

Technical Bid (Envelope – 1)

1.	Name of Owner	
2.	Telephone/Mobile No	
3.	Complete Address of Site /Premises Offered	
4.	Copy of Ownership Proof (Attach Copy)	
5.	Area offered on Ground Floor (carpet area) Quote to be in Carpet area and not any other area	_____ Sq.ft.
6.	Year of Construction	
7.	Whether the said property has Municipal Approval for Commercial use. (Attach Copy). *[Agricultural land should not be offered without change of land use as per Ahmedabad land Acts.	
8.	Details of Sanction Plan (Copy to be furnished on demand)	
9.	Details of Completion/Occupation (Copy to be furnished on demand)	
10.	Whether the colony is finally approved by Govt. (submit the proof)	
11.	Specifications of Internal Finishes	
12.	Amenities	
13.	Electrical Load	
14.	Water Supply Connection	

15.	Type of Structure (RCC/Load Bearing)	
16.	Parking Availability	
17.	V-SAT Antenna Space	
18.	<p>I agree to do the following:</p> <ul style="list-style-type: none"> a) Execute the lease as per Bank's format at 50:50 sharing basis. b) To obtain Title Clearance Report of the property from banks empanelled advocate at own cost. c) To provide parking space for Bank Staff members/customers by properly demarcating the area and space for VRF/Generators facility. d) To provide rooftop space for installation of VSAT Antenna/Pole/Tower for network connectivity. e) Provide Ramp facility f) Provide sewerage facility g) Provide minimum of 2 toilets h) During the pendency of lease, Bank has got the option to vacate the premises by giving three months' notice i) Provide separate meter for electricity with sufficient load as per Bank's requirement. j) Provide water facility with meter. 	

I declare that I/We are the sole owners of the property and have the authority to let out the premises

Signature

Date:

NOTE: Carpet Area (as per IS Code 3861 – 2002) shall exclude staircase, corridor, passage, porch, shaft, machine rooms (for lifts, air-conditioning, duct. Loft etc), Built in wardrobes & shelf, intermediate pillars / columns, partitions & walls and other obstruction verandahs, balcony, bathroom and lavatory etc.

FINANCIAL BID (Envelope – 2)

S. No.	Particulars	Details
1	Name of the Property Owner/s	
2	Location of premises	
3	Telephone / Mobile No	
4	Address of premises offered	
5	Rental Rate per Sq. ft. of carpet Area. Quote to be in carpet area only and not any other area. Rent will be inclusive of all taxes.	Rs. _____ Per Sq. ft.
6	Taxes including revision in future to be borne by landlord invariably. <i>Please note that Municipal taxes / cess / services to be borne by Landlord.</i> Service charges to the borne by the Bank.	To be borne by property owner
7	Maintenance Charges including revision in future to be borne by landlord invariably.	To be borne by property owner
8	Service Tax / GST, if any to be borne by whom	By Bank
9	Minimum Lease Period of ten years	
10	Enhancement in rent desired after 5 years %	
11	Lease Deed Execution expenses including Advocate fee to be shared in	50:50 ratio

12	Interest Free Deposit (Advance Rent) desired, if any	
13	Loan Requirement for above purpose, if any	

Signature of Owner

Date:

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