



OFFER FOR APPOINTMENT AS AGENCY FOR PROJECT MONITORING AGENCIES (PMA/LIE)

We are inviting quotations from IBA empanelled agencies for appointment as "LIE" in our Bank's following borrowal account. As per extant guidelines, agencies for project loan monitoring to be appointed in case of project loans.

The details of the borrowal account for specialized monitoring are as under:-

Name of Borrower	Our Bank Exposure	Consortium / Multiple/ Sole	Lead Bank	Other Banks exposure in multiple banking
M/s. Oyster Green Hybrid Two Private Limited	75 crores	Sole	NA	Nil

Please submit your quotation and profile as per Appendices of this Offer, on the basis of above information. The quotation is to be submitted in sealed hard copy with subject line "Quote for Project Monitoring Assignment" to the following address:-

Asst. General Manager,
Bank of Baroda,
Mid corporate Branch,
Sixth Floor, M. G. Road, Metro Station Complex,
Ernakulam – 682035
Kerala- INDIA.
0484 – 2867 906

Or you may email your application at midern@bankofbaroda.com with the same subject line. Last date for submission of Quotation is 15.01.2025.

The offer should not be considered as binding offer for empanelment. Bank reserves the right to decline / not consider offer without assigning any reasons. In case of any dispute, the decision of Bank will prevail.

Note:- Appointment of PMA/LIE will be till the period of project commissioning date. Report frequency will be Quarterly (to be submitted by 15th of next month from end of the quarter). Report must cover all the points given in the Scope of PMA/LIE and should be conclusive for taking decision by the lenders.

Yours Faithfully,

Satish S
Asst. General Manager
Mid corporate Ernakulam



- Annexure - 1 – List of accounts.
- Annexure - 2 – Scope of PMA/LIE
- Annexure – 3 -Financial Bid
- Annexure – 4 -Proforma for Additional Information
- Annexure – 5 -Other Information



Annexure – 1 – List of Accounts:

Name of Borrower	Project Type	Project Location	Our Bank Exposure	Consortium / Multiple/ Sole	Lead Bank	Other Banks exposure in multiple banking
M/s. Oyster Green Hybrid Two Private Limited	Captive Solar Power Project	Ambalathara and adjoining villages in Hosdurg Taluka, Kasargod District of Kerala	75 crores	Sole	NA	Nil



Annexure – 2 -Scope of PMA/LIE:

Broad scope of work for the external agency, PMA/LIE, as suggested by IBA, in carrying out a clean and effective monitoring of account is as under:

1. Conduct of physical inspection of the project at regular intervals and deploy officials at the project site for continuous monitoring, document reviews and monitoring of progress reports on continuous basis especially vis-à-vis original timelines to avoid sudden shocks of overrun.
2. Determine progress and appropriateness of related transactions (e.g. payments made to contractors and sub-contractors, vendors, orders placed and commercial terms thereof. ASM to also flag any issue which may result into non-performance / under performance by the borrower / contractor. All payments to related parties should be closely monitored and highlighted to the Bank.
3. Deviation in projects progress vis-à-vis timelines and amount disbursed. High value payment / dues to be clearly monitored to ensure proper utilization.
4. Periodical review of invoices and submission of exception report to the lender / consortium.
5. Fortnightly review of production / supplies (quantities of work certified) vis-à-vis inventory consumption records and cash flow to contractor, sub-contractors and vendors, wastages, extent of rework and quality non conformities raised by company, and highlight exceptions. A single review report will be released each fortnight for invoices raised and inventory consumed in that period.
6. Suggestion, if any for improving the project management practices.
7. Verification / analysis of the following is to be done by PMA :
 - A. Approval / clearances / compliances in the project.
 - B. Analysis of government letters / instructions / audit report / Independent Engineer's report / Insurance / reports submitted to Government.
 - C. Sources of Capital fund infusion / Term Borrowing / any other borrowing.
 - D. Physical progress of project vis-à-vis promoter contribution and loan availment.
 - E. Perform such other services as requested by the lenders and mutually agreed to by the party and lenders
8. Submission of reports at regular intervals (say at quarterly interval or as stipulated by the Bank

The above list is only indicative and Bank reserves the right to include any other post monitoring activity as scope of work to be assigned and account specific monitoring activity, if any.





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Appendix-1

Financial Bid

(Please submit details/supporting documents in respect of each claim)

Name of the Firm:
Financial Bid for the Account:
Period/ Tenure for Engagement:

With reference to above, we wish to submit our request/application for appointment/empanelment as ASM in the account stated above and quote the following remuneration/compensation structure.

Sl. No.	Item	Amount
1	Professional fees* (For the tenure as mentioned above)	
2	Professional fees* (On per month basis in case of an extension)	

* Lump sum fee to be mentioned and not as a percentage of the value of account.

