/obsolete/unserviceable computer hardware will be stored/process/disposed off as per e-Waste (Management and Handling) Rules, 2022.

Dated:

**Signature of Authorised Signatory
with stamp**

Name of the person _____