



बैंक ऑफ़ बड़ोदा Bank of Baroda



निविदा नोटिस TENDER NOTICE

दिनांक DATE: 21.11.2024

BANK OF BARODA (Trivandrum Region) invites offers for acquiring premises on lease on the Ground Floor for opening of new branches at various locations.

Bank of Baroda, Regional Office, Trivandrum, 1st and 2nd Floor, Apporva Chambers, Meads Lane opp Jubilee Hospital, Palayam, Trivandrum-695034 (Phone-91 0471- 4150513) invites offers from owners/landlords of ready built premises for

Acquiring premises on lease on the ground floor for opening new branches having carpet area 1300-1600 sqft at the following locations, preferably within 750 mts from the main junction/town centre.

1. Ambalapuzha: Alapuzha Dist.
2. Aroor: Alapuzha Dist.
3. Mannar: Alapuzha Dist.
4. Charumoodu: Alapuzha Dist.
5. Chadayamangalam: Kollam Dist.
6. Kundra: Kollam Dist.
7. Oachira: Kollam Dist.

The premises should have clear visibility from Main Road with sufficient space for parking. Owner should have clear and marketable title, Building User Certificate from Municipal Corporation\Local Panchayat and also permission to use the property for commercial use, clear visibility and sufficient parking facilities for 2W/4W with provision for ramp, on ground floor with Electricity connection of upto 30 KVA of 6C connection with accessibility to terrace and availability of an area as specified with unobstructed space for mounting V-Sat installation. Strong room construction, two separate toilets for ladies and gents, vitrified flooring, Rolling shutter with floor embedded Centre lock and collapsible gate to be done/provided by the landlord.

The lease period shall be for a minimum period of 10 years with 10% escalation after 5 years.

Offers are to be submitted under two bid system, i.e. technical bid and financial bid, and is to be submitted in two different envelopes, super scribing

**'Technical bid: - offer of acquiring premises on lease for _____
Branch'**

and

**'Financial Bid: - offer of acquiring premises on lease for _____
Branch'.**

1) **Technical bid (TB)** should contain full technical details viz. Location, with detailed address, plan drawn to scale along with copy of sanctioned plan, buc certificate, carpet area specification of internal finishes, amenities, car parking etc.

No indication as to price aspect be given in "technical bid"

2) **Financial bid (FB)** should contain strictly financial details viz. Rate of rental per sq.ft, (as per is code 3861-2002) including municipal taxes etc. The price bid shall contain nothing but price aspect of premises without any conditions. **Carpet area shall be internally**

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फोन/Phone: 91 0471- 4150513, E-Mail rm.trivandrum@bankofbaroda.com

Regional Office (Trivandrum) First & Second Floor Apoorva Chambers Meads Lane Opp. Jubilee Hospital Palayam, Thiruvananthapuram - 695034, फोन/Phone: 91 0471- 4150513, E-Mail rm.trivandrum@bankofbaroda.com



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finished wall to wall area measurements including all internal partitions, Walls, Columns, Door jams, Balconies, and Kitchen and Pantry but excluding toilet area, Shafts/Ducts, Stilt, Covered/open parking spaces, Lifts, Staircase, Lobbies, Open terraces, Pump, room, Flower Bed, Loft portion, Watchmen/s Chowky, Storage tanks, Chajja, Canopies, Worship places etc. The builders or landlords should strictly quote as per the above carpet area definition.

Offers are to be submitted under two bid system, i.e. technical bid and financial bid, and is to be submitted in two different envelopes, super scribing

'Technical bid' - offer of acquiring premises on lease for _____
Branch' and

'Financial Bid - offer of acquiring premises on lease for _____
Branch' and

should be submitted to the following address:-

The Regional Head,
Bank of Baroda, Regional Office
1st and 2nd floor, Apporva Chamber, Meads lane,
Opposite Jubilee Hospital, Palayam
Trivandrum-695 034.

- Proforma for offer of premises is attached to this advertisement.
- Owners who have premises which are ready to occupy or will be ready within 1 month can apply.
- Vacant land/plot will not be considered.
- Incomplete offers as per guidelines given above, Shall not be considered

Offers are to be submitted on or before 12.12.2024 upto 03.00 P.M. Offers received after the above time and date shall be rejected. The bank reserves its right to reject all or any offer without assigning any reasons thereof.

Separate offers are to be submitted if the owner has premises available at multiple locations.