- (a) GST on all expenses/fee is to be paid by the bank and the fee quoted in Sl No. 1 and/or Sl No. 2 would be exclusive of GST (The Professional fees would be considered exclusive of GST while evaluating the bids).
- (b) All other charges wherever reasonable are to be paid on actual basis.
- (c) Before incurring any major expenses, permission from Branch Head of the concerned branch is to be obtained.

I/We understand that the financial Bid is not the only criteria for selection. In addition to the same, ability of the ASM to complete the task in line with the objectives of the Bank, shall be assessed by the Bank independently based on other information submitted as per appendix II. Final decision on selection of the ASM shall be based on overall assessment of the Bank and the decision of the Bank shall be final and binding.

Signatures of Authorized Signatory/Partner(s)/Proprietor/Promoter

Date

Place





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Appendix-2

Proforma for Additional Information

(A) General Parameters:

- 1) Name of the ASM _____
- 2) Name of the Account for which application is submitted. _____
- 3) Registration No. (If any by IBA/Other Agency) _____
- 4) Constitution: _____
- 5) GST No: _____
- 6) Date of Incorporation/Establishment: _____
- 7) Address: _____
(Address of all Locations/Offices/Branches of the ASM to be given)
- 8) Contact Number(s): _____
- 9) E Mail ID(s): _____
- 10) Website: _____
- 11) Whether blacklisted by any Financial Institution / other organization / any Government Department till the date of application. (The Firms, Companies and Organizations should furnish self attested affidavit in this regard) _____

12) Details of Director(s)/Partner(s)/Authorised Person(s):

Name	Address	Contact Number	E Mail ID	Mobile No.

13) Details of Key Personnel/Employees in the firm (Attach Profiles of each) :

Name	Address	Contact Number	E Mail ID	Mobile No.

- 14) Name of the Key Personnel/Employees in the firm (Who would be working on the project/account under the application) _____
- 15) Whether the ASM or any of its Directors/Employees is/was/are hired in any form by the Account/Firm for which the ASM is desired (like Consultant, Engineer, Auditor etc.)?(Give details) _____





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- 16) Whether the ASM or any of its Directors/Employees are/is related in any manner to the Account for which the ASM is desired? _____
- 17) Whether the ASM or any of its Directors/Employees have ever dealt with the Account/Firm/Borrower for which the ASM is desired in any manner including debt syndication (Submit Details)? _____
- 18) Firm/Director(s)/Partner(s)/ Promoter(s)/ Proprietor/Key Employees involved/ charged in tax/ regulatory violations if any? (Give Details) _____
- 19) Firm/Director(s)/Partner(s)/Promoter(s)/Proprietor/Key Employees involved in litigation if any? (Give Details) _____





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Other Information: Please submit details/supporting documents, if any, in respect of each claim)

Sl. No.	Criteria	Response		
1	Number of ongoing assignments with Bank of Baroda (ASM and/or Similar)			
2	Number of ongoing assignments with Other Bank (ASM and/or Similar)			
3	Number of completed assignments (ASM and/or Similar)			
4	Turnover of accounts of the 3 major ASM and/or Similar assignment for an account handled/being handled by the ASM if any presently/ so far. Also provide details whether worked as PMA or CMA or both (Give brief write up and a summary of the report without hurting the Non Disclosure Agreement in annexure) (Bank reserves the right to take an opinion from the assignor concerned on the satisfaction level from the assignment)	SN	Turnover	Worked as PMA/CMA
		1		
		2		
		3		
5	Credit facilities of the Borrower in the 3 major ASM and/or Similar assignment for an account handled/being handled by the ASM if any presently/ so far, as provided above. Credit facilities to include entire banking arrangement of the borrower (Give brief write up and a summary of the report without hurting the Non Disclosure Agreement in annexure) (Bank reserves the right to take an opinion from the assignor concerned on the satisfaction level from the assignment)	SN	Credit Limits	
		1		
		2		
		3		
6	Whether worked as ASM and/or on a similar assignment in similar industry			
7	Number of Chartered Accountant(s) (CAs) in the firm as Employee(s)/ Director(s)/ Promoter(s)/Partner(s) who would be deployed on this project/assignment.			
8	Number of Industry Expert(s) (Only the same industry as that of the Account under consideration would be eligible) (Atleast 5 years post qualification experience only will count) in the firm as Employee(s)/Director(s)/Promoter(s)/Partner(s) who would be working on this project/assignment.			
9	Whether the ASM applicant has an office/setup in the city of office/unit/ factory/etc... of the Account to be offered to ASM			





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Declaration

I/We hereby confirm and declare that the information given herein above is true and correct to the best of my knowledge and belief. I/We hereby express my/our interest to act as ASM, if empanelled/ entrusted by the Bank in the Account _____

Signatures of Authorized Signatory*/Partner(s)/Proprietor/Promoter

(*Duly supported by authority letter from all/others including a board resolution if applicable)

Date

Place:

