



बैंक ऑफ़ बड़ौदा
Bank of Baroda



सुरक्षित
व्यवसाय



सर्व
देना

**BANK OF BARODA
REGIONAL OFFICE, BHUBANESWAR**

**TENDER DOCUMENT
FOR
INTERIOR WORKS OF **BALIGHATA BRANCH & ATM**
(FURNISHING WORKS)**

NAME OF THE TENDERER:

ADDRESS OF THE TENDERER:

DATE OF SUBMISSION OF TENDER: 01/10/2023 BY 5.00 PM

DATE OF OPENING OF TENDER: 03/10/2023 AT 11.00 AM

PLACE OF SUBMISSION OF TENDER:

*THE REGIONAL MANAGER
BANK OF BARODA,
REGIONAL OFFICE,
BIVAB GULMOHOR
BEHERA SAHI
NAYAPALLI
BHUBANESWAR.*

CONSULTANT

**M/s. CURVS ARCHITURE
Plot no- 33, Bankers Enclave, Palasuni, Bhubaneswar
Mobile - 9438562471**

TENDER NOTICE

Sealed Tenders are invited from the Contractors having current IT clearance, Valid GSTIN. having experience of similar nature works, and not involve any Civil Suits / Litigations aoused during execution of the contracts in the last 5 years for the following works:-

- 1) Name of the work : Interior Furnishing work of
BALIGHATA BRANCH & ATM
- 2) Location of the work : **BALIGHATA.**
- 3) Tender documents should be down loaded from **Bank Website.**
- 4) Time of completion : 30 Days
- 5) Earnest money : Rs.8100.00
- 6) Defect liability period : 1 year after completion of work
(Issue of completion certificate)
- 7) Initial Security Deposit : 2% of executed value of work.
- 8) Retention Money : 10% of gross value of each Bill.
- 9) Liquidate damage : 1.0 % of the tender value per week
Subjected to maximum 10 % of the
Tender value
- 10) Eligibility/Pre-qualification of Contractors: Experience of having successfully completed similar works during last 7 years ending last day of the month previous to the one which applications are invited should be either of the
 - a. 3 similar completed works costing not less than the amount equal to 40% of the estimated cost. OR,
 - b. 2 similar completed works costing not less than the amount equal to 50% of the estimated cost
 - c. 1 similar completed works costing not less than the amount equal to 80% of the estimated cost
- 11) Tenderers might be called upon before the final awarding of contract for any clarifications regarding the quoting of the tenders
- 12) The Earnest money shall be refunded to the unsuccessful tenderers within fifteen days without any interest.
- 13) The employer will not be bound to accept the lowest tender and reserves the right to reject any or all tenders without assigning any reason thereof.
- 14) Tenderer must have our Bank empanelment letter with class higher than work value estimated from Patna Zone only and company must be from Odisha only.**

For & behalf of
BANK OF BARODA

DOCUMENTS FURNISHED BY THE TENDERER.

Tender should be summated in two bid system only. Note: Composite tender will not be entertained.

ENVELOPE CONTENT.

Envelope shall contain two bid on the following documents.

1. **Envelope marked No.1** :(Technical Bid) Envelope marked no 1 shall contain earnest money deposit, conditions of contract with covering letter furnished in the specified form.
2. **Envelope marked No.2:** (Price Bid) Envelope marked no.2 shall contain the price bid and approved make of materials.
3. **Envelope marked no 3:** Envelope marked no1&2 shall be put in a large envelope of adequate size marked no 3 which shall be properly sealed. This envelope, which shall be endorsed on the outside face.
4. Forwarding letter with mentioning the cost of Tender value arrived at with quoted rates & tender paper technical volume.
5. Earnest money deposit furnished in the form of Crossed Demand Draft/ Banker's Cheque drawn in favor of BANK OF BARODA and payable at BHUBANESWAR for the amount indicated in the Notice of Invitation to Tender.
6. Bank's empanelment letter from Patna Zone only
7. Any comment which the tenderer desires to make in the form of a statement as brief as possible and with reference to the items.
8. The tender will be rejected if all the documents above said are absent.

GENERAL INSTRUCTIONS TO TENDERERS

- 1) The term “**Employers**” or “**Bank**” shall mean “Bank of Baroda”, or its authorized representatives at The Regional Office, BHUBANESWAR .
- 2) The term “**Architect(s)**” shall mean “**M/s Curves Architecture**. Who are the Architect Consultant to the Employer for this project & having office at Plot, 33, Bankers Enclave, Palasuni, Bhubaneswar Or its authorized representatives?
- 3) The term “**Contractor**” shall mean the **successful tenderer** to whom the Contract shall be awarded.
- 4) The “Works” shall mean the Interior works comprising of Furnishing work for **BALIGHATA Branch**.
- 5) The Contractor should quote the rates in figures and words. Any corrections or Over-writing should be initialed/signed by the Contractor.
- 6) The Contractor should submit the tenders with seal and signature on each Page.
- 7) Tender should be submitted in sealed covers with all requisite documents as desired with the top of the envelope superscripted as “**SEALED TENDER for Total Interior Furnishing works For BALIGHATA Branch**.”
- 8) The Contractors should submit the cost of the main items as per tender specifications. Further modification after awarding of the contract shall be not allowed unless there is specific instruction by the Bank/Architect to change specifications.
- 9) The contract is time-bound and the works are to be completed within the time limit specified in the notice inviting tenders.
- 10) **Additional Performance Security shall be deposited by the successful bidder when the bid amount is seriously unbalanced i.e. less than the estimated cost by more than 15%. In such an event, the successful bidder will deposit the additional performance security to the extent of the differential cost of the bid amount & 85% of the estimated cost. (Additional Performance Security = 85% of the Estimated Cost – Bid Amount)**
- 11) Additional Performance Security shall be deposited by the successful bidder when the bid amount is front loaded i.e. if the quoted value is 15% higher than the estimated rates, the bid shall be evaluated as unbalanced bid and additional performance security of 10% shall be retained on the amount of quoted value.
- 12) The additional performance security as per clause 10 & 11 shall be furnished by the bidder before execution of the work in shape of Demand Draft or Fixed Deposit Receipt at any Nationalized bank pledged in favour of **Bank of Baroda, BHUBANESWAR** which will be over and above the performance security.
- 13) The Contractor shall be penalized if the work is not completed within the scheduled time, the Bank will be entitled to charge liquidated damages @ 1% of the accepted contract sum per week subject to a maximum of 10% of the accepted contract sum.
- 14) The decision of Employer and the Architect is final and binding.

TERMS & CONDITION

- 1) Unless otherwise mentioned, all works are with no allowance for Lapse waste. Unless otherwise described or measured separately, price for all the items shall include all necessary straight & curved edges.

- 2) Any damage to the work before the site is handed over, is to be replaced or made good at the expense of the contractor to the entire satisfaction of the Architect/Bank.
- 3) Income Tax as applicable shall be deducted at source as per the Income Tax Act/Rules.
- 4) The quantities indicated are subject to change. The payment of the bill shall be made as per the actual measurement as certified by the architect but not exceeding the total value quoted in the tender form.
- 5) The Architect or any officer of the Employers will be free to inspect the work at the site during the period of execution. Any suggestion of change or modification to improve the quality of work will be carried out subject to prior approval of the competent authority of the employers and that of the Architect.
- 6) In case of failure to take up the work even after accepting the work order, or leaving the work incomplete, or for defective work not rectified, or violation of the terms and conditions, the earnest money deposit will be forfeited.
- 7) For any item of work not covered or any unforeseen items of work, payment will be made according to the rates approved for similar nature of work, the costing done by the Architect, as per current PWD schedule of rates, or as per analysis of material cost, labour rate and profit to the Contractor at 10%. The Contractor must obtain prior approval in writing before undertaking such additional works.
- 8) The tenderers shall sign each & every page of the tender documents including the drawings attached here to.
- 9) The amount is to be quoted in figures as well as in words. In case the rates quoted in words and in figures are in variance, the amount written in words shall be taken as final.
- 10) The Contractor shall make their own arrangement at their own cost for storing materials, plants, tools etc. The employers will not be liable for security of the Contractor's materials.
- 11) No tools or plants will be issued by the bank.
- 12) The Employer / Architect reserves the right to accept or reject any tender without assigning any reason whatsoever and the said decision shall be final and binding upon the tenderer.
- 13) In case of breach of contract by the Contractor for slow progress of works or any other claim of damage, the Employer or the Architect may have the power to rescind the contract without furnishing further reasons thereof.
- 14) The Architect / Employer shall have the power to ask the contractor to furnish the sample/ color / test certificate from any Govt. /Authorized agent for any materials used/ to be used in the Works, the expenditure of which is to be borne by the Contractor.
- 15) The Employer shall be not be liable for any damages or compensation payable as a consequence of any accident or injury to any workman or other persons in the employment of the Contractor or any sub-contractor.
- 16) On completion of the Works, all rubbish, debris, materials, tools, Laborers, etc. to be removed by the contractor from the site and the contractor will hand over the site clean & clear & in usable condition within 3 days of completion of the works. Failing this, the employer may dispose the materials at the cost of the contractor.
- 17) In case of any dispute, the matter will be referred to the **Regional Manager, Bank of Baroda, Regional Office, BHUBANESWAR.**
- 18) The Contractor shall not submit any work bill until he completes the Project completely, as certified by the Architect Consultant.

19) The rates quoted in the tender shall exclude GST but include other taxes, no escalation of rates will be allowed under any circumstances

SPECIAL TERMS AND CONDITIONS

1. Completion Period : 30 Days
2. Date of Commencement : 7 days from the date of issue of the work order or the date on which the contractor is instructed to take possession of the site, or the date of your acceptance of the work- order, whichever is later.
3. Defect Liability Period : One year after actual completion of work.
4. Initial security deposit (ISD) : 2 % of accepted value (Including EMD).
5. Limit of variation : 100% without any change in price if work is done within six months of the contract and with prior consent of Architect / Consultant.
6. Additional items : For items where unit rates are not available, contractor shall provide proper cost break-up and proceed only after approval/consent. Any sample to be made for approval shall be at the Contractor's cost.
7. Validity of tender : Three month after the opening of the tender.
8. Rules/ Regulations : The contractor shall have there responsibility of complying with the local shops/establishments Act and other labor/ minimum wages Act and shall keep all such records/ accounts on payment of wages / attendance as deemed necessary.
9. Arbitration :As per the standard arbitration clause under the jurisdiction of Odisha.
10. Organization : The contractor shall employ competent / qualified supervisor /Engineer-in-charge who shall be responsible for the day to day work and coordinate as necessary with the Architect's supervisor. Any

workman found guilty of misconduct/theft shall remove from the site.

11. Damage to property

Any damage to the Bank's property during the work period will be recovered from the contractor.

12. Deduction

Income tax, at source as per Act.

13. Terms of payment

100% Payment after completion of Project.

14. Billing Procedure

All measurements shall be recorded in Duplicate on standard measurement sheets Prepared jointly by the Architect's Site Engineer & The Contractor's Representatives duly signed by them. All Bills shall be submitted along with this Checked measurement sheets.

15. Time schedule of work

The Contractor must submit before the Commencement of work, a Bar chart showing the date of commencement & the date of completion of each item of Work as mentioned in the Schedule of Quantities.

16) Release of TSD

: 100% after the Defect liability period. Retention money will not bear any interest.

17. General

The rates should be quoted considering necessary Scaffolding & staging work, Removal of debris as & when necessary, In view of restriction of Local concern Authority.