Note

Bank will entertain offers of premises from those parties only who have clear and marketable title in the name of the owners, copies of approved plan, and permission to use the property for commercial purposes, issued by the municipal corporation / panchayath and true copies of same are to be submitted with technical bid.

Tender opening

Tender bids shall be opened on the same day at 3.30 pm in presence of representatives of bidders present. Price/Financial bids of those technically qualified bidders shall be opened at a later date, intimation regarding the same shall be given to all technically qualified bidders. In case of any modification, there will be a corrigendum/addendum which will be available on Bank's website only. There will be no newspaper notification in this regard.

Shalini Tampi
Deputy Regional Head-AGM
21.11.2024
Trivandrum

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PROFORMA OF APPLICATION FORM (Technical Bid)

1.	Name of the party offering premises Address Telephone number: Mobile Number:	
2.	A) LOCATION OF PREMISES OFFERED: B) FLOOR C) Address: BUILDING NAME\NO. D) ROAD\STREET NAME E) MUNICIPAL WARD NO. F) PIN CODE NO.	
	OWNERSHIP PROOF (TO BE ENCLOSED) AREA OF PREMISES; SQ.FEET FACILITIES: 4W/2W PARKING PROVISION FOR RAMP WATER SUPPLY: ELECTRIC SUPPLY: MINIMUM 30 KVA POWER LOAD (Branch 25 KVA and ATM 5KVA) WITH THREE PHASE CONNECTION IS TO BE PROVIDED BY THE LANDLORD TOILETS: PANTRY	COPY OF MUNICIPAL TAX RECEIPT\ ELECTRICITY BILL



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	<p>G) BUILDING PLAN SANCTIONED ON (COPY TO BE ENCLOSED)</p> <p>H) BUC CERTIFICATE DATED: (COPY TO BE ENCLOSED)</p> <p>I) PERMISSION FOR COMMERCIAL USE; YES\NO</p> <p>2.TITLE CLEARANCE AVAILABLE: YES\NO</p>	
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SIGNATURE OF OWNER\S:

DATE:

NOTE: Technical bid and financial bid to be submitted in two separate sealed covers. Title for premises to be clearly mentioned on the sealed cover with senders address and contact number.

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PROFORMA FOR APPLICATION FORM (FINANCIAL BID)

	<p>1.NAME OF THE OWNER</p> <p>2.ADDRESS</p> <p>3.TELEPHONE NO.</p> <p>4.LOCATION OF PREMISES OFFERED</p> <p>5. CARPET AREA IN SQ.FEET</p> <ul style="list-style-type: none">• GROUND FLOOR• AMENITIES:	
	<p>A) RENT PER SQUARE FEET</p> <p>GROUND</p> <p>MAINTENANCE CHARGES, IF ANY:</p>	
	<p>B) LEASE PERIOD: YEARS CERTAIN</p> <p>ESCALATION IN RENT AFTER EVERY FIVE YEARS SHALL BE 10%</p>	<p>10 years certain</p> <p>No other escalation clause is acceptable.</p>
2	TAXES	TO BE BORNE BY LANDLORD



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3	REPAIRS AND MAINTENANCE; ALL MAJOR REPAIRS\MAINTENANCE TO BE CARRIED OUT BY THE LANDLORDS	
4	WHITE WASHING AND PAINTING: ONCE IN3.....YEARS	TO BE BORNE BY LANDLORD
5	LEASE EXPENSES	50 PERCENT SHALL BE BORNE BY THE LANDLORD
6.	ANY OTHER TERMS AND CONDITIONS SIGNATURES OF ALL OWNERS DATE:	

We agree to do the following

- Execute the lease as per Bank's format
- The strong room area will be constructed strictly as per the Bank's/RBI's Specifications and size.
- Toilets to be constructed by landlord
- Provide Rolling shutter with floor embedded center lock, Collapsible gate, Disability ramp at the entrance of the premise
- Provide Separate meter for electricity with sufficient sanctioned/connected load as per Bank's requirement from KSEB
- Provide vitrified tiles for the floor area.
- White washing to be done once in 3 years.
- Lease deed registration/ stamp duty to be shared 50:50
- Agree to provide partition for the ATM/E-Lobby as per RBI specification

I declare that I/we are the sole owners of the property and have the authority to let out the premises.

SIGNATURE OF OWNER\S:

Encl: **Rough sketch of building with ownership proof and layout map showing landmarks to locate the building.**

DATE:

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