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LIST OF MATERIALS (INTERIOR WORK)

1. Synthetic Plastic Emulsion : Berger, Asian, J & N
2. False ceiling : Gypsum India, Armstrong
3. Floor tiles : KAJARIA, NITCO, SOMANY
4. Laminates : SUNMICA, MERINO, GREENLAM.
5. Smoked Mirror/Glass : Modiguard , Saint Govind , Asahi Indian
6. Floor Spring : Godrej, Dorma , Harwin
7. Locks : Godrej, Doorset , Apex
8. Hardware : Harrisson, Earl Bihari. Ebco
9. Nails, Screws etc. : Nettle fold or equivalent
10. Adhesive : Fevicol SH, Jeevanjod
11. Aluminium section : OEL, JINDAL
12. Vertical Blinds : Vista Leover, MAC
13. Ply : AUSTIN, SABURI (ISI 303 Grade)
14. Block Board : AUSTIN ,SABURI (ISI 1659 Grade)

BOQ FOR INTERIOR DECORATION & FURNISHING WORK OF BANK OF BARODA, BALIGHATA BRANCH & ATM.**BALIGHAT BRANCH**

Sl.No	Particulars	Unit	Quantity	Rate	Amount
1	<p>SWO/Bank Counter:Providing, fabricating and fixing in position Bank counters as per Layout Plan for both clerks and cashiers as par design and specifications.All faces of the counters, top, bottom, sides except writing table shall be of 19mm thick Boiling Water Resistant(BWR) Boards table top shall be of 25mm thick BWR board of any approved make. All external faces shall be finished with 1mm thick Laminate of approved quality and make all board edges finished with T.W beading.Clerk counter unit shall be provided with a storage cabinet and drawer out of 19mm thick BWR board and cashier's counter shall have two drawers and cabinet as per design. All drawers shall be prepared of 19mm BWR board and finished with 1mm Laminates on front side and the inner surface is finished with 0.7mm th. inner mica . including T.W. Beading. The drawers and shutters shall e provided with Godrej locks and knobs.</p> <p>Each counter unit shall be provided with one pullout computer keyboard of suitable size, laminated on both sides and T.W. beading on edges and fixing with necessary roller fittings</p> <p>All unlamented surfaces shall be painted with two coat synthetic enamel paint over a coat of wood primer or polished as per requirement.</p>				
	Ø High Level Cash Counters	Rft	9		
2	Ø Low Level Cash Counters/Front office counter/Cleark table	Rft	4.5		

3	<p>Full ht. Partition:Glazed/Semi Glazed/Solid :Providing and fixing wooden double skinned partition, partly glazed and partly panelled,or fully solid as per Design drawing and specifications on cash cabins, managers cabins, general counters, Work stations and Glazed partitions on counters top and any other areas as shown in the Layout Plan .The wooden frame shall be 2"x1" sal wood well seasoned sections forming 2'-0" squares covered with 6mm thick BWR ply of approved make and finished with 1mm thick Laminates of approved shades and the panel shall be as per Design and direction. For Glazed portion 10mm thick plain glass with boarder and decorative design itching as per design and direction shall be provided including decorative /plain beading including provision of 30mm thick solid flush door wherever necessary with superior quality brass anodized hinges, handles, mortise lock of Godrej make etc.The glass partition above general /ledger counter shall be of 8mm thick plain glass with boarder and decorative design itching as per design and direction with 2"x1" sal wood support at each counter unit and with decorative moulded heads including necessary wooden beading, painting and polishing. Matching to existing partition & as directed by the architect.</p>	sft	710.00		
4	<p>Low ht. Partition:Glazed/Semi Glazed/Solid:Providing and fixing in position partly glazed 4'-6" HT. Partition work as per drawing ,in frame work at 2'x2' grind (horizontally and vertically) comprising of 2"x1 ½" hevz gazed almunium section and/or as per frame work shown in the drawings with 6 mm plywood on both sides finished with 1 mm thick laminates of approved shade and colour as shown in drawings. Item to include 12 mm thick glass with etching and frosting as per design and fitted with SS finished patch panel and 2"x2" T.W. member for door sides and glass sides and T.W. door frame to take 12 mm thick glass with etching and frosting.All exposed T.W. surfaces to be finished in melamine polish of matching laminate colour as directed including all necessary Stainless Steel finish fittings/hardware and wood preservative paint etc. as per list of approved material and as approved by the Project Consultant/Bank complete in all respects.</p>	sft	95.00		

5	Doors :semi glazed/solid: Providing & fabricating fixing door shutter with 28mm x 75mm height & 28mm x 75mm, 28 mmx 60mm, 28mm x80mm rails respectively by using Giringa/ Kasi wood of well seasoned with necessary wood joining, planning, polishing etc., as per drawing matching the aligned partition . The shutter will have part glazed 8mm thk float glass side beveled , high polished with body itching of st globain & part solid one covered with 6mm BWP ply, both sides covered with 1 mm tk laminate of approved shade with necessary WB wood beading etc mat polished with melamine polish of asian / ici , complete to match the aligned partition elevations designs, the rates are inclusive of cost of necessary hinges, handles,cylyindrical locks, aldrops etc., all labour, materials, taxes, leads & lift to the place of work executed to the satisfaction of the Architect.	sft	110.00		
6	Providing and fixing Godrej Night latches to cash cabins and finished smooth.	no	2.00		
7	Wall Panelling: Providing and fixing wall panelling to columns in the halls with 2"x1" sal wood batten frame forming 2'-0" squares (approx) fixed to wall treated with ant termite treatment, covered with 6mmBWR ply and finished with 1mm thick laminates as per design and direction.	sft	370.00		
8	Door Closer: Providing and fixing Godrej make over head door closers to manager's chamber door & cash counter door with necessary fixtures and fittings etc.	no	5.00		
9	Gypsum Ceiling: Providing and fixing Suspended false ceiling to Manger's cabin and hall with standard G.I./Aluminium Suspended frame as per manufacture's specification with 12mm thick Gypsum boards including necessary cornice and borders and concealed lighting system including one coat wall putty of (Birla/jk) as leveller and 2 coats plastics emulsion paint over a coat of primer.	sft	765.00		
10	Mineral Fiber Board/Grid Ceiling: Providing & fixing in position false ceiling in Armstrong 600 x 600 mm x 15/16 mm Dune Supreme RH 99 Prima tile with Tegular edge framework as specified by Armstrong Co. with suspenders wherever required. Making necessary framework for A. C. ducting, if any, and necessary cutouts for diffusers and light fittings, taping and finishing to proper line & level, including making grooves and trap doors for A. C. unit in 18 mm thick M. R. Grade Plywood with Stainless Steel hinges & locks with moulding 1" x 1" for edges including finishing with White Plastic Emulsion Paint etc. complete in all respects.(Note :- Only the plan area will be measured for payment. No extra payment will be made for cutouts, grooves, mouldings etc.)	sft	468.00		

11	Providing and fixing notice board with 19mm BWR board back of size 3'-0"x4'-0" fixed to wall with necessary brackets and finished with fabric matching with colour and above board edges shall be finished T.W. beading & cover provision provided.	no	1.00		
12	Providing and fixing customer's writing shelf with 19mm BWR board of size 1'3"x4'-0" fixed to wall with necessary brackets and finished with 1mm thick laminate of matching colour and above board necessary pockets/shelves of suitable size to be provided to keep the vouchers and edges shall be finished T.W. beading.	no	1.00		
13	Front Entrance Door (Branch): Providing and fixing fully glazed anodised aluminium section of approved size at entrance and other areas with necessary floor spring arrangement as per design and direction etc. Complete including Bank's Monograms of suitable size itching pattern as per direction. The thickness of glass shall be of 12mm.	sft	80.00		
14	Workstation Table/OFFICER: Providing and fixing workstation table along with side racks made of 19mm BWR board and finished with 1mm Laminates on front side and the inner surface is finished with 0.7mm th. inner mica . as per design. The table top shall be as per under mentioned dimensions and the side racks shall be of 1'3"x2'9"top having all necessary arrangements for keeping the computer, accessories, like CPU, printer, key, board, monitors etc. Part of the rack shall be provided with pull out drawer with locking arrangement .All exposed surfaces shall be finished with wooden round beading and finished with wooden round beading and finished with melamine polish etc. complete. 1)Workstation top size 2'6"x5'6"	no.	4.00		
15	Vertical Blinds: Providing and fixing venetian Blinds to window, vertical type (4" width)any standard make including necessary mechanical system as available colour to match the room decor.	sft	100.00		
16	Manger Table -: Providing and fixing Manager table top 25mm th.HDF postform with edge tape of size 600mm wide the other portion are made up of 19mm th. BWP ply . The exposed , inner and edge surfaces are to be finished with 1.0mm th. Laminates as per design of approved shade . The work should be completed including all labour and material.The item also include the crushed toffen glass pics and decorative stone as per design including all labour and materials.	no.	1.00		

17	<p>Low height Storage:-Providing and fixing of low height storage cabinate of Modular 25mm th.HDF postform bull nose top having 450mm. depth of made out of 19mm th. BWP ply having one horizontal intermidiate shalves. The storage unit should have locking arrangement with front shutter .The exposed surface is to finished with 1.0mm th.laminates as per design of approved shadea and the inner surface to be finished with 0.7mm th. inner mica .The work should be completed according to drawing and design including all labour and materials.Quoted rates shall also include cost of polished teak wood- lipping (6mm thick) to free edges of block board /plywood surfaces; approved drawer-slides, hinges and locks with keys in dupli'cate : other necessary hardware and accessories including satin finish S.S handles. knobs etc. of approved quality.</p>	sft	90.00		
18	<p>Chq.Drop Box:Supplying and erecting cheque drop box (overall size 450 mm x 300 mm x 750 mm) made. of 19mm thick phenol formaldehyde bonded plyboard and the curved portion at top made out of 90 mm x 90 mm C.Pteak wood section. A slit opening of 10 mm x 150 mm is to be provided at the top of the box. An openable shutter of 259 mm x 262 mm size made of 1 9 mm thick phenol formaldehyde bonded block board is to be provided at 1.50 mm above finished floor level. All the exposed timber surfaces including. all free edges are to be finished with 1 rnm thick laminate sheet of combination shade .Inner faces of block board surfaces are to be finished with minimum two coats of synthetic enoma!. paint of approved shade and quality over a coat of approved primer.Rate .to include cost of necessary hardware fittings e.g. brass hinges, lock, knob etc. of approved.designand quality.</p>	no	1.00		
19	<p>Wall paint with POP & putty.Sand papering,cleaning the surface,applying primer with lambi putty/pop punning to full surface in 3 layers,thereafter applying 3 coats of paint of approved shade & color on walls.roller to be applied on all surface etc complete.jobs to include proper covering of furnitures so as to avoid damage.</p>	sft	3300.00		
20	<p>ENAMEL PAINT: Providing & applying 1st quality oil paint of approved make, quality & shade. The rate shall include scrapping, levelling & preparing the surface with primer quote.</p>	sft	300.00		
21	<p>Electrical Panel Board Cover:Providing and fixing of electrical panel board cover made up of 19mm ply with two shutter at the front having T.W livers as per drawing and design, it allso have furnished with locking arrangement. The exposed surface is finished with 1mm. Th. Laminates and inner surface is finished with two cote of plastic emulsion paint over one coate of primer . The work should be completed including all hardware, material and labour.</p>	sft	28.00		

22	Shutter Boxing: Providing & fixing rolling shutters encasement fabricated out of 19mm thk. BWP BB finished with 1.0mm thk. laminate for top,sides , front and bottom with necessary openable pallah at bottom, hardware incldg. locks,hinges &handles. The job to be completed as per approval of the Architect.	sft	100.00		
23	Carrying out Pest control and antitermite treatment by appointing specialized agency (PCI / Godrej) for the premises with (Five year guarantee.) Mode of measurement shall be on carpet area. A certificate of guarantee to be submitted by the vendor along with hand over document.	sft	2500.00		
TOTAL					



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